



Essex Region Conservation Authority

Board of Directors

Meeting Agenda

Meeting Date: Thursday, April 10, 2025

Time: 6:00 pm

Location and Details: Council Chambers, County of Essex Civic Centre
360 Fairview Avenue West, Essex, ON

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1.	Call to Order	
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10.	Presentations None	

11. Reports for Approval

- A. **BD06/25 Disc Golf Course at Holiday Beach Conservation Area** **17-22**

12. Reports for Information

- A. **BD07/25 Abandoned CASO Railway Trail Development Update** **23-25**

- B. **BD08/25 Watershed Management Services Activities Report for February and March 2025** **26-38**

- C. **Environmental Registry Reports**
None

- D. **Correspondence**
None

13. Committee of the Whole

- A. **Confidential Matters related to Property**

- B. **Reconvene in Open Session**

14. New Business

15. Other Business

- A. **Next Meeting**

The next meeting of the ERCA Board of Directors will be held May 15, 2025 (At the Call of the Chair), starting at 6:00 p.m. at the Essex Civic Centre.

16. Adjournment



A handwritten signature in black ink, appearing to read "Tim Byrne".

Tim Byrne, CAO/Secretary-Treasurer



Essex Region Conservation Authority

Board of Directors

Meeting Minutes

Meeting Date: Thursday, February 13, 2025

Time: 6:00 pm

Location and Details: Council Chambers, County of Essex Civic Centre
360 Fairview Avenue West, Essex, ON

Attendance

Members Present:	Molly Allaire (Chair)	Michael Akpata
	Peter Courtney	Anthony Abraham
	Jason Matyi	Larry Verbeke
	Katie McGuire-Blais (@6:09pm)	Angelo Marignani
	Thomas Neufeld	Kieran McKenzie
	Tracey Bailey	Jim Morrison (Vice Chair)
	Ryan McNamara	

Absent: Mark McKenzie

Regrets:	Sue Desjarlais	Dayne Malloch
	Dennis Rogers	Joe Bachetti
		Tania Jobin

Staff Present

Tim Byrne, CAO/Secretary-Treasurer
Nicole Kupnicki, Corporate Services, Manager, HR & Council Services
Shelley McMullen, CFO/Director Finance and Corporate Services
Kevin Money, Director Conservation Services
James Bryant, Director Watershed Management Services

Others

Councillor Bill Dunn, Leamington

1. Call to Order

Good evening and welcome to the February 13, 2025, meeting of the ERCA Board of Directors. I will call the meeting to order. Thank you all. We have regrets this evening from:

- Mayor Dennis Rogers, Kingsville
- Councillor Sue Desjarlais, Lasalle
- Deputy Mayor Joe Bachetti, Tecumseh
- Councillor Tania Jobin, Tecumseh

2. Land Acknowledgement

I'd like to begin by acknowledging that this land is the traditional territory of the Three Fires Confederacy of First Nations, comprised of the Ojibway, the Odawa, and the Potawatomi Peoples.

We value the significant historical and contemporary contributions of local and regional First Nations and all of the Original Peoples of Turtle Island - North America who have been living and working on the land from time immemorial.

3. Declarations of Pecuniary Interest

There were no declarations of pecuniary interest.

4. Approval of Agenda

A. ERCA Board of Directors

Resolution 17/25 Moved by Angelo Marignani
Seconded by Ryan McNamara

THAT the Agenda of the February 13, 2025, meeting of the ERCA Board of Directors be approved. **Carried**

5. Hearings

None

6. Adoption of Minutes

A. ERCA Board of Directors

Resolution 18/25 Moved by Larry Verbeke
Seconded by Jason Matyi

THAT the Minutes of the January 23, 2025, Annual General meeting of the Board of Directors and the recommendations therein be approved as distributed. **Carried**

7. Business Arising from the Previous Minutes

None.

8. Announcements

Before we begin, I'd like to take a moment to acknowledge the sad passing of ERCA staff member Tim Baxter on February 6, 2025. Tim had been a valuable member of the Conservation Services Team serving as a Conservation Services Technician since 2015. During his years with ERCA, he used his considerable skills to help maintain ERCA's conservation areas and greenways, control invasive species, and lead tree planting crews, along with many other duties. He will be remembered for his kindness, humour and mentorship of newer staff. On behalf of the Board, I express my sincere condolences to Tim's family, friends and colleagues.

I'll keep the rest of my comments purposefully brief as we have a full agenda this evening, including a presentation on the Hillman Marsh Restoration Plan and our important Budget discussion and weighted vote.

Much has taken place in the short weeks since our Annual General Meeting.

Staff have been taken the lead in a regional initiative to develop plans to control invasive Phragmites and are currently seeking funding support on behalf of all member municipalities.

Tree orders for large stock trees will continue until early March. Please feel free to share details about ERCA's tree planting program with property owners within your municipality.

We are also gearing up to host the First Taste of Spring Maple Syrup Festival on March 8 & 9th and 15 & 16th at the John R. Park Homestead. I hope members will be able to attend this iconic Canadian celebration.

9. Delegations

None

10. Presentations

A. Hillman Marsh Restoration Plan

Resolution 19/25 Moved by Kieran McKenzie

Seconded by Anthony Abraham

THAT the Hillman Marsh Restoration Plan presentation be received for Members' information.

Carried

11. Reports for Approval

A. BD01/24 ERCA 2025 Budget Approval and Municipal Cost Apportionment

Resolution 20/25 Moved by Jim Morrison

Seconded by Thomas Neufeld

THAT the 2025 Draft Budget totalling \$12,215,958 be approved as the 2025 Final Budget, in accordance with Ontario Regulation 402/22 and Bylaw A-1: Administrative Procedures, and further,

THAT the Board of Directors approve the municipal cost apportionment of \$3,053,491, for mandatory programs and services (+2.8%, \$82,403); and further,

THAT the Board of Directors approve the municipal cost apportionment of \$327,262, restricted to the seven unanimously supported Category 3 non- mandatory programs and services (3.2%, \$10,000); and further,

THAT the vote to approve Recommendation 1, by the Board of Directions, be carried by a weighted majority and recorded, satisfying Sections 16 and 23 of O. Regulation 402/22.

