



Essex Region Conservation Authority

Board of Directors

Meeting Agenda

Meeting Date: Thursday, November 14, 2024

Time: 6:00 pm

Location and Details: Council Chambers, County of Essex Civic Centre
360 Fairview Avenue West, Essex, ON

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 - i. Letter from the Beef Farmers of Ontario regarding Conservation-owned land Available for Cattle Grazing dated September 12, 2024. **47**

13. Committee of the Whole

14. New Business

15. Other Business

A. **Next Meeting**

The next meeting of the ERCA Board of Directors will be held December 12, 2024, starting at 6:00 p.m. at the Essex Civic Centre.

16. Adjournment



A handwritten signature in black ink, appearing to read "Tim Byrne", is written over a horizontal line.

Tim Byrne, CAO/Secretary-Treasurer



Essex Region Conservation Authority

Board of Directors

Meeting Minutes

Meeting Date: Thursday, September 12, 2024

Time: 6:00 pm

Location and Details: Council Chambers, County of Essex Civic Centre
360 Fairview Avenue West, Essex, ON

Attendance

Members Present:

Sue Desjarlais (Vice-Chair)	Anthony Abraham
Molly Allaire	Larry Verbeke
Jason Matyi	Dayne Malloch
Dennis Rogers	Tania Jobin
Thomas Neufeld	Angelo Marignani
Tracey Bailey	Kieran McKenzie
Ryan McNamara	

Absent:

Katie McGuire-Blais

Regrets:

Peter Courtney	Jim Morrison (Chair)
Michael Akpata	Mark McKenzie
Joe Bachetti	

Staff Present

Tim Byrne, CAO/Secretary-Treasurer
Nicole Kupnicki, Corporate Services, Manager HR & Council Services
Shelley McMullen, CFO/Director Finance and Corporate Services
Danielle Stuebing, Director Community and Outreach Services
Kevin Money, Director Conservation Services
James Bryant, Director Watershed Management Services
Ryan Rossman, Director Information Technology Services
Dan Jenner, Regulations Coordinator
Summer Locknick, Regulations Analyst

Others

John Winkfield
Shawn Piskovic, Dzigner Man & Associates
Joe Francisco
Tom Dufour, Geomatics Technician

1. Call to Order

Good evening and welcome to the September 12, 2024, meeting of the ERCA Board of Directors. I will call the meeting to order. Thank you all.

We have regrets this evening from:

- Chair Jim Morrison, Windsor
- Councillor Peter Courtney, Amherstburg

- Deputy Mayor Michael Akpata, Lasalle
- Deputy Mayor Joe Bachetti, Tecumseh
- Councillor Mark McKenzie, Windsor

2. Land Acknowledgement

I'd like to begin by acknowledging that this land is the traditional territory of the Three Fires Confederacy of First Nations, comprised of the Ojibway, the Odawa, and the Potawatomi Peoples.

We value the significant historical and contemporary contributions of local and regional First Nations and all of the Original Peoples of Turtle Island - North America who have been living and working on the land from time immemorial.

3. Declarations of Pecuniary Interest

There were no declarations of pecuniary interest.

4. Approval of Agenda

A. ERCA Board of Directors

Resolution 75/24 Moved by Dennis Rogers
Seconded by Molly Alliare

THAT the Agenda of the September 12, 2024, meeting of the ERCA Board of Directors be approved. **Carried**

5. Hearings

A. Convene as the Hearing Board

Resolution 76/24 Moved by Larry Verbeke
Seconded by Ryan McNamara

THAT the Board of Directors sit as the Hearing Board in respect of an application(s) under Section 28.1 of the Conservation Authorities Act. **Carried**

We are now going to conduct hearings under Section 28.1 of the *Conservation Authorities Act* in respect of two application(s).

We, as the Hearing Board, are unaware of the matters being brought forward and we are only now receiving and reviewing the information provided by staff this on this day.

The Authority administers regulations under Part 6 of the *Conservation Authorities Act*, which requires the permission of the Authority for development within an area regulated by the Authority in order to ensure no adverse affect on (the control of flooding, erosion, dynamic beaches or unstable soils or bedrock) or to permit alteration to a shoreline or watercourse or interference with a wetland. The Staff has reviewed the proposed works and a copy of the staff report has been given to the applicant.

The *Conservation Authorities Act* Section 28.1 subsection 3 provides that:

"An authority shall not refuse an application for a permit or attach conditions to a permit unless the applicant for the permit has been given an opportunity to be heard by the authority."

In holding these hearings, the Authority Board is to determine whether or not a permit is to be issued. In doing so, we can only consider the application in the form that is before us, the staff report, such evidence as may be given, and the submissions to be made on behalf of each applicant.

The proceedings will be conducted according to the *Statutory Powers Procedure Act*. Under Section 5 of the *Canada Evidence Act*, a witness may refuse to answer any question on the ground that the answer may tend to criminate the person, or may tend to establish his/her liability to a civil proceeding at the instance of the Crown or of any person.

The procedure in general shall be informal. However, this is a quasi-judicial process, and provides for evidence to be given in response to members' question. Therefore, staff and applicants will be asked to swear an oath or provide an affirmation to speak the truth.

In accordance with the Act, an applicant who has been refused permission or who objects to conditions imposed on a permission, may appeal the decision to the Ontario Land Tribunal who may refuse the permission, or grant permission with or without conditions.

If the applicant has any questions to ask of the Hearing Board or of the Authority representative, they must be directed to the Chair of the board.

As a reminder, the Hearings will be conducted in accordance with the approved Hearing Guidelines. We, as the Hearing Board, will question, if necessary, both the staff and the applicant/agent.

Before I ask Dan Jenner, Regulations Coordinator to introduce the applications, I would ask that they swear an oath or provide an affirmation to speak the truth for the duration of the Hearing Board.

Dan Jenner, Regulations Coordinator, Watershed Management Services took an affirmation.

Dan Jenner introduced the applications and context for the application. The Chair asked applicant (or agents for applicant) to swear oath or provide affirmation to speak the truth (as above).

i. [Rintaniemi & Winkfield c/o Shawn Piskovic](#)

Resolution 77/24 Moved by Angelo Marignani
Seconded by Thomas Neufeld

THAT the application from Tara Rintaniemi & John Winkfield c/o Shawn Piskovic, Dzigner Man & Associates, to request relief from access (ingress and egress) policy requirements to construct an addition to an existing dwelling at 348 Lauzon Road, City of Windsor, be approved. **Carried**

ii. [Joe Francisco c/o Noah Homes](#)

Resolution 78/24 Moved by Molly Alliare

Seconded by Tania Jobin

THAT the application from Joe Francisco c/o Noah Homes, to request relief from access (ingress and egress) policy requirements to construct a dwelling at VL Beach Street RP 12R29347 Parts 5-8, Town of Essex, be approved. **Carried**

B. Hearing Board to Reconvene as the Board of Directors

Resolution 79/24 Moved by Anthony Abraham
Seconded by Angelo Marignani

THAT the Hearing Board reconvene as the Board of Directors. **Carried**

6. Adoption of Minutes

A. ERCA Board of Directors

Resolution 80/24 Moved by Tania Jobin
Seconded by Molly Alliare

THAT the Minutes of the June 20, 2024, meeting of the Board of Directors and the recommendations therein be approved as distributed. **Carried**

B. Conservation Ontario Council

Resolution 81/24 Moved by Ryan McNamara
Seconded by Jason Matyi

THAT the minutes of the June 24, 2024, Conservation Ontario Council meeting be received. **Carried**

7. Business Arising from the Previous Minutes

None

8. Announcements

Good evening, and welcome. We hope that everyone had an enjoyable summer. We were certainly pleased to welcome thousands of guests to enjoy our local conservation areas and trails over the last few months.

As members have seen in today's Board reports, we were most discouraged to discover the invasive Hydrilla plant species at Hillman Marsh. We will learn about this in more detail this evening.

As well, tonight we will receive the drafts of the Watershed Strategy and Conservation Areas Strategy. Both of these documents required significant extra work on behalf of the staff team, and I'd like to express my appreciation for these efforts.

I'd like to invite all Board members to consider attending this weekend's Festival of Hawks, which promises to be a wonderfully educational event.

And finally, I invite you all to consider riding in the Foundation's Essex Region Bike Tour on September 28. All funds raised support our conservation projects, it would be great if we could all lend our support.

