



MINUTES

Minutes for the **Special Meeting of the ERCA Board of Directors** held **Thursday, April 16, 2020**, at 6:00 p.m. via Zoom Web Conferencing.

Members Present	Kieran McKenzie (Chair)	Ed Sleiman	Joe Bachetti
	Tania Jobin (Vice-Chair)	Jim Morrison	John Jacobs
	Chris Vander Doelen	Tracey Bailey	Larry Verbeke
	Morley Bowman	Len Janisse	Sue Desjarlais
	Marolyn Morrison	Larry Patterson	Mark Carrick
		Laura Lucier	Peter Courtney

Member Regrets	Dayne Malloch	Drew Dilkens
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Members Absent

Staff Present	Richard Wyma, General Manager/Secretary-Treasurer
	Nicole Kupnicki, Corporate Services, Executive Assistant
	Tim Byrne, Director, Watershed Management Services
	Shelley McMullen, Director, Finance & Corporate Services
	Kevin Money, Director, Conservation Services
	Danielle Stuebing, Director, Community Outreach Services
	Aaron Zimmer, Multimedia Specialist
Bryan Schmidt, Application Support Technician	

Guests	None
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1. Call to Order

Good evening.

Welcome to the ERCA's first Electronic Board Meeting. We have 18 members from around the county on our Zoom and we are broadcasting our meetings live on ERCA's YouTube stream.

I know many, if not all of you have already participated in your municipality's council or committee meetings electronically, and you've all experienced some of the challenges of this style of meeting – audio and video choppiness, people cutting in and out, raising questions.

I'd like to first thank Nicole and Aaron and Brian for working through some of the technical challenges of electronic meetings so we can hold a public meeting tonight, which is important. I believe you all have their phone number you can call or text into tonight in case you encounter any problems tonight.

And, finally, before we begin, I'd like to thank all of you for your patience as we work through our Special Meeting, Board Meeting and Source Protection Authority meetings tonight.

So, with that, let's begin:

We will start by taking a roll call of all Board Members to confirm attendance. We do have regrets from:

- Councillor Dayne Meloch, Pelee Island
Mayor Drew Dilkens, Windsor (not present)

We will begin in alphabetical order by municipality. We have found that muting your line when you are not speaking helps, so please be prepared to unmute your microphone when your name is called and return to mute after you have answered:

- Councillor Peter Courtney, Amherstburg
- Marolyn Morrison, Amherstburg (**joined the meeting at 6:12 pm)
- Councillor Morley Bowman, Essex
- Councillor Chris Vander Doelen, Essex
- Councillor Laura Lucier, Kingsville
- Councillor Larry Patterson, Kingsville
- Deputy Mayor Tracey Bailey, Lakeshore
- Councillor Len Janisse, Lakeshore
- Councillor Mark Carrick, LaSalle
- Councillor Sue Desjarlais, LaSalle
- Councillor John Jacobs, Leamington

- Deputy Mayor Larry Verbeke, Leamington
- Deputy Mayor, Joe Bachetti, Tecumseh
- Councillor, Tania Jobin, Tecumseh
- Councillor James Morrison, Windsor
- Councillor Ed Sleiman, Windsor

2. Land Acknowledgement

I'd like to begin by acknowledging that this land is the traditional territory of the Three Fires Confederacy of First Nations, comprised of the Ojibway, the Odawa, and the Potawatomie <pa-te-wa-temi:> Peoples.

We value the significant historical and contemporary contributions of local and regional First Nations and all of the Original Peoples of Turtle Island - North America who have been living and working on the land from time immemorial.

3. Approval of Agenda

THAT the Agenda for the Thursday, April 16, 2020 Meeting of the Board of Directors be approved.

Resolution 29/20

Moved by Tania Jobin

Seconded by John Jacobs

-CARRIED

4. Declarations of Pecuniary Interest

None

5. Reports for Approval

- (a) BD 08/2020 Proposed Amendments to ERCA By-Law A1:
Administrative Procedures to accommodate Emergency
Electronic Participation in meetings.

THAT the proposed amendments to ERCA's By-Law A1:
Administrative Procedures to support business continuity during
emergencies be approved; and further,

THAT Minister's Direction and the Amended By-Laws be made
available on ERCA's website, with notice to municipalities.

