

2022 Fee Schedule



No.	Category	Detail	2021	2022	HST 2022	2022 Total
WATERSHED MANAGEMENT SERVICES						
Floodplain Regulations and Related Development Applications						
1	Requests for information on regulations for property transaction (lawyers, owners, purchasers or agents). Expedited responses may be available for a 50% surcharge.		\$197.75	\$180.00	\$ 23.40	\$ 203.40
2	Applications for renewal of existing permits within one calendar year of expiration of original permit.		\$115.00	\$150.00	-	\$ 150.00
3	Placing or grading of fill within regulated areas, light repair of existing breakwalls, placement of armourstone less than 2 tonnes/metre, clearance letters and other minor works, minor revisions to existing approvals (Revisions that are not considered minor are subject to the full application fee).		\$150.00	\$200.00	-	\$ 200.00
4	Completing files required for approvals complying with standard review protocols (i.e. DART, Hydro One, Standard/routine utility works), and applications for new building construction in approved plans of subdivisions.		\$200.00	\$200.00	-	\$ 200.00
5	Technical evaluations (elevation, setback survey or site report; property evaluation for tax assessment; ecological evaluation and/or report).		\$875.75	\$775.00	\$ 100.75	\$ 875.75
6	Alteration to waterways/shorelines including breakwalls armourstone repairs exceeding 4 tonnes/meter, crossings, outlets, etc. (not requiring engineering or other detailed analysis).		\$500.00	\$500.00	-	\$ 500.00
7	Alteration to waterways/shorelines including breakwalls, crossings, outlets, etc. (requiring engineering or other detailed analysis) and docks		\$800.00	\$800.00	-	\$ 800.00
8	Applications for new building construction including renovations for sites not directly abutting shorelines or watercourses, and for additions not impacting setback.		\$500.00	\$500.00	-	\$ 500.00
9	Applications for building construction sites directly abutting shorelines or watercourses (including additions impacting on setback).		\$800.00	\$1,000.00	-	\$ 1,000.00
10	Application for NON-habitable garage/storage building <64 m ² , for small building additions, small accessory structures-armourstone breakwall repairs between 2 and 4 tonnes/metre.		\$250.00	\$250.00	-	\$ 250.00
11	Applications involving more than one regulated activity, or those requiring engineering studies/designs, environmental studies.		\$1,400.00	\$1,400.00	-	\$ 1,400.00
12	Applications where work has proceeded without authorization and/or prior to application of permit.		Double normal fee			Double normal fee
13	Development proposals involving multiple dwelling units (more than 5 lots) and townhomes, where stormwater management or other engineering evaluations are required.	Base cost	\$ 2,000.00	\$2,000.00	-	\$ 2,000.00
13a	Development proposals involving multiple dwelling units (more than 5 lots) and townhomes, where stormwater management or other engineering evaluations are required.	Cost per additional lot	\$ 300.00	\$300.00	-	\$ 300.00
13b	Development proposals involving multiple dwelling units (more than 5 lots) and townhomes, where stormwater management or other engineering evaluations are required.	Maximum	\$ 5,000.00	\$5,000.00	-	\$ 5,000.00
14	Condominium Building proposals where stormwater management or other engineering evaluations are required	Base cost (single condominium building)	\$ 2,500.00	\$2,500.00	-	\$ 2,500.00
14a	Condominium Building proposals where stormwater management or other engineering evaluations are required.	More than one condominium building	\$ 4,000.00	\$4,000.00	-	\$ 4,000.00