9. Delegations

None

10. Presentations

None

11. Reports for Approval

A. BD19/24

Resolution 82/24 Moved by Kieran McKenzie

Seconded by Tracey Bailey

THAT Report BD19/24 be received for consideration, as there will be the potential for budget implications, and further,

THAT Administration enter into an agreement to implement initial treatment of the Hillman Marsh West Cell with Procellacor as described in BD 19/24, and further,

THAT ERCA Administration report back to the Board within a year to provide a progress report and impact the proposed process has in the immediate area and region generally. **Carried**

B. BD20/24 2025 Board Meeting Schedule

Resolution 83/24 Moved by Larry Verbeke

Seconded by Ryan McNamara

THAT the ERCA Board of Directors 2025 meeting schedule as outlined in Report BD20/24 be approved. **Carried**

12. Reports for Information

A. BD21/24 Draft Watershed-Based Resource Management Strategy

Resolution 84/24 Moved by Molly Alliare

Seconded by Jason Matyi

THAT Report BD20/24 and the Draft Watershed-Based Resource Management Strategy be received as distributed, for Members' information. **Carried**

B. BD22/24 Draft Conservation Land Strategy

Resolution 85/24 Moved by Mark McKenzie

Seconded by Angelo Marignani

THAT Report BD21/24 and the Draft Conservation Area Strategy be received as distributed, for Members' information. **Carried**

C. BD23/24 Financial Activities for the Seven Months ended July 31, 2024

Resolution 86/24 Moved by Molly Alliare

Seconded by Thomas Neufeld

THAT Report BD23/24, Financial Activities for the Seven Months Ended July 31, 2023, be received as distributed, for Members' information. **Carried**

D. BD24/24 John R. Park Homestead Restoration Update

Resolution 87/24 Moved by Jason Matyi
Seconded by Ryan McNamara

THAT Report BD 24/24 be received as distributed, for Members' information. **Carried**

E. BD25/24 Watershed Management Services Activities Report for June, July & August 2024

Resolution 88/24 Moved by Kieran McKenzie
Seconded by Molly Alliare

THAT the review of Regulations and Planning Applications, as presented in Report BD25/24 be received for Members' information. **Carried**

F. Environmental Registry Reports

- i. Conservation Ontario's comments on the "Proposed Modernization of the Emergency Management and Civil Protection Act" (ERO # 019-8860)
- ii. Conservation Ontario's comments on "Improving Accessible Built Environment Standards, August 29, 2024"

Resolution 89/24 Moved by Tania Jobin
Seconded by Angelo Marignani

THAT Conservation Ontario comments on ERO#019-8860 and Improving Accessible Built Environment Standards be received for Members' information.

G. Correspondence

- i. Letter from the City of Windsor 2025 Budget Request dated July 31, 2024

Resolution 90/24 Moved by Angelo Marignani
Seconded by Tania Jobin

THAT correspondence be received for Member's information.

13. Committee of the Whole

None

14. New Business

None

15. Other Business.

A. Next Meeting

The next meeting of the Board of Directors will be held on Thursday, November 14, 2024, at 6:00pm in Council Chambers at the Civic Centre in Essex, ON.

16. Adjournment

Resolution 91/24 Moved by Anthony Abraham
Seconded by Ryan McNamara

THAT the September 12, 2024 meeting of the Essex Region Conservation Authority Board of Directors be adjourned. **Carried**



Jim Morrison, Chair



Tim Byrne, CAO/Secretary-Treasurer



Essex Region Conservation Authority

Executive Committee

Meeting Minutes

Meeting Date: Thursday, September 26, 2024

Time: 9:00 am

Location and Details: Conference Room E, Essex Civic Centre, Essex, ON

Attendance

Members Present:	Jim Morrison (Chair) Sue Desjarlais (Vice-Chair)	Tania Jobin
Absent:		
Regrets:	Kieran McKenzie, Larry Verbeke	
Staff Present	Tim Byrne, CAO/Secretary-Treasurer Lisa Limarzi, Corporate Services, Administrative Associate Kevin Money, Director Conservation Services	
Others	None	

1. Call to Order

Good day and welcome to the Thursday, September 26, 2024, meeting of the ERCA Executive Committee.

We have regrets this morning from:

- Councillor Kieran McKenzie, Windsor

2. Land Acknowledgement

I'd like to begin by acknowledging that this land is the traditional territory of the Three Fires Confederacy of First Nations, comprised of the Ojibway, the Odawa, and the Potawatomi Peoples.

We value the significant historical and contemporary contributions of local and regional First Nations and all of the Original Peoples of Turtle Island - North America who have been living and working on the land from time immemorial.

3. Declarations of Pecuniary Interest

There were no declarations of pecuniary interest.

4. **Approval of Agenda**

Resolution EC 15/24 Moved by Sue Desjarlais
Seconded by Tania Jobin

THAT the agenda for the September 26, 2024 meeting of the ERCA Executive Committee be approved. **Carried**

5. **Hearings**

None

6. **Tenders**

A. **Caldwell First Nation Wetland Award, 217 Mersea Road 19, Leamington**

Resolution EC 16/24 Moved by Tania Jobin
Seconded by Sue Desjarlais

THAT the tender for Caldwell First Nation Wetland, 217 Mersea Road 19, Leamington in the amount of \$24,600.00 (+HST) be awarded to Sun County Excavating and Demolition, subject to favourable review by Administration. **Carried.**

B. **Maidstone Conservation Area Parking Lot Re-Coating**

Resolution EC 17/24 Moved by Sue Desjarlais
Seconded by Tania Jobin

THAT the tender Maidstone Conservation Area Parking Lot Re-Coating in the amount of \$101,000.00 (+HST) be awarded to Shepley Road Maintenance, subject to favourable review by Administration. **Carried.**

C. **ProcellaCor Certified Applicators for Hydrilla in West Cell, Hillman Marsh Conservation Area**

Resolution EC 18/24 Moved by Sue Desjarlais
Seconded by Tania Jobin

THAT the tender ProcellaCor Certified Applicators for Hydrilla in West Cell, Hillman Marsh Conservation Area in the amount of \$7665.00/Ha (+HST) be awarded to Solitude Lake Management, subject to favourable review by Administration. **Carried.**

7. **Reports for Approval**

None

8. **Committee of the Whole**

None

9. New Business

10. Other Business

A. Next Meeting

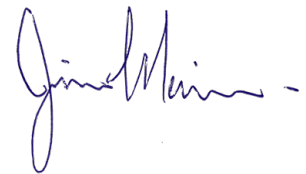
The next meeting of the ERCA Board of Directors will be held on Thursday, November 14, 2024, starting at 6:00 p.m. in Council Chambers at the Civic Centre, Essex.

11. Adjournment

Resolution EC 19/24 Moved by Tania Jobin

Seconded by Sue Desjarlais

THAT the September 26, 2024 Meeting of the Essex Region Conservation Authority Executive Committee be adjourned. **Carried**



Jim Morrison
Chair



Tim Byrne
CAO/Secretary-Treasurer



Essex Region Conservation Authority

Executive Committee

Meeting Minutes

Meeting Date: Thursday, October 24, 2024

Time: 5:00 pm

Location and Details: Via Zoom Web Conferencing

Attendance

Members Present: Jim Morrison (Chair) Larry Verbeke
Sue Desjarlais (Vice-Chair) Tania Jobin

Absent:

Regrets: Kieran McKenzie

Staff Present Tim Byrne, CAO/Secretary-Treasurer
Nicole Kupnicki, Corporate Services, Manager, HR & Council Services

Others

1. Call to Order

Good day and welcome to the Thursday, October 24, 2024, meeting of the ERCA Executive Committee.

We have regrets this afternoon from:

- Councillor Kieran McKenzie, Windsor

2. Land Acknowledgement

I'd like to begin by acknowledging that this land is the traditional territory of the Three Fires Confederacy of First Nations, comprised of the Ojibway, the Odawa, and the Potawatomi Peoples.

We value the significant historical and contemporary contributions of local and regional First Nations and all of the Original Peoples of Turtle Island - North America who have been living and working on the land from time immemorial.

3. Declarations of Pecuniary Interest

There were no declarations of pecuniary interest.

4. Approval of Agenda

Resolution EC 20/24 Moved by Sue Desjarlais

Seconded by Larry Verbeke

THAT the agenda for the October 24, 2024 meeting of the ERCA Executive Committee be approved. **Carried**

5. Hearings

None

6. Tenders

None

7. Reports for Approval

None

8. Committee of the Whole

A. Confidential Matters related to Personnel

Resolution EC 21/24 Moved by Tania Jobin

Seconded by Larry Verbeke

THAT the meeting move from Executive Committee to Committee of the Whole related to Personnel matters. **Carried**

B. Reconvene in Open Session

Resolution EC 22/24 Moved by Larry Verbeke

Seconded by Sue Desjarlais

THAT the actions of the Executive Committee, Committee of the Whole be endorsed. **Carried**

9. New Business

10. Other Business

A. Next Meeting

The next meeting of the ERCA Board of Directors will be held on Thursday, November 14, 2024, starting at 6:00 p.m. in Council Chambers at the Civic Centre, Essex.