Recorded Vote:

Support - Councillor Peter Courtney, Amherstburg
Support - Councillor Jason Matyi, Essex
Support - Councillor Katie McGuire-Blais, Essex
Support - Councillor Thomas Neufeld, Kingsville
Support - Mayor, Tracey Bailey, Lakeshore
Support - Councillor Ryan McNamara, Lakeshore
Support – Deputy Mayor Mike Akpata, Lasalle
Support - Councillor Anthony Abraham, Leamington
Support - Deputy Mayor, Larry Verbeke, Leamington
Support - Councillor Angelo Marignani, Windsor
Support - Councillor Kieran McKenzie, Windsor
Support - Councillor Jim Morrison (Vice Chair), Windsor
Support - Councillor Molly Allaire (Chair), Amherstburg

Carried

Resolution 21/25 Moved by Ryan McNamara
Seconded by Anthony Abraham

THAT the Board of Directors accept the 2025 voluntary municipal contributions of \$184,221 to the Category 3 Land Acquisition & Securement fund, and any additional voluntary contributions if directed by any nonparticipating member municipality, and included in its revised Agreement with the Authority. **Carried**

B. BD02/25 Recommended Changes to HBCA Cottage Rental Rates

Resolution 22/25 Moved by Peter Courtney
Seconded by Tracey Bailey

THAT the recommended increases to the HBCA Cottage rental rates, as described herein, be approved; and further,

THAT the recommended increases to the HBCA Cottage rental rates, be noted as maximum rates and that Administration may employ a dynamic pricing strategy, similar to hotels and vacation properties, that will allow flexibility in applying discounts from the maximum rate, to stimulate demand/bookings when necessary; and further,

THAT Administration post the revised Fee Schedule on ERCA's website; and further,

THAT Administration continue to monitor booking activity and property reviews and evaluate future cottage amenities to capitalize on travel and tourism trends, as they evolve. **Carried**

12. Reports for Information

A. BD03/25 Pelee Coastal Resilience Committee Project and NRCAN Funding Summary

Resolution 23/25 Moved by Larry Verbeke
Seconded by Jim Morrison

THAT the Pelee Coastal Resilience Committee and NRCAN Funding Summary be received for Member's information. **Carried**

B. BD04/25 Watershed Management Services Activities Report for December 2024 and January 2025

Resolution 24/25 Moved by Peter Courtney
Seconded by Anthony Abraham

THAT the review of Regulations and Planning Applications, as presented in Report BD04/25 be received for Members' information. **Carried**

C. Environmental Registry Reports
None

D. Correspondence

- i. Email from MECP regarding Amendments to the Species at Risk in Ontario List regulation made under the Endangered Species Act, 2007 dated January 28, 2025

Resolution 25/25 Moved by Thomas Neufeld
Seconded by Angelo Marignani
THAT correspondence be received for Members' information. **Carried**

13. Committee of the Whole
None

14. New Business

A. BD05/25 Financial Entities' Verification Requirements & Legal Compliance

Resolution 26/25 Moved by Angelo Marignani
Seconded by Peter Courtney
THAT the following municipal councillors be recognized, by way of Board Resolution, as the appointed Directors of the Essex Region Conservation Authority Board, as at February 13, 2025:
Molly Allaire (Chair)
Jim Morrison (Vice Chair)
Peter Courtney
Jason Matyi
Katie McGuire-Blais
Dennis Rogers
Thomas Neufeld
Tracey Bailey
Ryan McNamara
Michael Akpata
Sue Desjarlais
Anthony Abraham

Larry Verbeke
Joe Bachetti
Tania Jobin
Dayne Malloch
Angelo Marignani
Kieran McKenzie
Mark McKenzie **Carried**

15. Other Business.

A. Next Meeting

The next meeting of the Board of Directors will be held on Thursday, April 10, 2025, at 6:00pm in Council Chambers at the Civic Centre in Essex, ON.

16. Adjournment

Resolution 26/25 Moved by Peter Courtney
Seconded by Jim Morrison

THAT the February 13, 2025 meeting of the Essex Region Conservation Authority Board of Directors be adjourned. **Carried**



Molly Allaire, Chair



Tim Byrne, CAO/Secretary-Treasurer



Essex Region Conservation Authority

Executive Committee

Meeting Minutes

Meeting Date: Thursday, February 27, 2025

Time: 5:00 pm

Location and Details: Council Chambers, Essex Civic Centre, Essex, ON

Attendance

Members Present: Molly Allaire (Chair) Larry Verbeke
Jim Morrison (Vice-Chair) Tania Jobin
Kieran McKenzie

Absent:

Regrets:

Staff Present Tim Byrne, CAO/Secretary-Treasurer
Nicole Kupnicki, Manager, Human Resources & Council Services
Kevin Money, Director Conservation Services
James Bryant, Director Watershed Management Services
Dan Jenner, Regulations Coordinator
Ashley Gyori, Regulations Analyst

Others Andre and Andrea Lauzon

1. Call to Order

Good day and welcome to the Thursday, February 27, 2025, meeting of the ERCA Executive Committee. We have no regrets this afternoon.

2. Land Acknowledgement

I'd like to begin by acknowledging that this land is the traditional territory of the Three Fires Confederacy of First Nations, comprised of the Ojibway, the Odawa, and the Potawatomi Peoples.

We value the significant historical and contemporary contributions of local and regional First Nations and all of the Original Peoples of Turtle Island - North America who have been living and working on the land from time immemorial.

3. Declarations of Pecuniary Interest

There were no declarations of pecuniary interest.

4. Approval of Agenda

Resolution EC 01/25 Moved by Tania Jobin

Seconded by Larry Verbeke

THAT the agenda for the February 27, 2025 meeting of the ERCA Executive Committee be approved. **Carried**

5. Hearings

A. Convene as the Hearing Board

Resolution EC 02/25 Moved by Tania Jobin

Seconded by Jim Morrison

THAT the Executive Committee sit as the Hearing Board in respect of an application(s) under Section 28 of the Conservation Authorities Act. **Carried**

We are now going to conduct hearings under Section 28.1 of the *Conservation Authorities Act* in respect of one application.

We, as the Hearing Board, are unaware of the matters being brought forward and we are only now receiving and reviewing the information provided by staff this on this day.

The Authority administers regulations under Part 6 of the *Conservation Authorities Act*, which requires the permission of the Authority for development within an area regulated by the Authority in order to ensure no adverse affect on (the control of flooding, erosion, dynamic beaches or unstable soils or bedrock) or to permit alteration to a shoreline or watercourse or interference with a wetland. The Staff has reviewed the proposed works and a copy of the staff report has been given to the applicant.

The *Conservation Authorities Act* Section 28.1 subsection 3 provides that:

"An authority shall not refuse an application for a permit or attach conditions to a permit unless the applicant for the permit has been given an opportunity to be heard by the authority."

In holding these hearings, the Authority Board is to determine whether or not a permit is to be issued. In doing so, we can only consider the application in the form that is before us, the staff report, such evidence as may be given, and the submissions to be made on behalf of each applicant.

The proceedings will be conducted according to the *Statutory Powers Procedure Act*. Under Section 5 of the *Canada Evidence Act*, a witness may refuse to answer any question on the ground that the answer may tend to criminate the person, or may tend to establish his/her liability to a civil proceeding at the instance of the Crown or of any person.

The procedure in general shall be informal. However, this is a quasi-judicial process, and provides for evidence to be given in response to members' question. Therefore, staff and applicants will be asked to swear an oath or provide an affirmation to speak the truth.

In accordance with the Act, an applicant who has been refused permission or who objects to conditions imposed on a permission, may appeal the decision to the Ontario Land Tribunal who may refuse the permission, or grant permission with or without conditions.

If the applicant has any questions to ask of the Hearing Board or of the Authority representative, they must be directed to the Chair of the board.

As a reminder, the Hearings will be conducted in accordance with the approved Hearing Guidelines. We, as the Hearing Board, will question, if necessary, both the staff and the applicant/agent.