Resolution 30/20

Moved by Larry Patterson

Seconded by Sue Desjarlais

-CARRIED

6. **Adjournment**

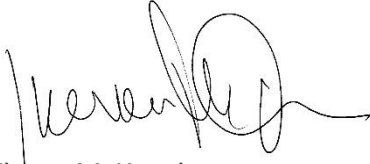
That the Special Meeting of the ERCA Board of Directors be adjourned.

Resolution 31/20

Moved by Morley Bowman

Seconded by Tania Jobin

-CARRIED



Kieran McKenzie
Chair, ERCA Board of Directors



Richard J.H. Wyma CSLA
General Manager/Secretary-Treasurer



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Tania Jobin (Vice-Chair)	Jim Morrison	John Jacobs
Chris Vander Doelen	Tracey Bailey	Larry Verbeke
Morley Bowman	Len Janisse	Sue Desjarlais
Marolyn Morrison	Dayne Malloch	Mark Carrick
Larry Patterson		Peter Courtney
Laura Lucier		

Member Regrets Dayne Malloch Drew Dilkens

Members Absent

Staff Present

- Richard Wyma, General Manager/Secretary-Treasurer
- Nicole Kupnicki, Corporate Services, Executive Assistant
- Tim Byrne, Director, Watershed Management Services
- Shelley McMullen, Director, Finance & Corporate Services
- Kevin Money, Director, Conservation Services
- Danielle Stuebing, Director, Community Outreach Services
- Bryan Schmidt, Applications Support Technician
- Aaron Zimmer, Multimedia Specialist

Guests None

1. **Call to Order**

As we have already taken roll call in the Special Meeting of the ERCA Board, I will just take a moment to confirm that there have been no changes in attendance.

Seeing none, we will proceed with this evening's agenda.

2. **Land Acknowledgement**

3. **Declarations of Pecuniary Interest**

None

4. **Approval of Agenda**

THAT the Agenda for the Thursday, April 16, 2020 Meeting of the Board of Directors be approved.

Resolution 32/20	Moved by	Mark Carrick	
	Seconded by	Len Janisse	-CARRIED

5. **Hearings**

None

6. **Adoption of Minutes**

(a) ERCA Board of Directors

THAT the Minutes of the Thursday, February 13, 2020 Meeting of the Board of Directors and the recommendations therein be approved as distributed.

Resolution 33/20	Moved by	Joe Bachetti	
	Seconded by	Sue Desjarlais	-CARRIED

(b) JRPH Advisory Committee

THAT the Minutes of the February 24, 2020 Meeting of the JRPH Advisory Board and the recommendations therein be approved as distributed.

Resolution BD 34/20	Moved by	Laura Lucier	
	Seconded by	Sue Desjarlais	-CARRIED

7. **Business Arising from Previous Minutes**

None

8. **Announcements**

I will keep my announcements brief this evening. I know all of our municipalities are looking at changes in business practices, programs and services, and policies and protocols. I know ERCA has gone through similar changes, which we've read about in tonight's reports, and will have further discussion about this evening; but I do want to thank ERCA for continuing to keep conservation areas open so we can enjoy those spaces responsibly, for continuing to keep us informed about high waters and flooding, for finding ways to issue permits remotely, and for ensuring all those program supports - GIS, payroll and finance, reporting, finding funding – are all in place to keep ERCA open.

I had a chance to speak with Richard recently, and I'd like to echo his thanks to ERCA staff, many of whom may be watching tonight on YouTube, who have created and implemented new approaches and protocols while working remotely.

And to the management team here for developing and implementing a Pandemic Response Plan in record time! Special thank to Brian, ERCA's IT person, for ensuring remote staff have the tools and access they need, and to Nicole for her leadership in putting the plan together.

9. **Delegations**

None

10. **Presentations**

None

11. **Reports for Approval**

- (a) BD 09/20 Update on ERCA's Operations in Response to the COVID-19 Pandemic.

THAT Report BD 09/20 regarding ERCA's Operations in Response to the COVID-19 Pandemic be received for information.