11. Adjournment

Resolution EC 23/24 Moved by Larry Verbeke

Seconded by Tania Jobin

THAT the October 24, 2024 Meeting of the Essex Region Conservation Authority Executive Committee be adjourned. **Carried**



Jim Morrison
Chair



Tim Byrne
CAO/Secretary-Treasurer



Essex Region Conservation Authority

Finance & Audit Advisory Board

Meeting Minutes

Meeting Date: Wednesday, October 30, 2024

Time: 9:00 am

Location and Details: via Zoom Web Conferencing

Attendance

Members Present:	Sue Desjarlais, Chair FAAB (Vice-Chair) Jim Morrison (Chair) Peter Courtney	Michael Akpata Joe Bachetti
Absent:		
Regrets:	Kieran McKenzie	
Staff Present	Tim Byrne, CAO/Secretary-Treasurer Nicole Kupnicki, Corporate Services, Manger, HR & Council Services Shelley McMullen, CFO/Director Corporate Services	
Others	None	

1. Call to Order

Good Morning and welcome to the October 30, 2024, meeting of the Finance and Audit Advisory Board.

We have regrets this morning from Councillor Kieran McKenzie, Windsor and Deputy Mayor Mike Akpata, Lasalle.

2. Land Acknowledgement

I'd like to begin by acknowledging that this land is the traditional territory of the Three Fires Confederacy of First Nations, comprised of the Ojibway, the Odawa, and the Potawatomi Peoples.

We value the significant historical and contemporary contributions of local and regional First Nations and all of the Original Peoples of Turtle Island - North America who have been living and working on the land from time immemorial.

3. Declarations of Pecuniary Interest

There were no declarations of pecuniary interest.

4. Approval of Agenda

Resolution FAAB 05/24

Moved by Peter Courtney

Seconded by Joe Bachetti

THAT the agenda for the October 30, 2024 meeting of the ERCA Finance and Audit Advisory Board be approved. **Carried**

5. Presentations

None

6. Reports for Approval

A. FAAB 02/24 Draft 2025 Budget Discussion & Analysis

Resolution FAAB 06/24

Moved by Peter Courtney

Seconded by Jim Morrison

THAT the 2025 preliminary Draft Budget be received for FAAB members' review and discussion; and further,

THAT the 2025 proposed increase of \$82,403 in cost apportionment related to mandatory programs and the proposed increase of \$13,095 in cost apportionment related to the non-mandatory programs, excluding voluntary land acquisition contributions, be supported; and further,

THAT Administration continue to refine the Draft 2025 Budget and develop the accompanying Budget Discussion document, based on the feedback from this advisory board, and to submit to the Full Authority, at the meeting of Members on December 12, 2024. **Carried**

7. New Business

None

8. Other Business

A. Next Meeting

The next meeting of the ERCA Board of Directors will be held on Thursday, November 14, 2024, starting at 6:00 p.m. in Council Chambers, Essex Civic Centre.

9. Adjournment

Resolution FAAB 07/24 Moved by Jim Morrison
Seconded by Peter Courtney

THAT the October 30, 2024, meeting of the Essex Region Conservation Authority Finance and Audit Advisory Board be adjourned. **Carried**



Sue Desjarlais
Chair, FAAB (Vice-Chair)



Tim Byrne
CAO/Secretary-Treasurer



Essex Region Conservation Authority

Conservation Services Advisory Board

Meeting Minutes

Meeting Date: Wednesday, October 2, 2024

Time: 9:00 am

Location and Details: via MS Teams Web Conferencing

Attendance

Members Present: Molly Allaire, Amherstburg
Katie McGuire-Blaise, Essex
Ryan McNamara, Lakeshore
Dayne Malloch, Pelee Island
Dan Dufour, PPNP Mark Braet, OFAH
Zone J (left at 9:37am)
Zack Hamm, CFN

Absent:
Regrets: Thomas Neufeld, Kingsville
Angelo Marignani, Windsor
Alexander Campbell, Field Naturalists
Phil Roberts, HMBO

Staff Present
Tim Byrne, CAO/Secretary-Treasurer
Nicole Kupnicki, Corporate Services, Manager, HR & Council Services
Kevin Money, Director Conservation Services
Jenny Gharib, Special Projects Technical Assistant

Others
None

1. Call to Order

Good Morning and welcome to the October 2, 2024, meeting of the Conservation Services Advisory Board.

We have regrets this morning from

- Councillor Thomas Neufeld, Kingsville
- Councillor Angelo Marignani, Windsor
- Alexander Campbell, Field Naturalists
- Phil Roberts, HMBO

The ERCA Conservation Services Advisory Board's primary goal is to create opportunities for dialogue between staff, various stakeholders and rightsholders, the Board of Directors, and the public. More specifically, the purpose of the Conservation Services Advisory Board is to:

- Provide input and comment on Conservation Area Management Plans, as they are developed;
- Provide recommendations to the ERCA Board of Directors regarding Conservation Areas Land Management Plans;

- Assist with recommendations for Conservation Area projects in support of Management Plans, the Conservation Areas Land Management Framework, ERCA's Conservation Area Strategy, or strategic priorities;
- Provide communications and information between members and user groups;
- Enhance community engagement regarding awareness for use of Conservation Areas; and
- Identify opportunities for potential uses and funding for Conservation Areas and programs

2. Land Acknowledgement

I'd like to begin by acknowledging that this land is the traditional territory of the Three Fires Confederacy of First Nations, comprised of the Ojibway, the Odawa, and the Potawatomi Peoples.

We value the significant historical and contemporary contributions of local and regional First Nations and all of the Original Peoples of Turtle Island - North America who have been living and working on the land from time immemorial.

3. Declarations of Pecuniary Interest

There were no declarations of pecuniary interest.

4. Approval of Agenda

Agenda item CSAB 02/24 Approval of Conservation Services Advisory Board Terms of Reference was removed from the agenda.

Resolution CSAB 01/24

Moved by Molly Allaire
Seconded by Dayne Malloch

THAT the agenda for the October 2, 2024 meeting of the ERCA Conservation Services Advisory Board be approved, as amended. **Carried**

5. Election of Chair

A. Appointment of Acting Chair

Resolution CSAB 02/24

Moved by Ryan McNamara
Seconded by Molly Allaire

THAT the Director of Conservation Services of the Essex Region Conservation Authority be authorized to act as Chair for the 2024 Conservation Services Advisory Board election of Chair. **Carried**

B. Election of Chair

Molly Allaire was nominated by Dan Dufour.

Resolution CSAB 03/24

Moved by Ryan McNamara

Seconded by Katie McGuire-Blaise

THAT nominations for the position of Chair be closed **Carried**

Resolution CSAB 04/24

THAT Molly Allaire is the Chair of the Essex Region Conservation Authority, Conservation Services Advisory Board for term ending November 14, 2026. **Acclaimed.**

6. Presentations

A. Overview of ERCA Owned Properties and Current Initiatives

7. Reports for Approval

A. CSAB 02/24 Approval of Conservation Services Advisory Board Terms of Reference
Item deferred.

8. Reports for Information

A. CSAB 03/24 Draft Conservation Area Strategy

Resolution CSAB 05/24

Moved by Ryan McNamara

Seconded by Zack Hamm

THAT Report CSAB03/24 and the Draft Conservation Area Strategy be received for Member's information and input. **Carried**

B. CSAB 04/24 Update on Invasive Species Hydrilla detected in the West Cell, Hillman Marsh Conservation Area

Resolution CSAB 06/24

Moved by Dayne Malloch

Seconded by Katie McGuire-Blaise

THAT Report CSAB04/24 be received for Member's information. **Carried**

9. New Business

None

10. Other Business

A. Notice of Meetings

Kevin Money provided some preliminary comments regarding future plans for Member's to meet at various conservation areas in future for field observations to better assist with providing input and feedback into individual Conservation Area Management Plans.

B. Next Meeting

The next meeting of the ERCA Conservation Services Advisory Board will be held in November based on Members' availability. Date/location to be determined.

