



## Essex Region Conservation Authority

### Board of Directors

### Meeting Minutes

**Meeting Date:** Thursday, April 14, 2022

**Time:** 6:00 pm

**Location and Details:** via Zoom Web Conferencing

#### Attendance

<b>Members Present:</b>	Tania Jobin (Chair Kieran McKenzie (Vice-Chair) Peter Courtney Michael Prue Morley Bowman (departed 6:56pm) Chris Vander Doelen Larry Patterson Tracey Bailey	Len Janisse (joined at 6:05pm) Mark Carrick Sue Desjarlais Trevor Jones Larry Verbeke Dayne Malloch Joe Bachetti Jeewen Gill Jim Morrison Ed Sleiman
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**Absent:** Laura Lucier

**Regrets:**

**Staff Present** Tim Byrne, CAO/Secretary-Treasurer  
Nicole Kupnicki, Corporate Services, Human Resources Manager/EA  
Shelley McMullen, CFO/Director Corporate Services  
Kevin Money, Director Conservation Services  
Danielle Stuebing, Director Community and Outreach Services  
James Bryant, Director Watershed Management Services  
Ryan Rossman, Director Information Technology Services  
Tian Martin, Water Resources Engineer

**Others** Peter Zuzek, President Zuzek Inc.

#### 1. Call to Order

Good evening and welcome to the April 14, 2022 meeting of the ERCA Board of Directors. I will call the meeting to order and confirm that all members attending from the in-camera meeting of the ERCA Board preceding this meeting are still with us this evening. Thank you all.

#### 2. Land Acknowledgement

I'd like to begin by acknowledging that this land is the traditional territory of the Three Fires Confederacy of First Nations, comprised of the Ojibway, the Odawa, and the Potawatomie Peoples.

We value the significant historical and contemporary contributions of local and regional First Nations and all of the Original Peoples of Turtle Island - North America who have been living and working on the land from time immemorial.

### 3. **Declarations of Pecuniary Interest**

There were no declarations of pecuniary interest.

### 4. **Approval of Agenda**

**Resolution 26/22** Moved by Morley Bowman

Seconded by Ed Sleiman

THAT the Agenda for the 14, 2022 meeting of the Board of Directors be approved.

**Carried**

### 5. **Hearings**

None

### 6. **Adoption of Minutes**

#### A. **ERCA Board of Directors**

**Resolution 27/22** Moved by Larry Patterson

Seconded by Larry Verbeke

THAT the Minutes of the Thursday, February 17, 2022 meeting of the Board of Directors and the recommendations therein be approved as distributed. **Carried**

#### B. **ERCA Executive Committee**

**Resolution 28/22** Moved by Ed Sleiman

Seconded by Sue Desjarlais

THAT the minutes for the March 9, 2022 and March 29, 2022 meetings of the Executive Committee and the recommendations therein be approved as distributed. **Carried**

#### C. **John R. Park Homestead Advisory Board**

**Resolution 29/22** Moved by Sue Desjarlais

Seconded by Trevor Jones

THAT the minutes for the March 30, 2022 meeting of the John R. Park Advisory Board and the recommendations therein be approved as distributed. **Carried**

### 7. **Business Arising from the Previous Minutes**

None

**8. Announcements**

Good evening. First, I'd like to thank each of you for the warm welcome we received while presenting to every municipal council within our watershed over the past few weeks. I was very proud to present our Budget, Transition Plan and Annual Report across the region. Kieran – thank you for stepping in as Vice Chair when needed, and I'd like to especially thank Tim and Shelley for their professionalism and expertise.

With spring finally here, there are significant activities taking place across the watershed. Development applications continue to be received at a relentless pace, and staff are working vigilantly to respond to all applications in a timely manner.

In March, one of the largest prescribed burn ever undertaken in this region was conducted at the Collavino Wetland, located in the Canard River watershed. As a result, native wetland species will be restored in this Provincially Significant Wetland.

