



The Essex Region Conservation Authority is seeking a
Environmental Educator
(Fixed Term Contract ~19 mos)

POSITION TITLE: Environmental Educator (Fixed Term Contract)

Windsor and Essex County is a vibrant community located in South-Western Ontario. Offering a rich urban community with world class entertainment, art and culture located minutes from an international border with the United States (Detroit, MI) and easy access to rural areas with historical sites, wineries, golf-courses, parklands and extensive trail systems for the outdoor enthusiast.

The Environmental Educator is responsible for developing, delivering, evaluating, and promoting curriculum based outdoor/environmental education programs to students and audiences of all ages; ensuring participant safety and resource security at ERCA's Conservation Areas and offsite in other locations. The Environmental Educator reports to the Curator/Education Coordinator in the Community Outreach department.

To Apply:

1. Send your resume and cover letter in one document (either Word or PDF format only) to careers@erca.org by no later than 12:00 pm on Monday, December 6, 2021.
2. Note the title of the position you are applying for in the subject line of your email.

DUTIES AND RESPONSIBILITIES:

- Creates and delivers curriculum based outdoor/environmental education programs and materials for students and audiences of all ages outdoors at Conservation Areas and other locations
- Evaluates, revises and promotes curriculum-based education programs and materials, and undertakes research in the development of new programs and materials
- Provides support to the delivery of programs and operations at the John R. Park Homestead Conservation Area
- Plans and organizes public interpretation (ERCA events and off-site public interpretation)
- Designs and constructs displays and exhibits in our outdoor classrooms and at community outreach events
- Develops and fosters relationships with community partners, teachers and the Boards of Education
- Coordinates volunteers in citizen science and related programs
- Prepares reports and plans and performs other related duties and responsibilities consistent with the position as required

MINIMUM QUALIFICATIONS:

- Degree in Natural/Environmental Science, education recreation, or related
- Bachelor of Education degree preferred
- Excellent knowledge of local flora and fauna
- Excellent oral and written communication skills
- English/French bilingual preferred
- NLS (National Lifeguard Certification) and ORCKA (Ontario Recreational Canoeing and Kayaking Association) certifications considered an asset
- The successful candidate will demonstrate a commitment to excellence in customer service
- Two years experience in interpretation, recreation programming, or outdoor education
- Must possess a valid "G" driver's licence
- Must provide police clearance for Police Vulnerable Sector Check (PVSC)

WORKING CONDITIONS:

- Typically M-F 8:30 a.m. to 4:00 p.m. with ability to work a flexible schedule when required, including occasional weekend, evening and holiday hours
- Environmental conditions: Work is primarily performed outdoors at Conservation Areas and other locations and also within a standard office environment. Regular outdoor work may require prolonged standing/ walking, negotiation of obstacles, and bending or stooping; and carrying equipment, with potential exposure to inclement weather, heat and cold. Indoor work may require period of visual and mental concentration of 2 to 4 hours duration, prolonged standing and sitting (and associated physical strain), manual dexterity, accuracy and attention to detail
- Schedule involves occasional evening, weekend, holiday meetings and work assignments, travel within Essex County and occasional schedule changes and overtime on short notice
- Requirement to attend and conduct presentations to diverse stakeholders; work may be of an independent nature or collaborative as part of general Community Outreach Services

Department: Community & Outreach Services

Union Affiliation: None

Job Status: Fixed Term Contract (expected start date February 7, 2022 through September 1, 2023)

Hours of Work: As required, up to 35 hours per week with some weekend/evening work dependent upon program delivery and business requirements.

Posting Added Date: November 23, 2021

Posting Closing Date: December 6, 2021

Posting Closing Time: 12:00 pm

Positions to Fill: One (1)

Progress Status: Receiving Applications

Office Location: 360 Fairview Avenue West, Suite 311, Essex, ON N8M 1Y6

Wage Rate: \$26.59 (2022 starting rate with scheduled increases)

Grade: NBU/TERM 2

Contact: Nicole Kupnicki, Human Resources Manager

- ERCA is an equal opportunity employer.
- We thank all applicants in advance, however, only those selected for an interview will be contacted.
- Personal information is collected in accordance with the Municipal Freedom of Information & Protection of Privacy Act and will be used for the purpose of this employment opportunity only.
- We are pleased to accommodate any individual needs under the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act. If you require accommodation throughout the hiring process, please contact HR 519-562-9088 to make your needs known in advance.

Covid-19 Considerations:

As circumstances evolve with Covid-19, this position may involve a combination of working remotely and at the John R. Park Homestead. ERCA has a robust series of Covid-19 protocols for the safety of staff and the public. As this position may need to attend client sites to deliver programs, the successful candidate will be expected to follow Covid protocols of the host site (including, but not limited to confirming they are fully vaccinated and have received recommended boosters).