Before I ask Dan Jenner, Regulations Coordinator to introduce the applications, I would ask that they swear an oath or provide an affirmation to speak the truth for the duration of the Hearing Board.

Dan Jenner, Regulations Coordinator, Watershed Management Services took an affirmation.

Dan Jenner introduced the applications and context for the application. The Chair asked applicant (or agents for applicant) to swear oath or provide affirmation to speak the truth (as above).

i. **Andre and Andrea Lauzon**

Resolution EC 03/25 Moved by Kieran McKenzie
Seconded by Tania Jobin

THAT the application from Andre and Andrea Lauzon to request relief from access (ingress and egress) policy requirements to construct a new dwelling at 10756 Riverside Drive East, City of Windsor, be approved. **Carried**

B. Hearing Board Reconvene as Executive Committee

Resolution EC 04/25 Moved by Larry Verbeke
Seconded by Jim Morrison

THAT the Hearing Board reconvene as the Executive Committee. **Carried.**

6. Tenders

A. 4WD Compact Utility Tractor

Resolution EC 05/25 Moved by Kieran McKenzie
Seconded by Tania Jobin

THAT the tender for a 4WD Compact Utility Tractor in the amount of \$42,045.94 (plus HST) be awarded to E.R. Vollans Ltd., subject to favourable review by Administration. **Carried.**

B. Wetland Construction Mersea Road 10 (N Side), Leamington

Resolution EC 06/25 Moved by Larry Verbeke
Seconded by Jim Morrison

THAT the tender for Mersea Road 10 (N Side) Wetland Construction, Leamington, ON in the amount of \$27,395.00 (plus HST) be awarded to Duyck Excavation Inc., subject to favourable review by Administration. **Carried.**

C. Wetland Construction North Malden Road (S Side), Essex

Resolution EC 07/25 Moved by Tania Jobin

Seconded by Jim Morrison

THAT the tender North Malden Road (S Side) Wetland Construction, Essex, on in the amount of \$16,510.00 (plus HST) be awarded to Duyck Excavation Inc., subject to favourable review by Administration. **Carried.**

7. Reports for Approval

A. EC01/25 2025 Restoration Material (Tree Stock)

Resolution EC 08/25 Moved by Kieran McKenzie

Seconded by Jim Morrison

THAT the current restoration material procurement process and estimated total costs of \$243,000.00 be acknowledged and approved by the Executive Committee. **Carried.**

B. EC02/25 SePro Sole Source Procurement of ProcellaCOR

Resolution EC 09/25 Moved by Kieran McKenzie

Seconded by Larry Verbeke

THAT Administration be directed to purchase from SePro, as a sole source supplier, ProcellaCOR aquatic herbicide for the approximate value of \$150,000.00, as funded by the Invasive Species Council. **Carried.**

8. Committee of the Whole

None

9. New Business

None

10. Other Business

A. Next Meeting

The next meeting of the ERCA Board of Directors will be held on Thursday, April 10, 2025, starting at 6:00 p.m. in Council Chambers at the Civic Centre, Essex.

11. Adjournment

Resolution EC 10/25 Moved by Jim Morrison

Seconded by Tania Jobin

THAT the February 27, 2025 Meeting of the Essex Region Conservation Authority Executive Committee be adjourned. **Carried**

Molly Allaire

Molly Allaire, Chair



Tim Byrne, CAO/Secretary-Treasurer



Essex Region Conservation Authority

Executive Committee

Meeting Minutes

Meeting Date: Wednesday, March 19, 2025

Time: 8:30 am

Location and Details: via Zoom Web Conferencing

Attendance

Members Present: Molly Allaire (Chair) Larry Verbeke
Jim Morrison (Vice-Chair) Kieran McKenzie

Absent:

Regrets: Tania Jobin

Staff Present

Tim Byrne, CAO/Secretary-Treasurer
Nicole Kupnicki, Manager, Human Resources & Council Services
Kevin Money, Director Conservation Services
Danielle Stuebing, Director Communication and Outreach Services

Others

1. Call to Order

Good day and welcome to the Wednesday, March 19, 2025, meeting of the ERCA Executive Committee. We have no regrets this afternoon.

2. Land Acknowledgement

I'd like to begin by acknowledging that this land is the traditional territory of the Three Fires Confederacy of First Nations, comprised of the Ojibway, the Odawa, and the Potawatomi Peoples.

We value the significant historical and contemporary contributions of local and regional First Nations and all of the Original Peoples of Turtle Island - North America who have been living and working on the land from time immemorial.

3. Declarations of Pecuniary Interest

There were no declarations of pecuniary interest.

4. Approval of Agenda

Resolution EC 11/25 Moved by Larry Verbeke

Seconded by Jim Morrison

THAT the agenda for the March 19, 2025 meeting of the ERCA Executive Committee be approved. **Carried**

5. Hearings

None

6. Tenders

None

7. Reports for Approval

A. EC03/25 Sole Source Procurement of Materials from Walker Aggregates

Resolution EC 12/25 Moved by Kieran McKenzie

Seconded by Jim Morrison

THAT Administration be directed to purchase \$200,000 in aggregate construction materials from Walker Aggregates located in the Essex Region for the Canard River Wetland Complex / MMA Marsh Erosion Protection and Habitat Improvements project. **Carried.**

B. EC04/25 Engineering Consulting Services for the Canard River Dyke Repairs

Resolution EC 13/25 Moved by Larry Verbeke

Seconded by Jim Morrison

THAT Essex Region Conservation Authority enter into an agreement with Landmark Engineering Inc. for engineering consulting services, as described in Report EC 04/25, in the amount of \$135,000 (plus HST). **Carried.**

8. Committee of the Whole

None

9. New Business

A. Construction of a Disc Golf Course at Holiday Beach Conservation Area

ERCA has been provided with \$10,000 in grant funding to proceed with creating a Disc Golf course at Holiday Beach Conservation Area and will be proceeding with construction. This feature will be an addition to the amenities at Holiday Beach for public use. A full report will be brought before the Board at the April 10, 2025, meeting.

10. Other Business

A. Next Meeting

The Executive Committee is scheduled to meet next on Thursday, April 10, 2025, starting at 5:00 p.m. in Council Chambers at the Civic Centre, Essex

The next meeting of the ERCA Board of Directors will be held on Thursday, April 10, 2025, starting at 6:00 p.m. in Council Chambers at the Civic Centre, Essex.

11. Adjournment

Resolution EC 14/25 Moved by Larry Verbeke
Seconded by Jim Morrison

THAT the February 27, 2025 Meeting of the Essex Region Conservation Authority Executive Committee be adjourned. **Carried**



Molly Allaire, Chair



Tim Byrne, CAO/Secretary-Treasurer



Essex Region Conservation Authority

Board of Directors

BD06/25

From: Kevin Money, Director of Conservation Services

Date: Monday, March 31, 2025

Subject: Proposed Disc Golf Course at Holiday Beach Conservation Area

Compliance Action: [Conservation Authorities Act, R.S.O. 1990, c. C.27](#)
[O. Reg. 686/21: Mandatory Programs and Services](#)

Recommendation: THAT Administration proceed with installation of a Disc Golf course as described in BD06/25.