Resolution BD 35/20

Moved by

Ed Sleiman

Seconded by

Morley Bowman

-CARRIED

(b) BD 10/20 Flood Advisory Program and High Lake Levels

THAT ERCA staff continue to monitor levels and update municipalities and other partners on the threat of flooding.

Resolution BD 36/20 Moved by Jim Morrison

Seconded by Laura Lucier

-CARRIED

(c) BD 11/20 Funding Application Update

That BD 11/20 be received for members' information

Resolution BD 37/20 Moved by Ed Sleiman

Seconded by Morley Bowman

-CARRIED

(d) BD 12/20 Designation of Ashley Gyori, Regulations Analyst, as Provincial Offences Officer and Enforcement of Public Safety and Security Orders

THAT the Essex Region Conservation Authority Board of Directors designate Ms. Ashley Gyori, Regulations Analyst, as a Provincial Offences Officer under the Conservation Authorities Act and Ontario Regulation 158/06; and further,

THAT ERCA's Provincial Offences Officers, designated under Section 28, Section 29 of the Conservation Authorities Act, or as Risk Management Inspectors under the Clean Water Act, and appointed to enforce orders made under the Emergency Management and Civil Protection Act, provide education and warnings only, and contact OPP/Police Officers, or the COVID-19 Enforcement Support Line where any greater enforcement may be needed.

Resolution BD 38/20 Moved by Joe Bachetti

Seconded by Tania Jobin

-CARRIED

- (e) BD 13/20 ERCA Committee and Advisory Board Membership

THAT in keeping with his position, Chair, Kieran McKenzie be appointed to the Executive Committee; the Finance and Audit Advisory Board; and as the Voting Member to Conservation Ontario Council; and further,

THAT Councillor Jim Morrison be appointed to the Conservation Services Advisory Board; and further,

THAT the Terms of Reference for the Essex Region Conservation Foundation be amended to clarify that members on the Foundation, including ex officio members appointed by ERCA, are voluntary positions, and that ERCA appointees to ERCF will not receive per diems or mileage in keeping with CRA and Imagine Canada guidelines.

Resolution BD 39/20	Moved by	Len Janisse	
	Seconded by	Sue Desjarlais	-CARRIED

12. Environmental Registry Reports for Comment

- (a) Correspondence (For Information Only)

Letter from Leslie Rich, Policy and Planning Liaison, Conservation Ontario to Sara Peckford, Food Safety and Environmental Policy Branch, Re: Conservation Ontario's Comments on the "Drainage Act Discussion Paper" (ERO #19-1187)

13. Reports for Information

- (a) BD 14/20 Watershed Management Services Activities Report for February and March 2020.

THAT the review of Regulations and Planning Applications, as presented in Report BD14/20 be received for Members' information.

Resolution BD 40/20	Moved by	John Jacobs	
	Seconded by	Peter Courtney	-CARRIED

(b) Correspondence

- i. The Corporation of the City of Windsor, City Council Decision, Monday, March 2, 2020
- ii. Email from Kim Gavine Re: Message from the Honourable John Yakabuski, Minister of Natural Resources and Forestry dated March 9, 2020.
- iii. The Corporation of the Town of Tecumseh re: Conservation Authority Support, March 13, 2020
- iv. Letter from Kathy Woeller, Director, Ministry of Natural Resources and Forestry, April 1, 2020

THAT the correspondence be received for Members' information.

Resolution BD 41/20	Moved by	Sue Desjarlais	
	Seconded by	Marolyn Morrison	-CARRIED

14. Committee of the Whole

15. New Business

None

16. Other Business

- (a) The next meeting of the ERCA Board of Directors will be held on at the Call of the Chair.

17. Adjournment

THAT the April 16, 2020 Meeting of the Essex Region Conservation Authority Board of Directors be adjourned.

Resolution BD 42/20	Moved by	Peter Courtney	
	Seconded by	Morley Bowman	-CARRIED



Kieran McKenzie
Chair



Richard J.H. Wyma CSLA
General Manager/Secretary-Treasurer

UPCOMING EVENTS

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| May 14, 2020 | Board of Directors Meeting (*At the Call of the Chair) |
| June 18, 2020 | Board of Directors Meeting, Location TBD |
| September 10, 2020 | Board of Directors Meeting, Location TBD |