15	Commercial/industrial/institutional/Greenhouse developments where stormwater management or other engineering evaluations are required.	Base cost (up to one hectare)	\$ 1,750.00	\$2,000.00	-	\$ 2,000.00
15a	Commercial/industrial/institutional/Greenhouse developments where stormwater management or other engineering evaluations are required.	Cost per additional hectare	\$ 400.00	\$400.00	-	\$ 400.00
15b	Commercial/industrial/institutional/Greenhouse developments where stormwater management or other engineering evaluations are required.	Maximum	\$ 4,000.00	\$4,000.00	-	\$ 4,000.00
16	Infrastructure and Recreational Projects proposals involving one or more regulated activities or those requiring specific engineering design and or Environmental studies.	Base Cost for projects less than 20ha	\$ 2,500.00	\$2,500.00	-	\$ 2,500.00
16a	Infrastructure and Recreational Projects proposals involving one or more regulated activities or those requiring specific engineering design and or Environmental studies.	Maximum Cost for multidisciplinary activities and/or projects larger than 20 ha	\$ 6,500.00	\$6,500.00	-	\$ 6,500.00
17	Input/review/comment on full Environmental Impact Assessments (EIAs) done by consultants.		\$ 1,025.00	\$1,025.00	-	\$ 1,025.00
18	Input/review/comment on scoped EIAs done by consultants.		\$ 500.00	\$500.00	-	\$ 500.00
19	Technical review and clearance where EIA or site visit is not required.		\$ 150.00	\$150.00	-	\$ 150.00

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20	Input, review, clearances on substantial drainage proposals (multiple crossings, significant bank stabilization, in defined areas of environmental concern, etc.).		\$ 800.00	\$800.00	-	\$ 800.00
21	Input, review, clearances on other drainage proposals under the Drainage Act (single crossing, minor bank stabilization).		\$ 500.00	\$500.00	-	\$ 500.00
Other Development Services						
22	Survey services.		\$ 480.25	\$425.00	\$ 55.25	\$ 480.25
23	Technical review fee assessed on resubmission of previously reviewed technical or environmental studies.		\$ 250.00	\$250.00	-	\$ 250.00
24	Review of applications made under a Minsters Zoning Order (Fee includes review of 2 major studies and 2 project meetings. Additional fees to be charged per report as appropriate and consistent with the current fee schedule, additional charges (\$/hr) for Project Team Meetings beyond the 2 already included, plus any other additional expenses to enable cost recovery).			\$25,000.00	-	\$ 25,000.00
Watershed Planning						
Planning Act Applications						
25	Minor Variance (up to 3 requests)		\$ 115.00	\$200.00	-	\$ 200.00
26	Combined Consent with Minor Variance		\$ 250.00	\$375.00	-	\$ 375.00
27	Consent applications on a single application (up to 3 requests)		\$ 200.00	\$300.00	-	\$ 300.00
28	Combined Consent with Zoning By-Law Amendment		\$ 250.00	\$400.00	-	\$ 400.00
29	Combined Official Plan Amendment and Zoning By-law Amendment (where an OPA is submitted with a ZBA, the ZBA fee is waived)		\$ 275.00	\$400.00	-	\$ 400.00
30	Major Official Plan Amendment		\$ 300.00	\$400.00	-	\$ 400.00
31	Minor Official Plan Amendment		\$ 200.00	\$275.00	-	\$ 275.00
32	Major Zoning By-Law Amendment (E.g., Industrial, Commercial, Institutional, Subdivision etc.)		\$ 300.00	\$400.00	-	\$ 400.00
33	Minor Zoning By-Law Amendment (E.g., Single Family Residence)		\$ 200.00	\$275.00	-	\$ 275.00
34	Site Plan Control		\$ 200.00	\$200.00	-	\$ 200.00
35	Draft Plan of Subdivision/Condominium Approval		\$ 300.00	\$300.00	-	\$ 300.00
36	Clearance Letters for Subdivision/Condominium Approval (applies to each phase of subdivision requested)		\$ 115.00	\$150.00		\$ 150.00