11. Adjournment

Resolution CSAB 07/24

Moved by Ryan McNamara

Seconded by Zack Hamm

THAT the October 2, 2024, meeting of the ERCA Conservation Services Advisory Board be adjourned. **Carried**



Molly Allaire, Chair, CSAB



Tim Byrne, CAO/Secretary-Treasurer



Essex Region Conservation Authority

Board of Directors

BD26/24

From: Tim Byrne, CAO/Secretary Treasurer
James Bryant, Director Watershed Management Services
Kevin Money, Director Conservation Services
Danielle Stuebing, Director Communications & Outreach Services

Date: Tuesday, November 5, 2024

Subject: Proposed ERCA 2025 Fee Schedule

Legislative Reference: [Conservation Authorities Act Section 21.2](#)

Compliance Objective: [Conservation Authorities Act Section 21.2 \(6\)](#)

Policy: Minister's list of classes of programs and services in respect of which conservation authorities may charge a fee

ERCA Fee Policy, Section 3.6 Approval of the Fee Schedule

Recommendation: THAT the proposed ERCA 2025 Fee Schedule, as described herein, be approved; and further,

THAT Administration post notice of the Fee Schedule in ERCA's Administrative offices, on ERCA's website and other social media, and be distributed to member municipalities.

Summary

- In keeping with Board direction, the Authority's Fee Policy (BD02/23), and in compliance with the Ministry's Policy- *Minister's list of classes of programs and service in respect of which conservation authorities may charge a fee*, ERCA charges user fees for its programs and services, to the maximum extent possible, when the user-pay principle is appropriate.
- The Authority reviews its fees on an annual basis and considers various factors including: costs to deliver the program or provide the service; fees for similar services, if provided locally (education programs, camping etc.); fees established by comparator Conservation Authorities; and municipal fee schedules. Additionally, ERCA staff regularly receive comments from users and applicants, regarding fees and considers those comments in recommending fees.
- Fee amounts for planning services and permits may not exceed cost recovery, but no other restrictions regarding fee amounts are included in the Ministry's Policy with respect to fees charged by conservation authorities. In fact, the Policy specifically states that fees, that are not subject to the

restriction, may provide an authority with sources of revenues to offset costs for other programs and services.

- The Minister of Natural Resources (formerly Minister of Natural Resources and Forestry) issued a Directive on December 12, 2023 regarding the freezing of certain fees related to reviewing and commenting on planning and development related proposals or land use planning policies, or for development permits. The Directive extended the earlier Minister's Direction of December 28, 2022 and fees associated with these programs and services have remained unchanged since 2022. Accordingly, some fees have been revised to reflect current rates.

Discussion

ERCA charges fees for its programs and services in accordance with the Authority's Fee Policy and Minister's Policy- *Minister's list of classes of programs and service in respect of which conservation authorities may charge a fee*. The Minister's Directive from the Minister of Natural Resources and Forestry, regarding the freezing of certain fees, related to reviewing and commenting on planning and development related proposals, land use planning policies, and permits is in effect until December 31, 2024.

ERCA reviews its fees on an annual basis and considers various factors including: costs to deliver the program or provide the service; fees for similar services, if provided locally (education programs, camping etc.); fees established by comparator conservation authorities; and municipal fee schedules. Additionally, ERCA staff regularly receive comments from users and applicants, regarding fees and considers those comments in recommending fees.

Based on this review, Administration is recommending increases in fees in the following areas:

Watershed Management Services

The Minister's Directive issued on December 12, 2023, by the Ministry of Natural Resources and Forestry, which provided direction to all conservation authorities to not change fees associated with planning, development, and permitting, remained in effect until December 31st, 2024. This Directive extended the earlier Directive issued on December 28, 2022. The 2024 fees for these programs were therefore not adjusted over the course of the past two years to reflect rising costs of operations and service delivery. It should be noted that the Board approved changes to several fees in December 2023 in anticipation of the expiration of the Minister's Directive. Administration is proceeding with the same approach, seeking approval for the attached fees in anticipation of the directive expiring this December.

Most of the proposed changes in 2025 were captured in the Board's previous approval in October 2023 (BD40/23). With the expiration of Minister's Directive, the proposed 2025 fees related to development applications more closely reflect the current level of effort and associated costs required to deliver these services with some minor increases and clarifying language.

A new fee is now included with these proposed changes, which is specific to Hearings conducted under Section 28 of the *Conservation Authorities Act* at the request of an applicant. Through a review of various conservation authorities in the southwestern region, it was found that most other conservation

authorities are charging fees for applicant-driven Hearings. Fees varied across the conservation authorities range from approximately \$1,000 to \$5,000. Administration is proposing a reasonable fee of \$1,000 to request a Hearing. The implementation of this new fee will further reinforce the “user-pay-principle” for all Section 28 applications and related appeals. Note that most Hearings that have been conducted over the years have been related to requests by administration for the Board to waive policy requirements for “safe access” or “ingress/egress”. As this process is driven by limitations on staff approvals within the confines of Board-approved policies, such necessary requests to waive policies at the request of administration will not be subject to a Hearing fee.

Further to those changes outlined above, Watershed Management Service fees were also reorganized to ensure grouping of similar services. This new grouping of services is expected to aid future fee schedule reviews with the objective of creating a more simplified fee selection matrix, which in turn, provides clarity to applicants.

Lastly, notes are included to clarify limitations on proposal changes, number of reviews, limits on pre-consultations related to the same file, along with legal and peer review fees where applicable. The purpose of this language is to ensure that staff time is adequately paid for by the applicant and not the public, as these services are intended to follow a user-pay system.

Conservation Services

Holiday Beach

As Holiday Beach enters its second year as a non-mandatory facility, fees were reviewed to ensure they are consistent with industry standards. Seasonal camping fees were adjusted in 2024 and are recommended for minor increases for 2025. Other fee increases and changes include:

- A new fee to allow overnight guests of seasonal campers.
- Cottage fees have increased to reflect similar-sized waterfront cottages.
- The electronic entry card (fob) for visitors to gain entry to Holiday Beach independently has increased in cost and now accounts for administrative processing time.

John R. Park Homestead

Slight increases in the fees related to Grounds Rentals, Full Site Rentals and Photography Permits have been identified to reflect the increase in staff time required to administer these rentals. Additional categories for the varying vendor opportunities at the site have been added for enhanced clarity.

Conservation Areas and Forestry

A variety of small fee increases are proposed to account for increased supply costs (i.e. trees), minor increases in our more popular hunting programs and a new drone permit fee to account for permit administrative time. A re-introduction for bus entry fee post-Covid has been added to address group entry, by way of a multi-passenger vehicle, exceeding eight (8) occupants.

Community and Outreach Services

Education Programs

A small increase has been made to full day school programs and summer camp programs to reflect staffing cost increases. It should be noted that with the continued bussing challenges faced by schools, full day programs are rare, as most teachers choose the 2 hour enhanced programming option.

Reviewed By:



Shelley McMullen, CFO/Director Finance & Corporate Services

Approved By:



Tim Byrne, CAO/Secretary Treasurer

Attachments:

