



Essex Region Conservation Authority

Board of Directors

Meeting Minutes

Meeting Date: Thursday, June 22, 2023

Time: 6:00 pm

Location and Details: Council Chambers, County of Essex Civic Centre
360 Fairview Avenue West, Essex, ON

Attendance

Members Present:	Jim Morrison (Chair)	Anthony Abraham
	Sue Desjarlais (Vice-Chair)	Larry Verbeke
	Molly Allaire	Joe Bachetti
	Jason Matyi	Angelo Marignani
	Katie McGuire-Blais	Mark McKenzie
	Ryan McNamara	Kieran McKenzie

Absent:

Regrets:	Peter Courtney	Michael Akpata
	Kim DeYong	Tania Jobin
	Thomas Neufeld	Dayne Malloch
	Tracey Bailey	

Staff Present

Tim Byrne, CAO/Secretary-Treasurer
Nicole Kupnicki, Corporate Services, Human Resources Manager/EA
Shelley McMullen, CFO/Director Finance and Corporate Services
Danielle Stuebing, Director Community and Outreach Services
Kevin Money, Director Conservation Services

Others

1. Call to Order

Good evening and welcome to the June 22, 2023, meeting of the ERCA Board of Directors. I will call the meeting to order. Thank you all.

We have regrets this evening from:

- Councillor Peter Courtney, Amherstburg
- Deputy Mayor, Kim DeYong, Kingsville
- Councillor Tomas Neufeld, Kingsville
- Mayor Tracey Bailey, Lakeshore
- Deputy Mayor, Michael Akpata, Lasalle
- Councillor Tania Jobin, Tecumseh
- Deputy Mayor Dayne Malloch, Pelee

2. Land Acknowledgement

I'd like to begin by acknowledging that this land is the traditional territory of the Three Fires Confederacy of First Nations, comprised of the Ojibway, the Odawa, and the Potawatomi Peoples.

We value the significant historical and contemporary contributions of local and regional First Nations and all of the Original Peoples of Turtle Island - North America who have been living and working on the land from time immemorial.

3. Declarations of Pecuniary Interest

There were no declarations of pecuniary interest.

4. Approval of Agenda

A. ERCA Board of Directors

Resolution 70/23 Moved by Molly Alliare
Seconded by Ryan McNamara
THAT the Agenda of the June 22, 2023, meeting of the ERCA Board of Directors be approved.
Carried

5. Hearings

None

6. Adoption of Minutes

A. ERCA Board of Directors

Resolution 71/23 Moved by Mark McKenzie
Seconded by Kieran McKenzie
THAT the Minutes of the May 10, 2023, meeting of the Board of Directors and the recommendations therein be approved as distributed. **Carried**

B. Executive Committee

Resolution 72/23 Moved by Joe Bachetti
Seconded by Larry Verbeke
THAT the Minutes of the May 10, 2023, meeting of the Executive Committee and the recommendations therein be approved as distributed. **Carried**

C. Finance & Audit Advisory Board

Resolution 73/23 Moved by Jason Matyi
Seconded by Sue Desjarlais
THAT the Minutes of the June 13, 2023, meeting of the Finance & Audit Advisory Board and the recommendations therein be approved as distributed. **Carried**

D. John R. Park Homestead Advisory Board

Resolution 74/23 Moved by Molly Alliare
Seconded by Jason Matyi

THAT the Minutes of the June 7, 2023, meeting of the John R. Park Homestead Advisory Board and the recommendations therein be approved as distributed. **Carried**

7. Business Arising from the Previous Minutes

None

8. Announcements

Guests continue to visit Conservation Areas and trails in high numbers, with a strong summer start to the season at Holiday Beach Conservation Area, which has undergone a significant beach transformation. By clearing hazards that resulted from high lake levels and erosion, the swimming beach area has nearly tripled in size.

Technical work continues to move forward on the Hillman Marsh Climate Adaptation Restoration Plan, and public consultation will begin in the fall.

I hope all members will join me at ERCA's 50th Anniversary Celebration from 1 – 5pm on Sunday, July 16, 2023 at the John R. Park Homestead.

I'd also like remind members that on Thursday, July 20, 2023 the Foundation will host its annual Golf Tournament. Funds raised through this tournament help to support local conservation projects in our municipalities. If you have not yet registered, please contact Danielle Stuebing directly to let her know if you plan to participate.