37	Input and review of relevant EAs and Master Plans	Base cost	\$ 1,500.00	\$1,500.00		\$ 1,500.00
CONSERVATION SERVICES						
Conservation Areas						
Conservation Areas Annual Pass						
38	Seasonal Conservation Area Pass	valid 1 year from purchase	\$ 75.00	\$ 70.80	\$ 9.20	\$ 80.00
38a	Key Fob	Refundable Deposit	\$ 10.00	\$ 10.00	-	\$ 10.00
Holiday Beach Conservation Area						
Daily Permits						
39	Daily vehicle permit	per vehicle	\$ 10.00	\$ 8.85	\$ 1.15	\$ 10.00
40	Special events	per vehicle	\$ 15.00	\$ 13.27	\$ 1.73	\$ 15.00
Camping						
41	Group camping (i.e. Scouts Canada, etc.)	flat rate per night	\$ 60.00	\$ 53.10	\$ 6.90	\$ 60.00
41a	Group camping (i.e. Scouts Canada, etc.)	plus cost per person	\$ 2.00	\$ 1.77	\$ 0.23	\$ 2.00
42	Seasonal camping - 2022 fees approved in 2020 (Seasonal camping \$500 deposit required fall 2021 to reserve 2022 site)	15 amp service	\$ 2,327.80	\$ 2,260.00	\$ 293.80	\$ 2,553.80
43	Seasonal camping - 2022 fees approved in 2020 (Seasonal camping \$500 deposit required fall 2021 to reserve 2022 site)	50 amp service	\$ 2,327.80	\$ 2,260.00	\$ 293.80	\$ 2,553.80
44	Seasonal camping Outdoor Winter Storage 2021/2022		\$ 180.80	\$ 180.00	\$ 23.40	\$ 203.40
45	Overnight (Friends & Family Camping) limited to Seasonal Campers	20 amp service per night	\$ 42.00	\$ 50.00	\$ 6.50	\$ 56.50
46	Overnight (Friends & Family Camping) limited to Seasonal Campers	50 amp service per night	\$ 47.00	\$ 55.00	\$ 7.15	\$ 62.15
47	Overnight (Friends & Family Camping) limited to Seasonal Campers	add'l vehicle per night	\$ 10.00	\$ 8.85	\$ 1.15	\$ 10.00
48	Seasonal camping - 2023 (Seasonal camping \$500 deposit required fall 2022 to reserve 2023 site)	15 amp service		\$ 2,460.00	\$ 319.80	\$ 2,779.80
48a	Seasonal camping - 2023 (Seasonal camping \$500 deposit required fall 2022 to reserve 2023 site)	50 amp service		\$ 2,460.00	\$ 319.80	\$ 2,779.80
49	Outdoor Winter Storage 2022/2023			\$ 200.00	\$ 26.00	\$ 226.00
Facilities Rental						
50	Property Rental (Wedding, etc.)	per event	\$ 1,130.00	\$ 1,000.00	\$ 130.00	\$ 1,130.00
Cottage Rental						
51	Peak Season Nightly - 2 night minimum (Summer months; Holiday Weekends)		\$ 254.25	\$ 230.00	\$ 29.90	\$ 259.90
52	Peak Season Weekly (Summer months; Holiday Weekends)		\$ 1,440.75	\$ 1,300.00	\$ 169.00	\$ 1,469.00
53	Shoulder Season Nightly - 2 night minimum (late Fall/Winter/Spring)		\$ 169.50	\$ 200.00	\$ 26.00	\$ 226.00
54	Shoulder Season Weekly (late Fall/Winter/Spring)		\$ 988.75	\$ 1,000.00	\$ 130.00	\$ 1,130.00
55	Cleaning Fee		\$ 141.25	\$ 125.00	\$ 16.25	\$ 141.25
56	Damage Deposit	Refundable Deposit	\$ 200.00	\$ 200.00	\$ 26.00	\$ 226.00

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Hillman Marsh Conservation Area						
Daily Permits						
57	Daily vehicle permit	per vehicle	\$ 6.00	\$ 5.31	\$ 0.69	\$ 6.00
58	Special Events	per vehicle	\$ 10.00	\$ 8.85	\$ 1.15	\$ 10.00
Camping						
59	Group camping (i.e. Scouts Canada, etc.)	per night	\$ 50.00	\$ 53.10	\$ 6.90	\$ 60.00
59a	Group camping (i.e. Scouts Canada, etc.)	plus cost per person	\$ 2.00	\$ 1.77	\$ 0.23	\$ 2.00
60	Property Rental (Wedding, etc.)	per event	\$ 1,130.00	\$ 1,000.00	\$ 130.00	\$ 1,130.00
John R. Park Homestead Conservation Area						
Daily Permits						
61	Historic House Tour (dependant on available staffing)	Adult		\$ 5.31	\$ 0.69	\$ 6.00
61a	Historic House Tour (dependant on available staffing)	Child 3-12/Senior 65+		\$ 3.54	\$ 0.46	\$ 4.00
61b	Historic House Tour (dependant on available staffing)	Family maximum	\$ 7.00	\$ 17.70	\$ 2.30	\$ 20.00
62	Admission Special Events	Adult		\$ 7.08	\$ 0.92	\$ 8.00
62a	Admission Special Events	Child 3-12/Senior 65+	\$ 5.00	\$ 5.31	\$ 0.69	\$ 6.00