- Proposed ERCA 2025 Fee Schedule

2025 Fee Schedule



No.	Category	Explanatory Notes	2024 Total	2025	HST	2025 Total
WATERSHED MANAGEMENT SERVICES						
Requests for Information and Data						
1	Requests for information and formal correspondence. Expedited responses may be available for a 50% surcharge.		\$ 203.40	\$180.00	\$ 23.40	\$ 203.40
2	Requests for GIS or other data (base cost plus applicable staff hourly rates).	Base cost	\$ 203.40	\$180.00	\$ 23.40	\$ 203.40
Development and Hazard Management						
3	Completing files required for approvals complying with standard review protocols (i.e. Hydro One, Standard/routine utility works), and applications for new building construction in approved plans of subdivisions, DART Protocol, etc.)		\$ 200.00	\$ 200.00	-	\$ 200.00
4	Minor placing or grading of fill (less than 0.5 hectare), light repair of existing breakwalls, placement of armourstone less than 2 tonnes/metre, clearance letters and other minor works.		\$ 200.00	\$200.00	-	\$ 200.00
5	Major placing or grading of fill (greater than 0.5 hectare) not requiring additional studies.		\$ 200.00	\$500.00	-	\$ 500.00
6	Alteration to waterways/shorelines including breakwalls armourstone repairs exceeding 4 tonnes/meter, crossings, outlets, etc. (not requiring engineering or other detailed analysis).		\$ 500.00	\$500.00	-	\$ 500.00
7	Alteration to waterways/shorelines including breakwalls, crossings, outlets, etc. (requiring engineering or other detailed analysis) and docks.		\$ 800.00	\$800.00	-	\$ 800.00
8	Input, review, authorizations on substantial proposals under the Drainage Act (multiple crossings, significant bank stabilization, in defined areas of environmental concern, enclosures, etc.)		\$ 800.00	\$800.00	-	\$ 800.00
9	Input, review, authorizations on other proposals under the Drainage Act (single crossing, minor bank stabilization, etc.)		\$ 500.00	\$500.00	-	\$ 500.00
10	Applications for new building construction including renovations for sites not directly abutting shorelines or watercourses, and for additions not impacting setback.		\$ 500.00	\$ 500.00	-	\$ 500.00
11	Applications for building construction sites directly abutting shorelines or watercourses (including additions impacting on setback).		\$ 1,000.00	\$ 1,100.00	-	\$ 1,100.00
12	Application for NON-habitable garage/storage building <64 m ² , for small building additions, small accessory structures armourstone breakwall repairs between 2 and 4 tonnes/metre.		\$ 250.00	\$ 250.00	-	\$ 250.00
13	Applications involving more than one minor regulated activity or those requiring engineering studies/designs, environmental studies.		\$ 1,400.00	\$ 1,600.00	-	\$ 1,600.00
14	Development proposals involving multiple dwelling units and townhomes, where stormwater management or other engineering evaluations are required. (up to 5 units/lots) . Fee includes attendance at 2 meetings (preconsultation and/or design), and review of concept/functional servicing plan and SWM Plan. Additional studies (shoreline, H&H modelling, etc.) are at an additional cost.		\$ 2,000.00	\$ 3,000.00	-	\$ 3,000.00
15	Development proposals involving multiple dwelling units and townhomes, where stormwater management or other engineering evaluations are required. (more than 5 units/lots) . Fee includes attendance at 2 meetings (preconsultation and/or design), and review of concept/functional servicing plan and SWM Plan. Additional studies (shoreline, H&H modelling, etc.) are at an additional cost.		\$ 5,000.00	\$ 5,000.00	-	\$ 5,000.00
16	Multi-residential building proposals (i.e. apartments and condominiums) where stormwater management or other engineering evaluations are required.		\$ 2,000.00	\$ 3,000.00	-	\$ 3,000.00
17	Multi-residential building proposals (i.e. apartments and condominiums) where stormwater management or other engineering evaluations are required.		\$ 4,000.00	\$ 5,000.00	-	\$ 5,000.00
18	Commercial/industrial/institutional/Greenhouse developments where stormwater management or other engineering evaluations are required.	Base cost (up to one hectare)	\$ 2,000.00	\$ 3,000.00	-	\$ 3,000.00
19	Commercial/industrial/institutional/Greenhouse developments where stormwater management or other engineering evaluations are required.	Cost per additional hectare	\$ 400.00	\$ 500.00	-	\$ 500.00
20	Commercial/industrial/institutional/Greenhouse developments where stormwater management or other engineering evaluations are required.	Maximum	\$ 4,000.00	\$ 5,000.00	-	\$ 5,000.00
21	Infrastructure and Recreational Projects proposals involving one or more regulated activities or those requiring specific engineering design and/or Environmental studies.	Base Cost for projects less than 20ha	\$ 2,500.00	\$ 2,500.00	-	\$ 2,500.00
22	Infrastructure and Recreational Projects proposals involving one or more regulated activities or those requiring specific engineering design and/or Environmental studies.	Maximum Cost for multi-disciplinary activities and/or projects larger than 20 ha	\$ 6,500.00	\$ 6,500.00	-	\$ 6,500.00

No.	Category	Explanatory Notes	2024 Total	2025	HST	2025 Total
Watershed Planning						
23	Minor Variance (up to 3 requests)		\$ 200.00	\$ 300.00	-	\$ 300.00
24	Combined Consent with Minor Variance		\$ 375.00	\$ 400.00	-	\$ 400.00
25	Consent applications on a single application	Base cost (up to 3 requests)	\$ 300.00	\$ 300.00	-	\$ 300.00
	Consent applications on a single application	each additional request on the application	-	\$ 100.00	-	\$ 100.00
26	Combined Consent with Zoning By-Law Amendment		\$ 400.00	\$ 400.00	-	\$ 400.00
27	Combined Official Plan Amendment and Zoning By-law Amendment (where an OPA is submitted with a ZBA, the ZBA fee is waived)		\$ 400.00	\$ 400.00	-	\$ 400.00
28	Major Official Plan Amendment		\$ 400.00	\$ 400.00	-	\$ 400.00
29	Minor Official Plan Amendment		\$ 275.00	\$ 300.00	-	\$ 300.00
30	Major Zoning By-Law Amendment (E.g., Industrial, Commercial, Institutional, Subdivision etc.)		\$ 400.00	\$ 400.00	-	\$ 400.00
31	Minor Zoning By-Law Amendment (E.g., Single Family Residence)		\$ 275.00	\$ 300.00	-	\$ 300.00
	"H" Removal			\$ 300.00		\$ 300.00
32	Site Plan Control		\$ 200.00	\$ 300.00	-	\$ 300.00
33	Draft Plan of Subdivision/Condominium Approval		\$ 300.00	\$ 300.00	-	\$ 300.00
34	Clearance Letters for Subdivision/Condominium Approval (applies to each phase of subdivision requested)		\$ 150.00	\$ 200.00	-	\$ 200.00
35	Input and review of relevant EAs and Master Plans	Base cost	\$ 1,500.00	\$ 1,500.00	-	\$ 1,500.00
36	Review of applications made under a Provincial Order such as but not limited to Minister Zoning Order. (Fee includes review of 2 major studies and 2 project meetings. Additional fees to be charged per report as appropriate and consistent with the current fee schedule, additional charges (\$/hr) for Project Team Meetings beyond the 2 already included, plus any other additional expenses to ensure full cost recovery).	Base Cost	\$ 25,000.00	\$ 15,000.00	-	\$ 15,000.00
Technical Services						
37	Technical evaluations (elevation, setback survey or site report; property evaluation for tax assessment; ecological evaluation and/or report).		\$ 875.75	\$ 1,000.00	\$130.00	\$ 1,130.00
38	Survey services.		\$ 480.25	\$ 450.00	\$ 58.50	\$ 508.50
39	Input/review/comment on major environmental-related studies on behalf of developers and ratepayers.		\$ 1,158.25	\$ 1,025.00	\$133.25	\$ 1,158.25
40	Input/review/comment on minor environmental-related studies on behalf of developers and ratepayers.		\$ 565.00	\$ 500.00	\$ 65.00	\$ 565.00
41	Minor technical review and clearance where site visit is not required.		\$ 150.00	\$ 200.00	-	\$ 200.00
Other						
42	Application for an extension of an existing approval at least 60 days in advance of the current permit expiration date, reissuance of a permit within 90 days of expiration date, and minor revisions to existing approvals (revisions that are not considered minor are subject to other applicable application fees up to and including a full new fee).		\$ 200.00	\$ 200.00	-	\$ 200.00
43	Technical review fee for a resubmission of previously reviewed studies/reports. (May be applied to each additional review of a submission, beyond 3 reviews).		\$ 250.00	\$ 250.00	-	\$ 250.00
44	Application accepted/deemed complete by the Authority where work has proceeded without an authorization.		Double Normal Fee	Double Normal Fee		Double Normal Fee
45	Hearing Requested by Applicant		--	\$ 1,000.00	-	\$ 1,000.00
	<p>Note: Development approvals generally include 1 pre-consultation meeting, and up to 3 reviews of a single technical study/report, all related to the same file/application. Additional fees may be charged for any additional meetings, reviews, or studies. Additional charges may also be charged for legal or technical peer review where applicable.</p>					
CONSERVATION SERVICES						
Conservation Areas						
Conservation Areas Seasonal Pass						
46	Seasonal Conservation Area Pass	valid 1 year from purchase	\$ 80.00	\$ 70.80	\$ 9.20	\$ 80.00
47	Electronic Access Pass	Non refundable	\$ 15.00	\$ 13.27	\$ 1.73	\$ 15.00
Holiday Beach Conservation Area (Managed by ERCA)						
Daily Permits						
48	Daily vehicle permit	per vehicle	\$ 12.00	\$ 10.62	\$ 1.38	\$ 12.00
49	Special events	per vehicle	\$ 20.00	\$ 17.70	\$ 2.30	\$ 20.00
50	Pedestrian/Cyclists	per person	\$ 5.00	\$ 4.42	\$ 0.58	\$ 5.00
51	Bus Permit	per bus	\$ 135.61	\$ 120.00	\$ 15.61	\$ 135.61