Summary

- Disc Golf is a relatively new recreational activity that is gaining popularity in Ontario and across Canada. In Disc Golf, players use a frisbee-like disc and throw it down a fairway targeting an elevated metal basket.
- ERCA was approached by members of the Windsor Essex Disc Golf Club to consider installing a course at Holiday Beach.
- Initial concepts and designs have been produced and a sponsor covering 100% of the initial cost has been secured.

Background

The object of Disc Golf is to complete a course in the fewest throws of the disc. A course typically consists of nine or eighteen *holes*, each of which has a separate unit for scoring.

Like traditional golf, play on each hole begins at the tee and ends at the basket (hole). After the player has thrown from the tee, each successive throw is made from where the previous throw came to rest. Upon completing a hole, the player proceeds to the tee area of the next hole, until all holes have been played.

Disc Golf courses are normally laid out in and around wooded areas with diverse terrain to provide natural obstacles to the flight of the disc. The course must not be altered by the player in any way to decrease the difficulty of a hole. Players must play the course as they find it and play the disc where it lies unless otherwise allowed by these rules.

Within the Essex Region, there are two public Disc Golf courses: an 18-hole course at Lakewood Park managed by the Town of Tecumseh and a smaller 6-hole course at Beaudoin Park in Amherstburg.

There is also a private course in Lakeshore called Patillo Orchards Disc Golf. Outside of our region, Chatham-Kent offers one 9-hole course. There are no additional courses west of the London area.

Proposed Course Design

Disc Golf Course Design Goals as taken from the Professional Disc Golf Association (US Based) are as follows:

1. Satisfy the design requirements of the people and organizations who approve use of the land and fund the equipment for the course. That includes meeting local, state, and federal construction and safety requirements.
2. Design the course to have sufficient visibility of players, pedestrians and vehicles who may pass near or through it, without the use of mandatory objects.
3. Design course with the potential for multiple configurations to serve all skill levels and for possible tournaments; consistent with the budget and design needs in goal one above.
4. Design a well-balanced course with a range of hole lengths, pars, and a good mixture of holes requiring controlled left, right and straight throws.
5. Utilize elevation changes and available foliage as well as possible. Take care to minimize potential damage to foliage and reduce the chances for erosion.

Scott White, a founder of the local Windsor Essex Disc Golf association, has volunteered his guidance and expertise in designing the proposed Disc Golf course at Holiday Beach Conservation Area. Scott is a certified member of the Disc Golf Course Designers group. He designed the 18-hole Lakewood Disc Golf course in Tecumseh in 2015-2016, then expanded the course in 2023. Lakewood is now one of the highest rated courses in Ontario. Scott also helped to design the Beaudoin Park course in Amherstburg in 2021. In 2007-2008, he was the lead designer for one of the now top-rated courses in Michigan - Independence Lake Disc Golf Course in Whitmore Lake, MI where there are 36 holes split into two courses.

Due to the natural environment constraints associated with Holiday Beach, and Administration's desire to minimize any conflict with other established park uses, a 12-hole course design has been proposed (Figure 1).

Most of the course is routed through mowed grass areas that are shaded by mature trees. A few holes weave through a former (naturalized) campground area. Grass will require mowing and removal of fast-growing invasive woody species such as Red Mulberry will need to be removed from this area (holes 4-8) as a result of construction. Consultation with ornithological groups/individuals will occur to ensure that there is no negative impact on bird populations, most importantly, species-at-risk birds nesting in the park. If the course requires adjustments based on feedback received, these adjustments to the course design will be made to ensure that there is no harm to wildlife. Over the past few years, grass maintenance was intentionally minimized in underutilized day use areas. In the location of the proposed Disc Golf course, maintenance will need to be restored in some areas again, but overall, there is still a net decrease in manicured grass areas within the park.

Visitor Services

The addition of a Disc Golf course within the day use area of the park is consistent with management planning for Holiday Beach Conservation Area and would be considered a compatible amenity to past uses in this area. The proposed Disc Golf area was used by occasional day-use visitors, primarily on weekends. If Disc Golf is included as a new amenity in the park, visitors would be directed with newly installed signage to specific parking areas identified in Figure 1. Further, ERCA staff would post appropriate signage that allows for picnicking, walking and Disc Golf to be used together, similar to the Lakewood Park model.

The seasonal camping community within HBCA has been requesting additional park activities. Campers would have full access to the course along with all day-use visitors. If a special event required the closure of the proposed Disc Golf space, appropriate warning would be provided to campers and visitors and Disc Golf play suspended to allow for events such as charity runs or the Festival of Hawks. Additionally, future activities, such as day camps, private rentals, and other special events associated with the Disc Golf course could be considered.

In addition to the 12 baskets proposed (Figure 2), an additional 6 baskets will be purchased to allow for a temporary full 18-hole course for special event tournaments. Purchasing these baskets at this time allows for product consistency, and potential future revenue generation.

Financial Information

The initial costs for the purchase of 18 Disc Golf baskets will be approximately \$11,000. Other costs would include a Disc Golf welcome sign, tee signs and new parking signs, which could cost approximately \$3,000, bringing the initial investment to \$14,000 for initial set up of the course. Future considerations could include the installation of tees – small cement pads identifying each hole (Figure 3). Course designers have asked that these not be installed in the first year as course adjustments may be required once use begins and feedback is provided. Ongoing maintenance of the course would involve mowing grass but, as noted above, anticipated maintenance costs are minimal.

Through the efforts of our Chair and the Essex Region Conservation Foundation, a donor has contributed \$10,000 towards the installation of the Disc Golf course. The initial sponsorship is fluid and the current sponsor will be contacted and advised of the proposed course features. Additional costs over and above the initial \$10,000 donation are to be covered through additional contributions or extension of the current sponsorship.

Once installation is complete, ERCA staff will initiate promotion of this new feature at Holiday Beach. Administration does expect an increase in day-use and/or seasonal pass sales resulting from this proposed new activity at the park and the involvement of the existing Disc Golf community in the region.

Approved By:



Tim Byrne, CAO/Secretary Treasurer

Attachments:

- Figure 1: Proposed Disc Golf Course Map
- Figure 2: Disc Golf Basket and Player
- Figure 3: Disc Golf Tee Pad (example)

Figure 1: Proposed Disc Golf Course



Figure 2: Disc Golf Basket and Player throwing a disc (photo courtesy of ChainLink Disc Golf)



Figure 3: Disc Golf Tee Pad (example)





Essex Region Conservation Authority

Board of Directors

BD07/25

From: Kevin Money, Director of Conservation Services
Danielle Stubing, Director of Communications & Outreach Services

Date: Monday, March 31, 2025

Subject: Abandoned CASO Railway Trail Development Update

Compliance Action: [Conservation Authorities Act, R.S.O. 1990, c. C.27](#)
[O. Reg. 686/21: Mandatory Programs and Services](#)

Recommendation: THAT BD07/25 be received for Member's information.