62b	Admission Special Events	Family maximum	\$ 25.00	\$ 26.55	\$ 3.45	\$ 30.00
63	Organized Group Tours (pre-booked, minimum 10 participants, during staffed hours; regular admission does not apply)	per person	\$ 5.00	\$ 5.31	\$ 0.69	\$ 6.00
63a	If organized tour requires site opening by staff		\$ 150.00	\$ 132.74	\$ 17.26	\$ 150.00
64	Conservation Centre - Creative Commons - meeting or event (Non-Prime Time 10a-6p) weekdays. *Capacity 60 people at 6' tables or 80 people auditorium style	per hour (2 hour min.)		\$ 50.00	\$ 6.50	\$ 56.50
65	Conservation Centre - Creative Commons - meeting or event (Non-Prime Time 10a-6p weekdays) for use by Registered Not for Profit/Charity. *Capacity 60 people at 6' tables or 80 people auditorium style	per hour (2 hour min.)		\$ 35.00	\$ 4.55	\$ 39.55
66	Conservation Centre - Creative Commons - meeting or event (Prime Time 10a-6p weekends). *Capacity 60 people at 6' tables or 80 people auditorium style	per hour (2 hour min.)		\$ 125.00	\$ 16.25	\$ 141.25
67	Conservation Centre - Creative Commons - meeting or event (After Hours - After 6pm) *Capacity 60 people at 6' tables or 80 people auditorium style (2 hour minimum if rental begins after 6pm. No minimum applies if rental is a continuation of an existing rental)	per hour (2 hour min.)		\$ 175.00	\$ 22.75	\$ 197.75
68	Conservation Centre - Exclusive use of Creative Commons & Welcome Centre.	per hour (2 hour min.)		\$ 350.00	\$ 45.50	\$ 395.50
69	Grounds Rental Only. More than 40 people/up to 4 hours no tent, food or alcohol. Includes use of Auditorium for climate controlled storage, bridal area, etc)	Meeting/Event Rental	\$ 621.50	\$ 550.00	\$ 71.50	\$ 621.50
70	Garden Party - Add On (can be added to Grounds Rental or Meetings and Events, etc.). 90 minutes, includes tour of the historic John R. Park Homestead by costumed interpreter.			\$ 200.00	\$ 26.00	\$ 226.00
71	Exclusive Site Rental - More than 40 people • Exclusive site use from 10am - midnight • Access to site the preceding evening for deliveries & set up (4pm - 7pm) • Includes use of Conservation Centre for up to 60 guests (seated) or 80 guests (cocktail style) • Where alcohol will be served, the renter is responsible for obtaining liquor permits	Meeting/Event Rental	\$ 3,107.50	\$ 2,750.00	\$ 357.50	\$ 3,107.50
71a	Damage deposit for exclusive site rental (refundable)		\$ 5,000.00	\$ 2,500.00	\$ -	\$ 2,500.00
Miscellaneous						
72	Commercial & Wedding Photography (full site rental)	if open (90 minutes)	\$ 150.00	\$ 132.74	\$ 17.26	\$ 150.00
72a	If closed and staff required onsite (90 minutes)	site closed/staff required (90 minutes)	\$ 250.00	\$ 221.24	\$ 28.76	\$ 250.00
73	Site Use Photography Permit	per hour	\$ 25.00	\$ 30.97	\$ 4.03	\$ 35.00
74	Rustic Arbor Rental	per event		\$ 150.00	\$ 19.50	\$ 169.50
75	Costume Rental	per costume	\$ 67.80	\$ 60.00	\$ 7.80	\$ 67.80
75a	Costume Rental Damage deposit (refundable)	Refundable Deposit	\$ 100.00			\$ 100.00
76	Food/Craft Vendor Fee	per day	\$ 84.75	\$ 75.00	\$ 9.75	\$ 84.75
Greenways						
77	Land Leases	Market Value				
Hunting Programs						
Waterfowl Hunting						
78	Holiday Beach Conservation Area	full day premium sites	\$ 67.80	\$ 70.00	\$ 9.10	\$ 79.10
79	Holiday Beach Conservation Area	full day		\$ 60.00	\$ 7.80	\$ 67.80
80	Hillman Marsh Conservation Area	Seasonal hunting permit	\$ 819.25	\$ 725.00	\$ 94.25	\$ 819.25
81	Hillman Marsh Conservation Area	non-refundable draw fee	\$ 17.00	\$ 17.70	\$ 2.30	\$ 20.00
82	Hillman Marsh Conservation Area	Annual trapping permit	\$ 113.00	\$ 100.00	\$ 13.00	\$ 113.00
83	Cedar Creek - 5-Year Hunting Lease (\$1,000 annual)		\$ 5,650.00	\$ 5,000.00	\$ 650.00	\$ 5,650.00