No.	Category	Explanatory Notes	2024 Total	2025	HST	2025 Total
Camping						
52	Group camping (i.e. Scouts Canada, etc.)	flat rate per night	\$ 65.00	\$ 57.52	\$ 7.48	\$ 65.00
53	Group camping (i.e. Scouts Canada, etc.)	plus cost per person	\$ 3.00	\$ 2.66	\$ 0.35	\$ 3.00
54	Seasonal camping - 2025 (Seasonal camping \$250 deposit required fall 2024 to reserve 2025 site +\$250 hydro security deposit)	20 & 50 amp service	\$ 3,344.80	\$ 3,000.00	\$ 390.00	\$ 3,390.00
55	Seasonal camping trailers outdoor winter storage ~ Nov 2025-Apr 2026		\$ 248.60	\$ 230.00	\$ 29.90	\$ 259.90
56	Overnight (Friends & Family Camping) limited to Seasonal Campers	50 amp service per night	\$ 67.80	\$ 60.00	\$ 7.80	\$ 67.80
57	Overnight (Friends & Family Camping) limited to Seasonal Campers	add'l vehicle per night	\$ 12.00	\$ 10.62	\$ 1.38	\$ 12.00
58	Overnight Guests limited to Seasonal Camping	per person - kids under 12 free	\$ 11.30	\$ 10.00	\$ 1.30	\$ 11.30
Facilities Rental						
59	Property Rental (Wedding, etc.)	per event	\$ 1,130.00	\$ 1,000.00	\$ 130.00	\$ 1,130.00
Cottage Rental						
60	Peak Season Nightly - 2 night minimum (Summer months; Holiday Weekends)	June 1-August 31; Holiday Weekends	\$ 310.75	\$ 275.00	\$ 35.75	\$ 310.75
61	Peak Season Weekly (Summer months)	June 1-August 31	\$ 1,960.55	\$ 1,800.00	\$ 234.00	\$ 2,034.00
62	Shoulder Season Nightly - 2 night minimum - Fall & Spring	Sept 1-Dec 31, Mar 1-May 31	\$ 265.55	\$ 235.00	\$ 30.55	\$ 265.55
63	Shoulder Season Weekly - Fall & Spring	Sept 1-Dec 31, Mar 1-May 31	\$ 1,672.40	\$ 1,480.00	\$ 192.40	\$ 1,672.40
64	Winter Season 2 night minimum - Winter	Jan 1 - Feb 28	\$ 226.00	\$ 200.00	\$ 26.00	\$ 226.00
65	Winter Season Weekly	Jan 1 - Feb 28	\$ 1,356.00	\$ 1,200.00	\$ 156.00	\$ 1,356.00
66	Cleaning Fee		\$ 141.25	\$ 135.00	\$ 17.55	\$ 152.55
67	Damage Deposit	Refundable Deposit	\$ 200.00	\$ 200.00	-	\$ 200.00
Hillman Marsh Conservation Area						
Daily Permits						
68	Special Events	per vehicle	\$ 10.00	\$ 8.85	\$ 1.15	\$ 10.00
69	Bus Permit	per bus	\$ 135.61	\$ 120.00	\$ 15.61	\$ 135.61
Camping						
70	Group camping (i.e. Scouts Canada, etc.)	per night	\$ 65.00	\$ 57.52	\$ 7.48	\$ 65.00
71	Group camping (i.e. Scouts Canada, etc.)	plus cost per person	\$ 3.00	\$ 2.66	\$ 0.35	\$ 3.00
72	HMCA Property Rental (Wedding, etc.)	per event	\$ 1,130.00	\$ 1,000.00	\$ 130.00	\$ 1,130.00
John R. Park Homestead Conservation Area						
Daily Permits						
	Historic House Tour (dependant on available staffing) - by donation		\$ -	\$ -	-	\$ -
73	Admission Special Events	Adult	\$ 8.00	\$ 7.08	\$ 0.92	\$ 8.00
74	Admission Special Events	Child 3-12/Senior 65+	\$ 6.00	\$ 5.31	\$ 0.69	\$ 6.00
75	Admission Special Events	Family maximum	\$ 30.00	\$ 26.55	\$ 3.45	\$ 30.00
76	Organized Group Tours (pre-booked, minimum 10 participants, during staffed hours; regular admission does not apply)	per person	\$ 6.00	\$ 5.31	\$ 0.69	\$ 6.00
77	If organized tour requires site opening by staff		\$ 150.00	\$ 132.74	\$ 17.26	\$ 150.00
78	Conservation Centre - Creative Commons - meeting or event (Non-Prime Time 10a-6p) weekdays. *Capacity 60 people at 6' tables or 80 people auditorium style	per hour (2 hour min.)	\$ 56.50	\$ 50.00	\$ 6.50	\$ 56.50
79	Conservation Centre - Creative Commons - meeting or event (Non-Prime Time 10a-6p weekdays) for use by Registered Not for Profit/Charity. *Capacity 60 people at 6' tables or 80 people auditorium style	per hour (2 hour min.)	\$ 39.55	\$ 35.00	\$ 4.55	\$ 39.55
80	Conservation Centre - Creative Commons - meeting or event (Prime Time 10a-6p weekends). *Capacity 60 people at 6' tables or 80 people auditorium style	per hour (2 hour min.)	\$ 141.25	\$ 125.00	\$ 16.25	\$ 141.25
81	Conservation Centre - Creative Commons - meeting or event (After Hours - After 6pm) *Capacity 60 people at 6' tables or 80 people auditorium style (2 hour minimum if rental begins after 6pm. No minimum applies if rental is a continuation of an existing rental)	per hour (2 hour min.)	\$ 197.75	\$ 175.00	\$ 22.75	\$ 197.75
82	Conservation Centre - Exclusive use of Creative Commons & Welcome Centre.	per hour (2 hour min.)	\$ 395.50	\$ 350.00	\$ 45.50	\$ 395.50
83	Grounds Rental Only. More than 40 people/up to 4 hours no tent, food or alcohol. Includes use of Auditorium for climate controlled storage, bridal area, etc)	Meeting/Event Rental	\$ 621.50	\$ 600.00	\$ 78.00	\$ 678.00
84	Garden Party - Add On (can be added to Grounds Rental or Meetings and Events, etc.) 90 minutes, includes tour of the historic John R. Park Homestead by costumed interpreter.		\$ 226.00	\$ 200.00	\$ 26.00	\$ 226.00
85	Exclusive Site Rental - More than 40 people • Exclusive site use from 10am - midnight • Access to site the preceding evening for deliveries & set up (4pm - 7pm) • Includes use of Conservation Centre for up to 60 guests (seated at tables); 50 guests (at tables with dance floor) or 80 guests (cocktail style) • Where alcohol will be served, the renter is responsible for obtaining liquor permits	Event Rental	\$ 3,107.50	\$ 3,000.00	\$ 390.00	\$ 3,390.00
86	Damage deposit for exclusive site rental	Refundable Deposit	\$ 2,500.00	\$ 2,500.00	-	\$ 2,500.00
87	Rustic Barn Rental - 3 hour rental (available spring and fall)		\$ 423.75	\$ 375.00	\$ 48.75	\$ 423.75
88	Cleaning deposit for event rentals	Refundable Deposit	\$ 250.00	\$ 250.00	-	\$ 250.00