Last weekend, more than 200 volunteers collected over 3,750 pounds of garbage from Little River and Sandwich Town in Windsor. This was part of a binational Earth Month cleanup in the Detroit River, and we were most pleased to lead the Canadian effort. Rotarians removed an additional 200 pounds of garbage from Holiday Beach in Amherstburg, and we are most grateful to all of these valued volunteers.

Trees for the spring planting program are arriving this week; and staff are gearing up to plant and distribute over 87,000 trees across the region over the coming months.

We are also excited that after a two year hiatus, ERCA will again host the Earth Day Tree Planting Celebration in the City of Windsor. We are thankful to Enwin, CUPE Local 543, Tree Canada and the LCBO for sponsoring the trees for this event. I hope to see you there!

**9. Delegations**

None

**10. Presentations**

None

**11. Reports for Approval**

**A. BD 04/22 Municipality of Lakeshore Shoreline Management Plan (SMP)**

**Resolution 30/22** Moved by Peter Courtney

Seconded by Kieran McKenzie

THAT the Municipality of Lakeshore Shoreline Management Plan (2022) prepared by Stantec Consulting Ltd., in partnership with Zuzek Inc. and SJL Engineering, be approved for use by ERCA Administration as a technical basis for regulatory approvals and ERCA policy within the Study Area; and further,

THAT ERCA Administration continue to collaborate with the Municipality of Lakeshore regarding future policy discussions and implementation related to the above noted Plan. **Carried**

**Resolution 31/22** Moved by Larry Verbeke  
Seconded by Len Janisse

THAT an amendment to the agenda be approved and BD06/22 be brought forward for consideration at this time with members available.

**B. BD 05/22 Ontario Community Environment Fund**

**Resolution 33/22** Moved by Jeewen Gill  
Seconded by Mark Carrick

THAT the Board direct Administration to enter into a contribution agreement to receive the amount of \$60,000 in Grant Funding from the Ministry of Environment, Conservation and Parks towards the Peche Island Erosion and Habitat Creation Project. **Carried**

**C. BD 06/22 ERCA 2022 Budget Approval**

I would like to remind members that voting with respect to levy contributions is a recorded, weighted majority vote. Weighted votes simply means that municipalities that contribute a higher levy, based on Current Value Assessment, or CVA, have a higher percentage of the votes. But, even if a municipality has more than 50% of the CVA, their combined votes cannot exceed 50%.

We will begin, by Municipality beginning with Amherstburg. When I call your name, please state your vote.

Councillor Peter Courtney, Amherstburg	Support
Councillor Michael Prue, Amherstburg	Support
Councillor Morley Bowman, Essex	Support
Councillor Chris Vander Doelen, Essex	Support
Councillor Laura Lucier, Kingsville	Absent
Councillor Larry Patterson, Kingsville	Support
Deputy Mayor Tracey Bailey, Lakeshore	Support
Councillor Len Janisse, Lakeshore	Support
Councillor Sue Desjarlais, LaSalle	Support
Councillor Trevor Jones, Leamington	Support
Deputy Mayor Larry Verbeke, Leamington	Support
Councillor Dayne Malloch, Pelee Island	Support
Deputy Mayor Joe Bachetti, Tecumseh	Absent
Councillor Jeewen Gill, Windsor	Support
Vice Chair Kieran McKenzie, Windsor	Support
Councillor Ed Sleiman, Windsor	Support
Chair/Councillor Tania Jobin, Tecumseh	Support

**Resolution 32/22** Moved by Kieran McKenzie  
Seconded by Len Janisse

THAT the 2022 Draft Budget totalling \$9,117,058, receive final approval by way of a recorded and weighted vote, in accordance with Regulation 139/96; and further,

THAT the total municipal levy of \$3,540,303, representing an increase of 2.5%, be allocated and collected in accordance with respective municipal CVA percentages, as provided by Ministry of Northern Development, Mines, Natural Resources and Forestry and as presented in the attached 2022 Municipal Levy Allocation Table.