Summary

- The abandoned CASO railway was acquired in December 2023 with the intent to develop it into a multiuse trail.
- A draft preliminary design report was completed by Landmark Engineering Inc. with funding from the Government of Canada. As outlined in the report, and with additional estimates from Administration, it is anticipated that the cost to transform the 47 kilometers into a multi-use recreational trail is approximately \$13 million.
- The development of a Management Plan, which will include Community Consultation, and fundraising plans are anticipated to be initiated in 2025.

Background

In late 2023, with support from municipal partners and a grant from the Government of Canada, ERCA acquired 47 kilometers of abandoned Canada Southern Railway (CASO) with the intent of developing it into a multiuse recreation trail (pedestrian/bike use, utility corridor, etc.). A preliminary engineering study was completed to determine the feasibility for trail construction, evaluate constraints and confirm the estimated initial cost of trail construction.

The Engineer's report outlined the following items for consideration:

- The rail corridor traverses approximately 39 drainage culverts and/or bridges that range in size and scale from small CSP culverts (e.g., 600 mm diameter) to large-span concrete abutment and steel girder bridges. The majority of these crossings are subject to the provisions of the Drainage Act. Consultation with municipal Drainage Superintendents will be initiated in 2025 as part of the development process.

- There are 34 road crossings that are under County or municipal jurisdiction which will require consultation with the affected parties.
- The Engineer identified two crossings that will require remediation as part of trail construction.
- The ballast (stone) left in place from the former rail line will serve as a suitable base layer for ultimately building a trail, which will result in a substantial cost savings.
- Initial cost estimates to build the trail total \$11,250,000. However, additional road crossing infrastructure such as pedestrian crossings (PXOs) and unforeseen contingencies is likely to have an impact on the budget. As a result, Administration is expecting the total build cost to be approximately \$13,000,000. Trail construction can be grouped into the following categories:
 - Clear and grub trail corridor, where required;
 - General reshaping and compacting the existing ballast to establish proper subgrade;
 - Address drainage issues;
 - Supply, place and compact 200 mm thick Granular "A" trail base;
 - Supply, place and compact 100mm thick granular limestone screenings surface;
 - Install safety fences, where warranted;
 - Supply and install entrance gates, bollards and armour rock at roadway crossings; and,
 - Supply and install trail crossing infrastructure and roadway signage.

Management Planning and Community Consultation

ERCA's Conservation Areas Strategy forms the basis of management planning for this site. ERCA's property holdings have two primary purposes:

- Protect and Conserve - Protect and enhance the natural areas in the Essex region.
- Connect - Connect people to the natural environment through conservation areas and trails.

During the 2025 growing season, biological data will be gathered to better understand the natural heritage value of these lands and how they contribute to the biological resilience of the region. As the intended purpose of the rail corridor is ultimately a multiuse trail, community consultation will have a significant role in the management planning process. All information gathered will inform the Draft Management Plan, which will be reviewed by the Conservation Services Advisory Board, prior to submission to the Board of Directors for approval.

Community consultation and engagement should be viewed as a continuous conversation. The knowledge of neighbours should be valued and paired with professional expertise for the best outcomes. The community consultation plan is intended to:

- Build awareness of and support for the initiative to create a multiuse trail;
- Determine community support for uses of this future trail;
- Build awareness in anticipation of discussions surrounding encroachments; and
- Build support for funding.

Phases of Consultation

Phase One – Information Sharing

Phase Two – Information Gathering
Phase Three – Reporting and Implementation

Community consultation will begin through late spring and summer of 2025, with the intent of providing a summary report to the Board of Directors in late 2025/early 2026.

Funding

Funding opportunities will be pursued from senior levels of government. An application was submitted to the Federal Active Transportation Fund in February 2025, and a similar application will be submitted to the Province in April 2025. The Essex Region Conservation Foundation has identified fundraising for this initiative as a key priority and will be concurrently developing a fundraising plan and Case for Support for funding trail development and related infrastructure.

Approved By:



Tim Byrne, CAO/Secretary Treasurer

Attachments:

- ERCA Greenway CASO Railway – Preliminary Design Report, Prepared by Landmark Engineers Inc., October 31, 2024

Note: This document is not currently remediated to meet AODA Standards. To request a copy of this document, please reach out to admin@erca.org.



Essex Region Conservation Authority

Board of Directors

BD08/25

From: James Bryant, Director, Watershed Management Services

Date: Tuesday, April 1, 2025

Subject: Watershed Management Services Activities Report for February 2025 and March 2025

Strategic Action: Strategic Action Plan # 12.3 Enhance communication of ERCA's Watershed Management Services.

Recommendation: THAT the review of Regulations and Planning Applications, as presented in Report BD08/25 be received for Members' information

Discussion

This report is provided to the Board as a summary of development reviews and related activities, within the Watershed Management Services Department, as it relates to *Ontario Regulation 41/24: Prohibited Activities, Exemptions and Permits*, *Ontario Regulation 686/21: Mandatory Programs and Services*, and *Part VII Enforcement and Offences* under the *Conservation Authorities Act*. This report includes development reviews under all relevant and applicant legislation, including *the Conservation Authorities Act*, the *Planning Act*, the *Ontario Drainage Act*, the *Environmental Assessment Act*, and the *Canadian Environmental Assessment Act*, for the months of February and March, 2025.

Total WMS Development Related Activities – February & March 2025

Application Category	Application Sub-Category	Application Type	Count
Request For Agency	Planning Act Circulations	OP Updates	0
Request For Agency	Planning Act Circulations	OPAs	0
Request For Agency	Planning Act Circulations	ZBA	14
Request For Agency	Planning Act Circulations	SPC	22
Request For Agency	Planning Act Circulations	Minor Variance	9
Request For Agency	Planning Act Circulations	Consents	7
Request For Agency	Planning Act Circulations	Plan of Subdivision	1
Request For Agency	Planning Act Circulations	Plan of Condominium	0
Request For Agency	Planning Act Circulations	Pre-Consultation	10
Request For Agency	Planning Act Circulations	Combined Consent w Minor Variance	0
Request For Agency	Planning Act Circulations	Combined ZBA w Consent	1
Request For Agency	Planning Act Circulations	Combined OPA w ZBA	4
Request For Agency	Studies	Environmental Assessment	2
Request For Agency	Studies	Shoreline Management Plan	0
Request For Agency	Studies	Master Plan	0
Request For Agency	Drainage Act Circulations	Notices/Comments under Drainage	26
Authorizations	Section 28 Permits	Drainage Act Approvals	4
Authorizations	Section 28 Permits	Residential	67
Authorizations	Section 28 Permits	Multi-residential	5
Authorizations	Section 28 Permits	Commercial/Industrial/Institutional	9
Authorizations	Section 28 Permits	Municipal Infrastructure	2
Authorizations	Section 28 Permits	Utility Approvals	4
Authorizations	Development Clearance	Drainage Act Approvals	0
Authorizations	Development Clearance	Residential	6
Authorizations	Development Clearance	Multi-residential	0
Authorizations	Development Clearance	Commercial/Industrial/Institutional	3
Authorizations	Development Clearance	Municipal Infrastructure	0
Authorizations	Development Clearance	Utility Approvals	6
Compliance	Notice of Violation		0
Compliance	Stop Order	Stop Order under S.30 of CA Act	2
Request for Information			36
General Inquiry			98