No.	Category	Explanatory Notes	2024 Total	2025	HST	2025 Total
	Miscellaneous					
89	Drone Usage Permit on conservation area property		\$ 67.80	\$ 60.00	\$ 7.80	\$ 67.80
90	Commercial & Wedding Photography (full site rental)	if open (90 minutes)	\$ 150.00	\$ 132.74	\$ 17.26	\$ 150.00
91	If closed and staff required onsite (90 minutes)	site closed/staff req'd (90 min)	\$ 250.00	\$ 221.24	\$ 28.76	\$ 250.00
92	Site Use Photography Permit	per hour	\$ 35.00	\$ 35.40	\$ 4.60	\$ 40.00
93	Rustic Arbor Rental	per event	\$ 169.50	\$ 150.00	\$ 19.50	\$ 169.50
94	Costume Rental	per costume	\$ 67.80	\$ 60.00	\$ 7.80	\$ 67.80
95	Costume Rental Damage deposit	Refundable Deposit				
96	Food/Craft Vendor Fee - Indoor/Heated	per day	\$ 84.75	\$ 75.00	\$ 9.75	\$ 84.75
97	Food/Craft Vendor Fee - Indoor/Non-Heated	per day	\$ 84.75	\$ 65.00	\$ 8.45	\$ 73.45
98	Food/Craft Vendor Fee - Outdoor	per day	\$ 84.75	\$ 50.00	\$ 6.50	\$ 56.50
	Greenways					
99	Land Leases	Market Value				
	Hunting Programs					
	Waterfowl Hunting					
100	Holiday Beach Conservation Area (Managed by ERCA)	full day premium sites	\$ 84.75	\$ 75.00	\$ 9.75	\$ 84.75
101	Holiday Beach Conservation Area (Managed by ERCA)	full day	\$ 73.45	\$ 65.00	\$ 8.45	\$ 73.45
102	Hillman Marsh Conservation Area	seasonal hunting permit	\$ 819.25	\$ 725.00	\$ 94.25	\$ 819.25
103	Hillman Marsh Conservation Area	non-refundable draw fee	\$ 20.00	\$ 17.70	\$ 2.30	\$ 20.00
104	Hillman Marsh Conservation Area	annual trapping permit	\$ 113.00	\$ 100.00	\$ 13.00	\$ 113.00
105	Cedar Creek - 5-Year Hunting Lease (\$1,000 annual)		\$ 5,650.00	\$ 5,000.00	\$ 650.00	\$ 5,650.00
106	Big Creek - Seasonal hunting (minimum reserve)		\$ 904.00	\$ 800.00	\$ 104.00	\$ 904.00
	Deer Hunting					
107	Various Properties	10-24 acre woodlot	\$ 723.20	\$ 640.00	\$ 83.20	\$ 723.20
108	Various Properties	25-49 acre woodlot	\$ 1,005.70	\$ 890.00	\$ 115.70	\$ 1,005.70
109	Various Properties	50 acre plus woodlot	\$ 1,288.20	\$ 1,140.00	\$ 148.20	\$ 1,288.20
110	Various Properties	non-refundable draw fee	\$ 20.00	\$ 17.70	\$ 2.30	\$ 20.00
	Forestry Program					
	Seedlings					
111	Cost of seedlings (per tree)	ranging from	\$ 1.41	\$ 1.25	\$ 0.16	\$ 1.41
		to	\$ 3.56	\$ 3.15	\$ 0.41	\$ 3.56
112	Tree Planting - Machine Plant by ERCA (per tree)		\$ 1.13	\$ 1.00	\$ 0.13	\$ 1.13
113	Tree Planting - Hand Plant by ERCA (per tree maximum)		\$ 2.26	\$ 2.00	\$ 0.26	\$ 2.26
114	Maintenance/Guarantee Program	per seedling	\$ 0.45	\$ 0.40	\$ 0.05	\$ 0.45
115	Shipping & Handling Charge		\$ 45.20	\$ 40.00	\$ 5.20	\$ 45.20
116	Site Delivery Fee		\$ 169.50	\$ 150.00	\$ 19.50	\$ 169.50
	Large Stock					
117	Cost of large stock (per tree)	ranging from	\$ 16.95	\$ 15.00	\$ 1.95	\$ 16.95
		to	\$ 62.15	\$ 55.00	\$ 7.15	\$ 62.15
	Forestry Extension Services					
118	Managed Forest Tax Incentive Program Approvals	up to 15 acre woodlot	\$ 734.50	\$ 650.00	\$ 84.50	\$ 734.50
119	Managed Forest Tax Incentive Program Approvals	greater than 15 acre woodlot	\$ 847.50	\$ 750.00	\$ 97.50	\$ 847.50
	COMMUNITY AND OUTREACH SERVICES					
	School Programs					
	Conservation Area Programs (Hillman Marsh/Holiday Beach/John R. Park Homestead Conservation Areas)					
120	Half Day	per program	\$ 175.00	\$ 175.00	-	\$ 175.00
121	Two Hour Enhanced Program	per program	\$ 225.00	\$ 225.00	-	\$ 225.00
122	Full Day	per program	\$ 285.00	\$ 300.00	-	\$ 300.00
123	Either half or full day	additional Parents	\$ 8.50	\$ 8.50	-	\$ 8.50
124	Special High Skills Major Certification Programs (virtual) per program	plus applicable special materials costs, if required (max. 30 participants)	\$ 450.00	\$ 398.23	\$ 51.77	\$ 450.00
125	Summer Camp programs	2 hours (per program)	\$ 175.00	\$ 175.00	-	\$ 175.00
126	Summer Camp programs	4 hours (per program)	\$ 285.00	\$ 300.00	-	\$ 300.00
127	Ticketed Experiential Events (eg. Owl Prowl, Candle Light Tour)		\$ 15.00	\$ 13.27	\$ 1.73	\$ 15.00
	Offsite Presentations					
128	Nature Near You	minimum charge includes 2 classes (1 hour per class)	\$ 250.00	\$ 250.00	-	\$ 250.00
129	Nature Near You (Additional Class, same school/same day)	maximum 4 classes per day	\$ 100.00	\$ 100.00	-	\$ 100.00
130	School camps and in-class programs (not at a Conservation Area)	half day (per program)	\$ 250.00	\$ 250.00	-	\$ 250.00
131	School camps and in-class programs (not at a Conservation Area)	second program: same day/same school	\$ 175.00	\$ 175.00	-	\$ 175.00
132	Travel fee to offsite presentation (not at a Conservation Area)	per kilometre	\$ 0.58	\$ 0.51	\$ 0.07	\$ 0.58
133	Virtual Field Trip up to 30 students (1 hour)	per program	\$ 100.00	\$ 100.00	-	\$ 100.00
134	Corporate Engagement Activities with 10-50 participants (1.5-3 hours)	per program		\$ 500-\$1200	+HST	

No.	Category	Explanatory Notes	2024 Total	2025	HST	2025 Total
CORPORATE SERVICES						
Other Fees						
135	Scan to file (wide format)	original sheet	\$ 16.95	\$ 15.00	\$ 1.95	\$ 16.95
136	Scan to file (wide format)	each additional sheet	\$ 2.26	\$ 2.00	\$ 0.26	\$ 2.26
137	Scan to print (wide format)	original sheet	\$ 16.95	\$ 15.00	\$ 1.95	\$ 16.95
138	Scan to print (wide format)	each additional sheet	\$ 11.30	\$ 10.00	\$ 1.30	\$ 11.30
139	NSF cheque fee		\$ 39.55	\$ 35.00	\$ 4.55	\$ 39.55



Essex Region Conservation Authority

Board of Directors

BD27/24

From: Tim Byrne, CAO/Secretary-Treasurer

Date: Wednesday, November 6, 2024

Subject: Clean Water~Green Spaces (CW~GS), 20 Year Environmental Investment Summary

Recommendation 1: THAT the Clean Water~Green Spaces 20 Year Environmental Investment Summary be received for information; and further,

THAT ERCA Administration continue discussions with municipal administrations on renewing participation in the land acquisition component of municipal Cost Apportioning Agreements; and further,

THAT future negotiations to renew municipal Cost Apportioning Agreements include a proposal to support water quality and watershed stewardship programming.

Recommendation 2: THAT ERCA Administration redefine the land acquisition component of the historical CW~GS program to provide for additional accountability, clarity and transparency requested by regional municipal Administrators.

Summary

- Clean Water~Green Spaces ('CW~GS') was a program initiated by ERCA in 2003 to provide funding for the protection and restoration of natural areas in the region and to enhance water quality. Funding for this program was through municipal levy.
- With changes to the Conservation Authorities Act, the suite of services falling under the CW~GS program could no longer be funded through the historic municipal levy process and transitioned to Category 3: Non-mandatory programs and services, subject to municipal Cost Apportioning Agreements.
- ERCA has been successful in securing funding (through provincial, federal and Foundation grants) by utilization of the historic CW~GS funds, typically as local matching contributions for grant applications related to land securement.
- The most sustainable means of protecting natural areas and preserving works undertaken by the Authority is through securement/ownership of land to ensure these areas are protected in perpetuity. Funding through CW~GS has historically provided for a mechanism for land acquisition

to ensure that funds allocated for the betterment of the region are available to the Authority in the event that properties become available.

- Municipal Administrations, who advised of pausing funding for 2024, have been contacted by ERCA Administration, in order to request reconsideration of the land acquisition component of the Category 3 non-mandatory (CW~GS) programs, for the term of the existing agreement.

Discussion

For more than 20 years, through the CW~GS program, ERCA has been championing efforts in the region under this historic municipal levy umbrella with three key program areas:

- 1) land acquisition of strategic ecologically significant properties under ERCA's Land Securement Strategy,
- 2) tree planting and restoration on non-ERCA/municipal or private lands, and
- 3) water quality and agricultural stewardship programs (Best Management Practices "BMP"s, and non-point source initiatives).

A summary of program successes has been prepared, highlighting the local municipal investment and the leveraging of external grants resulting from this municipal investment. In addition, the summary further identifies accomplishments in acreages, of natural heritage features protected, numbers of trees planted, wetlands created, and prairie and pollinator-habitats constructed. Of note in this summary, a nominal amount of municipal funding has facilitated millions of dollars returned to the region for water quality improvement projects, and water quality samples being collected and analyzed. The Clean Water~Green Spaces, 20 Year Environmental Investment Summary is attached to this report.