## 12. Reports for Information

### A. **BD 07/22 Turkey Creek Hydrologic and Hydraulic Modelling – Project Update**

**Resolution 34/22** Moved by Trevor Jones  
Seconded by Sue Desjarlais

THAT Report BD 07/22 be received for Members' Information.

### B. **BD 08/22 Township of Pelee Island – Development and “Safe Access” during times of flooding**

**Resolution 35/22** Moved by Tracey Bailey  
Seconded by Joe Bachetti

THAT Report BD 08/22 be received for Member's Information.

### C. **BD 09/22 Draft Inventory of Programs and Services**

**Resolution 36/22** Moved by Larry Verbeke  
Seconded by Chris Vander Doelen

THAT Report BD 09/22 be received for Members' information.

### D. **BD 10/22 Watershed Management Services Activities Report for February and March 2022**

**Resolution 37/22** Moved by Len Janisse  
Seconded by Larry Patterson

THAT the review of Regulations and Planning Applications, as presented in Report BD 10/22 be received for Members' information. **Carried**

### E. **BD 11/22 Detroit River - A Canadian Heritage River: Monitoring Report 2011-2021**

**Resolution 38/22** Moved by Jeewen Gill  
Seconded by Trevor Jones

THAT the Detroit River - A Canadian Heritage River: Monitoring Report 2011-2021 be received for Members' information. **Carried**

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**F. BD 12/22 Essex Region Conservation Foundation 2021 Gratitude Report**

**Resolution 39/22** Moved by Dayne Malloch  
Seconded by Mark Carrick  
THAT the ERCF 2021 Gratitude Report be received for Members' information. **Carried**

**G. Environmental Registry Reports**

- i. Conservation Ontario comments on "Regulatory and policy proposals (Phase 2) under the Conservation Authorities Act" ERO#019-4610
- ii. Conservation Ontario's comments "Expanding administrative penalties for environmental contraventions" ERO#019-4108
- iii. Conservation Ontario's comments " Subwatershed Planning Guide" ERO#019-4978
- iv. Conservation Ontario's comments on the "Municipal Wastewater and Stormwater Management in Ontario Discussion Paper" ERO#019-4967

**Resolution 40/22** Moved by Ed Sleiman  
Seconded by Michael Prue  
THAT Conservation Ontario comments on "Regulatory and policy proposals (Phase 2) under the Conservation Authorities Act" ERO#019-4610, "Regulatory administrative penalties for environmental contraventions" ERO#19-4108, "Subwatershed Planning Guide" ERO#019-4978, "Municipal Wastewater and Stormwater Management in Ontario Discussion Paper" ERO#019-4967 be received for information. **Carried**

**H. Correspondence**

None

**13. Committee of the Whole**

None

**14. New Business**

**A. Tree Planting in various municipalities**

Municipalities vary in their approach to planting trees and may include partnerships Parks and Recreation Departments. ERCA's Partnerships and Outreach Coordinator is a resource and that can be utilized through request for events at various municipalities

**B. Letter to Municipalities Regarding Budget Approval**

**Resolution 41/22** Moved by Larry Patterson  
Seconded by Kieran McKenzie

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THAT a letter be sent to member municipalities confirming the ERCA 2022 Budget has been approved. **Carried**

**15. Other Business**

**A. Next Meeting**

The next meeting of the ERCA Board of Directors will be held on June 23, 2022 starting at 6:00 p.m. via Zoom web conferencing.

**16. Adjournment**

**Resolution 42/22** Moved by Trevor Jones  
Seconded by Len Janisse

THAT the April 14, 2022 Meeting of the Essex Region Conservation Authority Board of Directors be adjourned. **Carried**



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Tania Jobin  
Chair



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Tim Byrne  
CAO/Secretary-Treasurer