84	Big Creek - Seasonal hunting (minimum reserve)		\$ 904.00	\$ 800.00	\$ 104.00	\$ 904.00
Deer Hunting						
85	Various Properties	10-24 acre woodlot	\$ 678.00	\$ 610.00	\$ 79.30	\$ 689.30
86	Various Properties	25-49 acre woodlot	\$ 960.50	\$ 860.00	\$ 111.80	\$ 971.80
87	Various Properties	50 acre plus woodlot	\$ 1,243.00	\$ 1,110.00	\$ 144.30	\$ 1,254.30
88	Various Properties	non-refundable draw fee	\$ 17.00	\$ 17.70	\$ 2.30	\$ 20.00

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Forestry Program						
Seedlings						
89	Cost of seedlings (per tree)	ranging from	\$ 1.13	\$ 1.21	\$ 0.16	\$ 1.37
		to	\$ 2.54	\$ 2.50	\$ 0.33	\$ 2.83
90	Tree Planting - Machine Plant by ERCA (per tree)		\$ 0.73	\$ 0.75	\$ 0.10	\$ 0.85
90	Tree Planting - Hand Plant by ERCA (per tree maximum)		\$ 1.13	\$ 1.10	\$ 0.14	\$ 1.24
92	Maintenance/Guarantee Program	per seedling	\$ 0.45	\$ 0.40	\$ 0.05	\$ 0.45
93	Shipping & Handling Charge		\$ 28.25	\$ 35.00	\$ 4.55	\$ 39.55
94	Site Delivery Fee		\$ 56.50	\$ 50.00	\$ 6.50	\$ 56.50
Large Stock						
95	Cost of large stock (per tree)	ranging from	\$ 16.67	\$ 15.00	\$ 1.95	\$ 16.95
		to	\$ 46.33	\$ 48.00	\$ 6.24	\$ 54.24
96	Hand planting by ERCA - Bare root trees	per tree	\$ 26.56	\$ 23.50	\$ 3.06	\$ 26.56
97	Hand planting by ERCA - Potted/Balled & Burlapped trees/shrubs	per tree	\$ 11.30	\$ 10.00	\$ 1.30	\$ 11.30
98	Mulch	per tree	\$ 5.65	\$ 5.00	\$ 0.65	\$ 5.65
Forestry Extension Services						
99	Tree assessments, Managed Forest Tax Incentive Program approvals, hazard/danger tree assessments or tree health assessments and related activities for municipalities	first hour	\$ 113.00	\$ 100.00	\$ 13.00	\$ 113.00
99a		each additional hour	\$ 84.75	\$ 75.00	\$ 9.75	\$ 84.75
COMMUNITY AND OUTREACH SERVICES						
School Programs						
Conservation Area Programs (Hillman Marsh/Holiday Beach/John R. Park Homestead Conservation Areas)						
100	Half Day	per program	\$ 175.00	\$ 175.00	\$ -	\$ 175.00
101	Full Day	per program	\$ 285.00	\$ 285.00	\$ -	\$ 285.00
102	Either half or full day	additional Parents	\$ 8.50	\$ 8.50	\$ -	\$ 8.50
103	Special High Skills Major Certification Programs (virtual) per program	plus applicable special materials costs, if required (max. 30 participants)	\$ 450.00	\$ 398.23	\$ 51.77	\$ 450.00
104	Summer Camp programs	2 hours (per program)	\$ 175.00	\$ 175.00	\$ -	\$ 175.00
105	Summer Camp programs	4 hours (per program)	\$ 285.00	\$ 285.00	\$ -	\$ 285.00
106	Ticketed Experiential Events (eg. Owl Prowl, Candle Light Tour)		\$ 15.00	\$ 13.27	\$ 1.73	\$ 15.00
Offsite Presentations						
107	School camps and in-class programs (not at a Conservation Area)	Half Day (per program) from:	\$ 200.00	\$ 200.00	\$ -	\$ 200.00
107a	School camps and in-class programs (not at a Conservation Area)	Second class: same day/same school	\$ 150.00	\$ 150.00	\$ -	\$ 150.00
108	Travel fee to offsite presentation (not at a Conservation Area)	per kilometre	\$ 0.45	\$ 0.40	\$ 0.05	\$ 0.45
109	Virtual Field Trip up to 30 students (1 hour)	per program	\$ 100.00	\$ 100.00		\$ 100.00
110	Corporate Team Building Activities with 10-50 participants (1.5-3 hours)	per program		\$ 250-\$700	+HST	
CORPORATE SERVICES						
Other Fees						
111	Scan to file (wide format)	original sheet	\$ 16.95	\$ 15.00	\$ 1.95	\$ 16.95
111a	Scan to file (wide format)	each additional sheet	\$ 2.26	\$ 2.00	\$ 0.26	\$ 2.26
112	Scan to print (wide format)	original sheet	\$ 16.95	\$ 15.00	\$ 1.95	\$ 16.95
112a	Scan to print (wide format)	each additional sheet	\$ 11.30	\$ 10.00	\$ 1.30	\$ 11.30
113	NSF cheque fee		\$ 39.55	\$ 35.00	\$ 4.55	\$ 39.55