9. Delegations

None

10. Presentations

None

11. Reports for Approval

A. BD 24/23 2022 Draft Audited Financial Statements and Financial Condition Update

Resolution 75/23 Moved by Larry Verbeke
Seconded by Kieran McKenzie

THAT the additional identified unbudgeted transfers to the Authority's reserve funds (Table 1), of \$181,377, as initiated by Administration, be approved by the Board of Directors; and further,

THAT the additional unbudgeted transfer to the Authority's infrastructure reserve fund (Table 1), representing accumulated operating surpluses, of \$359,807, and as recommended by the Finance and Audit Advisory Board (FAAB 05/23) on June 13, 2023, be approved by the Board of Directors; and further,

THAT the draft audited Financial Statements of the Essex Region Conservation Authority, including the Independent Auditor's Report, for the year ended December 31, 2022, be approved and released as final audited Financial Statements. **Carried**

B. BD 25/23 Designation of Nathan McDonald, Senior Conservation Area Technician, as Provincial Offences Officer

Resolution 76/23 Moved by Katie McGuire-Blais
Seconded by Jason Matyi

THAT the Essex Region Conservation Authority Board of Directors designate Mr. Nathan McDonald, Senior Conservation Area Technician, as a Provincial Offences Officer under the Conservation Authorities Act.

C. BD 26/23 Chrysler Canada Greenway and Cypher Systems Greenway Bridge Assessment Report

Resolution 77/23 Moved by Ryan McNamara
Seconded by Molly Alliare

THAT BD 27/23 be received for Members' information; and further,

THAT Administration proceed with undertaking priority works to effect remediation to four bridge crossings as recommended by the Engineering Consultant; and further,

THAT Administration address the anticipated associated costs for bridge remediation in the Capital Asset Management Plan to be included in future budget cycles. **Carried**

D. BD 27/23 Canada Cultural Spaces Fund

Resolution 78/23 Moved by Mark McKenzie
Seconded by Angelo Marignani

That Administration proceed with a funding application for the Canadian Cultural Spaces Fund to proceed with required maintenance and repair of the John R. Park Homestead Museum (manor); and further,

THAT Tim Byrne, Chief Administrative Officer of the Essex Region Conservation Authority be authorized to sign the funding application for the Canadian Cultural Spaces Fund. **Carried**

E. BD 28/23 John R. Park Homestead Accessibility Plan

Resolution 79/23 Moved by Joe Bachetti
Seconded by Sue Desjarlais

THAT the John R. Park Homestead Accessibility Plan be approved for inclusion in ERCA's submission to the Community Museum Operating Grant (CMOG), as required by the Provincial Museum Operation standards. **Carried**

12. Reports for Information

A. BD 29/23 Release of the Biological Control for invasive *Phragmites* at Collavino Conservation Area (CCA)

Resolution 80/23 Moved by Angelo Marignani
Seconded by Kieran McKenzie
THAT Report BD28/23 be received for Members' information. **Carried**

B. BD 30/23 Watershed Management Services Activities Report for May 2023

Resolution 81/23 Moved by Ryan McNamara
Seconded by Jason Matyi
THAT the review of Regulations and Planning Applications, as presented in Report BD29/23 be received for Members' information. **Carried**

C. Environmental Registry Reports

- i. Conservation Ontario's comments on "Proposed Planning Act, City of Toronto Act, 2006, and Ministry of Municipal Affairs and Housing Act Changes (Schedules 2, 4, and 6 of Bill 97 – the proposed Helping Homebuyers, Protecting Tenants Act, 2023)" (ERO #019-6821)
- ii. Conservation Ontario's comments on "Moving to a project list approach under the Environmental Assessment Act" (March 2023 Update) (ERO#019-4219)
- iii. Conservation Ontario's Comments on "Site Plan for Residential Developments of 10 or Fewer Units – Two Proposed new Minister's Regulations under the Planning Act and the City of Toronto Act, 2006" (ERO #019-6822)

Resolution 82/23 Moved by Mark McKenzie
Seconded by Sue Desjarlais
THAT Conservation Ontario comments on ERO#019-6821, ERO#019-4219 and ERO#19-6822 be received for Members' information. **Carried**

D. Correspondence

- i. Letter from the St. Rose School regarding John R. Park Homestead Field Trip sent March 29, 2023

Resolution 83/23 Moved by Larry Verbeke
Seconded by Anthony Abraham
THAT correspondence be received for Members' information. **Carried**

13. Committee of the Whole

None

14. New Business

None

15. Other Business.

A. Next Meeting


The next meeting of the Board of Directors will be held on September 14, 2023, starting at 6:00 p.m. in Council Chambers at the Civic Centre in Essex, ON.

16. Adjournment

Resolution 84/23 Moved by Mark McKenzie

Seconded by Angelo Marignani

THAT the June 22, 2023 meeting of the Essex Region Conservation Authority Board of Directors be adjourned. **Carried**



Jim Morrison, Chair



Tim Byrne, CAO/Secretary-Treasurer