Activity Summary – Amherstburg – February & March 2025

Application Category	Application Sub-Category	Application Type	Count
Request For Agency	Planning Act Circulations	OP Updates	0
Request For Agency	Planning Act Circulations	OPAs	0
Request For Agency	Planning Act Circulations	ZBA	4
Request For Agency	Planning Act Circulations	SPC	1
Request For Agency	Planning Act Circulations	Minor Variance	2
Request For Agency	Planning Act Circulations	Consents	1
Request For Agency	Planning Act Circulations	Plan of Subdivision	0
Request For Agency	Planning Act Circulations	Plan of Condominium	0
Request For Agency	Planning Act Circulations	Pre-Consultation	0
Request For Agency	Planning Act Circulations	Combined Consent w Minor Variance	0
Request For Agency	Planning Act Circulations	Combined ZBA w Consent	0
Request For Agency	Planning Act Circulations	Combined OPA w ZBA	0
Request For Agency	Studies	Environmental Assessment	0
Request For Agency	Studies	Shoreline Management Plan	0
Request For Agency	Studies	Master Plan	0
Request For Agency	Drainage Act Circulations	Notices/Comments under Drainage	7
Authorizations	Section 28 Permits	Drainage Act Approvals	0
Authorizations	Section 28 Permits	Residential	8
Authorizations	Section 28 Permits	Multi-residential	0
Authorizations	Section 28 Permits	Commercial/Industrial/Institutional	0
Authorizations	Section 28 Permits	Municipal Infrastructure	1
Authorizations	Section 28 Permits	Utility Approvals	2
Authorizations	Development Clearance	Drainage Act Approvals	0
Authorizations	Development Clearance	Residential	1
Authorizations	Development Clearance	Multi-residential	0
Authorizations	Development Clearance	Commercial/Industrial/Institutional	1
Authorizations	Development Clearance	Municipal Infrastructure	0
Authorizations	Development Clearance	Utility Approvals	1
Compliance	Notice of Violation		0
Compliance	Stop Order	Stop Order under S.30 of CA Act	2
Request for Information			6
General Inquiry			4

Activity Summary – Essex – February & March 2025

Application Category	Application Sub-Category	Application Type	Count
Request For Agency	Planning Act Circulations	OP Updates	0
Request For Agency	Planning Act Circulations	OPAs	0
Request For Agency	Planning Act Circulations	ZBA	0
Request For Agency	Planning Act Circulations	SPC	0
Request For Agency	Planning Act Circulations	Minor Variance	1
Request For Agency	Planning Act Circulations	Consents	1
Request For Agency	Planning Act Circulations	Plan of Subdivision	0
Request For Agency	Planning Act Circulations	Plan of Condominium	0
Request For Agency	Planning Act Circulations	Pre-Consultation	3
Request For Agency	Planning Act Circulations	Combined Consent w Minor Variance	0
Request For Agency	Planning Act Circulations	Combined ZBA w Consent	0
Request For Agency	Planning Act Circulations	Combined OPA w ZBA	0
Request For Agency	Studies	Environmental Assessment	0
Request For Agency	Studies	Shoreline Management Plan	0
Request For Agency	Studies	Master Plan	0
Request For Agency	Drainage Act Circulations	Notices/Comments under Drainage	2
Authorizations	Section 28 Permits	Drainage Act Approvals	0
Authorizations	Section 28 Permits	Residential	21
Authorizations	Section 28 Permits	Multi-residential	1
Authorizations	Section 28 Permits	Commercial/Industrial/Institutional	0
Authorizations	Section 28 Permits	Municipal Infrastructure	0
Authorizations	Section 28 Permits	Utility Approvals	0
Authorizations	Development Clearance	Drainage Act Approvals	0
Authorizations	Development Clearance	Residential	2
Authorizations	Development Clearance	Multi-residential	0
Authorizations	Development Clearance	Commercial/Industrial/Institutional	0
Authorizations	Development Clearance	Municipal Infrastructure	0
Authorizations	Development Clearance	Utility Approvals	0
Compliance	Notice of Violation		0
Compliance	Stop Order	Stop Order under S.30 of CA Act	0
Request for Information			3
General Inquiry			6

Activity Summary – Kingsville – February & March 2025

Application Category	Application Sub-Category	Application Type	Count
Request For Agency	Planning Act Circulations	OP Updates	0
Request For Agency	Planning Act Circulations	OPAs	0
Request For Agency	Planning Act Circulations	ZBA	1
Request For Agency	Planning Act Circulations	SPC	2
Request For Agency	Planning Act Circulations	Minor Variance	1
Request For Agency	Planning Act Circulations	Consents	2
Request For Agency	Planning Act Circulations	Plan of Subdivision	0
Request For Agency	Planning Act Circulations	Plan of Condominium	0
Request For Agency	Planning Act Circulations	Pre-Consultation	1
Request For Agency	Planning Act Circulations	Combined Consent w Minor Variance	0
Request For Agency	Planning Act Circulations	Combined ZBA w Consent	0
Request For Agency	Planning Act Circulations	Combined OPA w ZBA	0
Request For Agency	Studies	Environmental Assessment	0
Request For Agency	Studies	Shoreline Management Plan	0
Request For Agency	Studies	Master Plan	0
Request For Agency	Drainage Act Circulations	Notices/Comments under Drainage	4
Authorizations	Section 28 Permits	Drainage Act Approvals	0
Authorizations	Section 28 Permits	Residential	3
Authorizations	Section 28 Permits	Multi-residential	1
Authorizations	Section 28 Permits	Commercial/Industrial/Institutional	0
Authorizations	Section 28 Permits	Municipal Infrastructure	0
Authorizations	Section 28 Permits	Utility Approvals	0
Authorizations	Development Clearance	Drainage Act Approvals	0
Authorizations	Development Clearance	Residential	1
Authorizations	Development Clearance	Multi-residential	0
Authorizations	Development Clearance	Commercial/Industrial/Institutional	0
Authorizations	Development Clearance	Municipal Infrastructure	0
Authorizations	Development Clearance	Utility Approvals	0
Compliance	Notice of Violation		0
Compliance	Stop Order	Stop Order under S.30 of CA Act	0
Request for Information			4
General Inquiry			7

Activity Summary – Lakeshore – February & March 2025

Application Category	Application Sub-Category	Application Type	Count
Request For Agency	Planning Act Circulations	OP Updates	0
Request For Agency	Planning Act Circulations	OPAs	0
Request For Agency	Planning Act Circulations	ZBA	0
Request For Agency	Planning Act Circulations	SPC	3
Request For Agency	Planning Act Circulations	Minor Variance	3
Request For Agency	Planning Act Circulations	Consents	2
Request For Agency	Planning Act Circulations	Plan of Subdivision	1
Request For Agency	Planning Act Circulations	Plan of Condominium	0
Request For Agency	Planning Act Circulations	Pre-Consultation	0
Request For Agency	Planning Act Circulations	Combined Consent w Minor Variance	0
Request For Agency	Planning Act Circulations	Combined ZBA w Consent	0
Request For Agency	Planning Act Circulations	Combined OPA w ZBA	0
Request For Agency	Studies	Environmental Assessment	0
Request For Agency	Studies	Shoreline Management Plan	0
Request For Agency	Studies	Master Plan	0
Request For Agency	Drainage Act Circulations	Notices/Comments under Drainage	4
Authorizations	Section 28 Permits	Drainage Act Approvals	1
Authorizations	Section 28 Permits	Residential	16
Authorizations	Section 28 Permits	Multi-residential	0
Authorizations	Section 28 Permits	Commercial/Industrial/Institutional	0
Authorizations	Section 28 Permits	Municipal Infrastructure	0
Authorizations	Section 28 Permits	Utility Approvals	0
Authorizations	Development Clearance	Drainage Act Approvals	0
Authorizations	Development Clearance	Residential	1
Authorizations	Development Clearance	Multi-residential	0
Authorizations	Development Clearance	Commercial/Industrial/Institutional	0
Authorizations	Development Clearance	Municipal Infrastructure	0
Authorizations	Development Clearance	Utility Approvals	1
Compliance	Notice of Violation		0
Compliance	Stop Order	Stop Order under S.30 of CA Act	0
Request for Information			6
General Inquiry			18

Activity Summary – LaSalle – February & March 2025

Application Category	Application Sub-Category	Application Type	Count
Request For Agency	Planning Act Circulations	OP Updates	0
Request For Agency	Planning Act Circulations	OPAs	0
Request For Agency	Planning Act Circulations	ZBA	5
Request For Agency	Planning Act Circulations	SPC	0
Request For Agency	Planning Act Circulations	Minor Variance	0
Request For Agency	Planning Act Circulations	Consents	0
Request For Agency	Planning Act Circulations	Plan of Subdivision	0
Request For Agency	Planning Act Circulations	Plan of Condominium	0
Request For Agency	Planning Act Circulations	Pre-Consultation	1
Request For Agency	Planning Act Circulations	Combined Consent w Minor Variance	0
Request For Agency	Planning Act Circulations	Combined ZBA w Consent	0
Request For Agency	Planning Act Circulations	Combined OPA w ZBA	0
Request For Agency	Studies	Environmental Assessment	0
Request For Agency	Studies	Shoreline Management Plan	0
Request For Agency	Studies	Master Plan	0
Request For Agency	Drainage Act Circulations	Notices/Comments under Drainage	0
Authorizations	Section 28 Permits	Drainage Act Approvals	0
Authorizations	Section 28 Permits	Residential	6
Authorizations	Section 28 Permits	Multi-residential	0
Authorizations	Section 28 Permits	Commercial/Industrial/Institutional	0
Authorizations	Section 28 Permits	Municipal Infrastructure	0
Authorizations	Section 28 Permits	Utility Approvals	0
Authorizations	Development Clearance	Drainage Act Approvals	0
Authorizations	Development Clearance	Residential	1
Authorizations	Development Clearance	Multi-residential	0
Authorizations	Development Clearance	Commercial/Industrial/Institutional	0
Authorizations	Development Clearance	Municipal Infrastructure	0
Authorizations	Development Clearance	Utility Approvals	0
Compliance	Notice of Violation		0
Compliance	Stop Order	Stop Order under S.30 of CA Act	0
Request for Information			3
General Inquiry			11

Activity Summary – Leamington – February & March 2025

Application Category	Application Sub-Category	Application Type	Count
Request For Agency	Planning Act Circulations	OP Updates	0
Request For Agency	Planning Act Circulations	OPAs	0
Request For Agency	Planning Act Circulations	ZBA	2
Request For Agency	Planning Act Circulations	SPC	13
Request For Agency	Planning Act Circulations	Minor Variance	0
Request For Agency	Planning Act Circulations	Consents	0
Request For Agency	Planning Act Circulations	Plan of Subdivision	0
Request For Agency	Planning Act Circulations	Plan of Condominium	0
Request For Agency	Planning Act Circulations	Pre-Consultation	4
Request For Agency	Planning Act Circulations	Combined Consent w Minor Variance	0
Request For Agency	Planning Act Circulations	Combined ZBA w Consent	1
Request For Agency	Planning Act Circulations	Combined OPA w ZBA	2
Request For Agency	Studies	Environmental Assessment	0
Request For Agency	Studies	Shoreline Management Plan	0
Request For Agency	Studies	Master Plan	0
Request For Agency	Drainage Act Circulations	Notices/Comments under Drainage	5
Authorizations	Section 28 Permits	Drainage Act Approvals	0
Authorizations	Section 28 Permits	Residential	2
Authorizations	Section 28 Permits	Multi-residential	0
Authorizations	Section 28 Permits	Commercial/Industrial/Institutional	6
Authorizations	Section 28 Permits	Municipal Infrastructure	1
Authorizations	Section 28 Permits	Utility Approvals	1
Authorizations	Development Clearance	Drainage Act Approvals	0
Authorizations	Development Clearance	Residential	0
Authorizations	Development Clearance	Multi-residential	0
Authorizations	Development Clearance	Commercial/Industrial/Institutional	1
Authorizations	Development Clearance	Municipal Infrastructure	0
Authorizations	Development Clearance	Utility Approvals	1
Compliance	Notice of Violation		0
Compliance	Stop Order	Stop Order under S.30 of CA Act	0
Request for Information			8
General Inquiry			23

Activity Summary – Tecumseh – February & March 2025

Application Category	Application Sub-Category	Application Type	Count
Request For Agency	Planning Act Circulations	OP Updates	0
Request For Agency	Planning Act Circulations	OPAs	0
Request For Agency	Planning Act Circulations	ZBA	2
Request For Agency	Planning Act Circulations	SPC	0
Request For Agency	Planning Act Circulations	Minor Variance	2
Request For Agency	Planning Act Circulations	Consents	0
Request For Agency	Planning Act Circulations	Plan of Subdivision	0
Request For Agency	Planning Act Circulations	Plan of Condominium	0
Request For Agency	Planning Act Circulations	Pre-Consultation	0
Request For Agency	Planning Act Circulations	Combined Consent w Minor Variance	0
Request For Agency	Planning Act Circulations	Combined ZBA w Consent	0
Request For Agency	Planning Act Circulations	Combined OPA w ZBA	2
Request For Agency	Studies	Environmental Assessment	1
Request For Agency	Studies	Shoreline Management Plan	0
Request For Agency	Studies	Master Plan	0
Request For Agency	Drainage Act Circulations	Notices/Comments under Drainage	1
Authorizations	Section 28 Permits	Drainage Act Approvals	1
Authorizations	Section 28 Permits	Residential	4
Authorizations	Section 28 Permits	Multi-residential	0
Authorizations	Section 28 Permits	Commercial/Industrial/Institutional	1
Authorizations	Section 28 Permits	Municipal Infrastructure	0
Authorizations	Section 28 Permits	Utility Approvals	0
Authorizations	Development Clearance	Drainage Act Approvals	0
Authorizations	Development Clearance	Residential	0
Authorizations	Development Clearance	Multi-residential	0
Authorizations	Development Clearance	Commercial/Industrial/Institutional	0
Authorizations	Development Clearance	Municipal Infrastructure	0
Authorizations	Development Clearance	Utility Approvals	0
Compliance	Notice of Violation		0
Compliance	Stop Order	Stop Order under S.30 of CA Act	0
Request for Information			1
General Inquiry			5

Activity Summary – Pelee – February & March 2025

Application Category	Application Sub-Category	Application Type	Count
Request For Agency	Planning Act Circulations	OP Updates	0
Request For Agency	Planning Act Circulations	OPAs	0
Request For Agency	Planning Act Circulations	ZBA	0
Request For Agency	Planning Act Circulations	SPC	0
Request For Agency	Planning Act Circulations	Minor Variance	0
Request For Agency	Planning Act Circulations	Consents	1
Request For Agency	Planning Act Circulations	Plan of Subdivision	0
Request For Agency	Planning Act Circulations	Plan of Condominium	0
Request For Agency	Planning Act Circulations	Pre-Consultation	0
Request For Agency	Planning Act Circulations	Combined Consent w Minor Variance	0
Request For Agency	Planning Act Circulations	Combined ZBA w Consent	0
Request For Agency	Planning Act Circulations	Combined OPA w ZBA	0
Request For Agency	Studies	Environmental Assessment	0
Request For Agency	Studies	Shoreline Management Plan	0
Request For Agency	Studies	Master Plan	0
Request For Agency	Drainage Act Circulations	Notices/Comments under Drainage	0
Authorizations	Section 28 Permits	Drainage Act Approvals	0
Authorizations	Section 28 Permits	Residential	1
Authorizations	Section 28 Permits	Multi-residential	0
Authorizations	Section 28 Permits	Commercial/Industrial/Institutional	0
Authorizations	Section 28 Permits	Municipal Infrastructure	0
Authorizations	Section 28 Permits	Utility Approvals	0
Authorizations	Development Clearance	Drainage Act Approvals	0
Authorizations	Development Clearance	Residential	0
Authorizations	Development Clearance	Multi-residential	0
Authorizations	Development Clearance	Commercial/Industrial/Institutional	0
Authorizations	Development Clearance	Municipal Infrastructure	0
Authorizations	Development Clearance	Utility Approvals	0
Compliance	Notice of Violation		0
Compliance	Stop Order	Stop Order under S.30 of CA Act	0
Request for Information			2
General Inquiry			6

Activity Summary – Windsor – February & March 2025

Application Category	Application Sub-Category	Application Type	Count
Request For Agency	Planning Act Circulations	OP Updates	0
Request For Agency	Planning Act Circulations	OPAs	0
Request For Agency	Planning Act Circulations	ZBA	0
Request For Agency	Planning Act Circulations	SPC	3
Request For Agency	Planning Act Circulations	Minor Variance	0
Request For Agency	Planning Act Circulations	Consents	0
Request For Agency	Planning Act Circulations	Plan of Subdivision	0
Request For Agency	Planning Act Circulations	Plan of Condominium	0
Request For Agency	Planning Act Circulations	Pre-Consultation	1
Request For Agency	Planning Act Circulations	Combined Consent w Minor Variance	0
Request For Agency	Planning Act Circulations	Combined ZBA w Consent	0
Request For Agency	Planning Act Circulations	Combined OPA w ZBA	0
Request For Agency	Studies	Environmental Assessment	1
Request For Agency	Studies	Shoreline Management Plan	0
Request For Agency	Studies	Master Plan	0
Request For Agency	Drainage Act Circulations	Notices/Comments under Drainage	3
Authorizations	Section 28 Permits	Drainage Act Approvals	2
Authorizations	Section 28 Permits	Residential	6
Authorizations	Section 28 Permits	Multi-residential	3
Authorizations	Section 28 Permits	Commercial/Industrial/Institutional	2
Authorizations	Section 28 Permits	Municipal Infrastructure	0
Authorizations	Section 28 Permits	Utility Approvals	0
Authorizations	Development Clearance	Drainage Act Approvals	0
Authorizations	Development Clearance	Residential	0
Authorizations	Development Clearance	Multi-residential	0
Authorizations	Development Clearance	Commercial/Industrial/Institutional	1
Authorizations	Development Clearance	Municipal Infrastructure	0
Authorizations	Development Clearance	Utility Approvals	0
Compliance	Notice of Violation		0
Compliance	Stop Order	Stop Order under S.30 of CA Act	0
Request for Information			3
General Inquiry			17

Activity Summary – Multi-Jurisdictional – February & March 2025

Application Category	Application Sub-Category	Application Type	Count
Request For Agency	Planning Act Circulations	OP Updates	0
Request For Agency	Planning Act Circulations	OPAs	0
Request For Agency	Planning Act Circulations	ZBA	0
Request For Agency	Planning Act Circulations	SPC	0
Request For Agency	Planning Act Circulations	Minor Variance	0
Request For Agency	Planning Act Circulations	Consents	0
Request For Agency	Planning Act Circulations	Plan of Subdivision	0
Request For Agency	Planning Act Circulations	Plan of Condominium	0
Request For Agency	Planning Act Circulations	Pre-Consultation	0
Request For Agency	Planning Act Circulations	Combined Consent w Minor Variance	0
Request For Agency	Planning Act Circulations	Combined ZBA w Consent	0
Request For Agency	Planning Act Circulations	Combined OPA w ZBA	0
Request For Agency	Studies	Environmental Assessment	0
Request For Agency	Studies	Shoreline Management Plan	0
Request For Agency	Studies	Master Plan	0
Request For Agency	Drainage Act Circulations	Notices/Comments under Drainage	0
Authorizations	Section 28 Permits	Drainage Act Approvals	0
Authorizations	Section 28 Permits	Residential	0
Authorizations	Section 28 Permits	Multi-residential	0
Authorizations	Section 28 Permits	Commercial/Industrial/Institutional	0
Authorizations	Section 28 Permits	Municipal Infrastructure	0
Authorizations	Section 28 Permits	Utility Approvals	1
Authorizations	Development Clearance	Drainage Act Approvals	0
Authorizations	Development Clearance	Residential	0
Authorizations	Development Clearance	Multi-residential	0
Authorizations	Development Clearance	Commercial/Industrial/Institutional	0
Authorizations	Development Clearance	Municipal Infrastructure	0
Authorizations	Development Clearance	Utility Approvals	3
Compliance	Notice of Violation		0
Compliance	Stop Order	Stop Order under S.30 of CA Act	0
Request for Information			0
General Inquiry			1

Approved By:



Tim Byrne
CAO/Secretary Treasurer

Attachments:

None