Funding Changes to CW~GS

The changes to the Conservation Authorities Act imposed by the Province of Ontario required the Authority to transition to identifying mandatory (municipally funded) and non-mandatory programs (funded through individual Cost Apportionment Agreements with individual municipalities).

ERCA undertook the process of negotiating Cost Apportionment Agreements, which were finalized in late 2023. During this process, the land acquisition component of the historical CW~GS program, became an optional item within the suite of non-mandatory programs and services. The City of Windsor opted out of this program but is continuing to hold and finance a municipally held ERCA reserve. Details of how this fund is to be accessed by ERCA still remains undetermined at this time. Discussion with City Administration is anticipated to proceed shortly. Following the City of Windsor's decision, three municipalities, which had previously expressed interest in continuing to fund land acquisition, elected to pause contributions for 2024. ERCA Administration is currently engaged with these municipalities to ascertain a move-forward position for contributing to the new Board approved, separately held restricted fund for land acquisition, that was established in 2024.

The historic CW~GS land acquisition fund remains intact with \$1.8M in funding available for future acquisition and/or programming support. Most recently, the CW~GS fund facilitated a \$1M grant

toward the recent acquisition of the previously abandoned CN rail corridor (CASO), extending from Windsor through Tecumseh, Essex, and Lakeshore, ultimately connecting with the TransCanada Trail system outside of our region. The fund continues to provide support for ongoing acquisition-related costs specific to CASO, including outstanding parcel ownership issues and confirmation and enforcement of property boundaries and encroachments.

All Category 3 non-mandatory programs presented in BD14/22 remain funded through Cost Apportioning Agreements, currently in place, other than agricultural stewardship which was removed from the suite of programming, due to insufficient municipal support. In 2024, ERCA successfully applied for and received significant term-limited grant funding to continue to provide financial incentives and subsidies to rural landowners, that comprise over 75% of the region's area (including rural/agricultural stewardship). While grant funding has been secured to partially support water quality programming and fund agricultural stewardship and outreach, in the absence of sustainable municipal support, the under-resourced program simply cannot address long term concerns for impacts on water quality, for downstream municipalities, resulting from agricultural practices.. Additionally grant funding is term limited, with a defined scope, and there is no guarantee that funding will be renewed beyond the grant agreement terms. Without ongoing municipal funding supports, the beneficial water quality improvement programs, targeted to rural land stewards, will be discontinued at the end of the funding cycle.

As a watershed-based agency, these programs and services are crucial in supporting regional watershed management objectives, notably the improvement of water quality. The attempt to provide ongoing watershed-based programs and services, by relying solely on grant funding, is an unsustainable program funding model.

Re-envisioning Land Securement through a Sustainable Framework

The land acquisition fund was initiated in 2003 through the Clean Water~Green Spaces Levy and the land acquisition component has comprised the majority of the historical CW~GS levy funding. Once purchased, restoration and management of these lands would be categorized as a mandatory activity.

In 2012, ERCA approved its Land Securement Strategy (approved in Committee of the Whole) to provide a guideline for future ERCA land securement efforts. This Strategy aims to provide for the permanent protection of existing natural features through land securement procedures, including a robust evaluation scoring model. It is important to note that the Land Securement Strategy focuses on natural heritage features and not on recreational opportunities. ,

In the event that an at-risk property becomes available, ERCA works towards the strategic purchase of lands that have the highest biological value, and that will have the greatest impact on improving watershed and biological health of the region.as reflected in the Land Securement Strategy, While potential acquisitions are evaluated on a case-by-case basis, securement can ensure the long-term protection of natural heritage links between existing fragmented forests and wetlands. Any land securement or acquisition is undertaken through a Board approved resolution.

A new Category 3 land acquisition fund (name is TBD) is being partially funded through agreements with five of the nine regional municipalities and is distinct and separate from the former CW~GS (2003-2023) land acquisition fund. Going forward, the description and acronym CW~GS, will be used solely in reference to the legacy (2003-2023) accumulated unspent funds

ERCA Administration proposes to return to the Board in December 2024 to present an updated policy framework to address land securement and acquisition. In support of this policy document, Administration proposes to update the existing Land Securement Strategy (2011) in early-2025 for Board approval. The updated Land Securement Strategy document would be subject to municipal and public consultation, and once finalized, available as a public document.

Approved By:



Tim Byrne
CAO/Secretary Treasurer

Attachments:

- Clean Water~Green Spaces 20 Year Environmental Investment Summary

Clean Water ~ Green Spaces

20 Year Environmental Investment Summary

In 2003, municipal leaders from across the region supported the Clean Water~Green Spaces initiative, which was developed to proactively address the critical environmental needs of the Windsor-Essex-Peel community. This program recognized the need to address water quality issues and increase habitat and biodiversity in an effort to achieve the United Nations minimum target of 12% natural areas coverage by providing an incentive for environmental stewardship.

The Clean Water~Green Spaces initiative had three priority areas:

- Protecting vulnerable lands of ecological importance
- Restoring habitat and green spaces wherever possible
- Improving water quality

As a result of this innovative approach to protecting and restoring our regional watersheds, over the past two decades, significant environmental progress has been achieved:



\$14.8 Million

of municipal Clean Water~Green Spaces funding invested in the regional environment



\$15.2 Million

of funding leveraged from other sources, including provincial, federal and other grants

\$12.8 Million
Invested in Protecting Natural Areas



1935 Acres
of Property Protected

\$9.9 Million
Invested in Restoration Projects

(\$2.1m municipal / \$7.8m leveraged)



2.7 Million
Trees Planted



63 Acres
of Wetlands Created



100 Acres
of Prairies Planted

\$2.5 Million
Invested in Water Quality Improvement Projects

(\$1.4m municipal / \$1.1m leveraged)



1088 Water Quality Improvement Projects

Implemented (including rock chutes, buffer strips, wells decommissioned, septic upgrades)

\$4.7 Million
Invested in Water Quality Research and Monitoring

(\$760k municipal / \$4m leveraged)



Hundreds of Thousands of Samples Collected

Three, 5 Year Watershed Report Cards Produced

Some Highlights

LaSalle



14 Acres Restored

A privately-owned former farm field that buffers the Canard River was restored with forest and prairie habitat to improve biodiversity and water quality, while preventing soil erosion.

Leamington



36 Acres Restored

Farmland adjacent to Hillman Marsh Conservation Area was acquired and restored, expanding the forest and wetland habitat at this Provincially Significant Wetland.

Kingsville



350 Acres Protected

Natural areas and surrounding farmland were protected in the Cedar Creek watershed. The farmland was restored to forest and wetland natural habitat.

Lakeshore • Essex • Tecumseh



46 km Multi-Use Trail

The Municipality of Lakeshore, Town of Essex and Town of Tecumseh partnered with ERCA, which leveraged significant grant funds in addition to Clean Water~Green Spaces funding, to acquire the CASO rail line, which will be transformed into a 46 km multi-use trail for the benefit of the entire region.



Photo: The CASO rail line (shown in red) will be transformed into a multi-use trail

Amherstburg



74 Acres Protected & Restored

Located near Holiday Beach Conservation Area, this former farmland was donated to ERCA for protection and restoration to forest and wetland habitat.

Windsor



\$4.78 Million Invested

to protect the Spring Garden Natural Area in partnership with the City of Windsor.

Pelee Island



18.5 Acres Restored

In partnership with private landowners, 3 wetlands, 3 snake hibernacula and several snake nesting structures, pit and mound excavations, and 900 native tree & shrub seedlings were created and restored.



Essex Region Conservation Authority

Board of Directors

BD28/24

From: Kevin Money, Director of Conservation Services

Date: Wednesday, November 6, 2024

Subject: Hillman Marsh Conservation Area Shoreline Works and Hydrilla Project Updates

Legislative Action: [Conservation Authorities Act, R.S.O. 1990, c. C.27](#)
[O. Reg. 686/21: Mandatory Programs and Services](#)

Recommendation: THAT Report BD28/24 be received for Member's information.

Summary

- The extent of invasive aquatic hydrilla has been mapped by the University of Waterloo Wetland Laboratory and the initial herbicide treatment which was fully externally funded has taken place.
- Initial phase of the coastal shoreline erosions works (Phase 1) has been completed at the southern end of the Hillman Beach and wetland restoration behind these new sheltering structures is actively proceeding.
- Phase 2 of the coastal erosion project has been funded by the Canadian Water Agency (formerly Environment and Climate Change Canada) and engineering services per Board Reort BD16.24 has been executed. Phase 2 is anticipated to be a 3.5 year project.

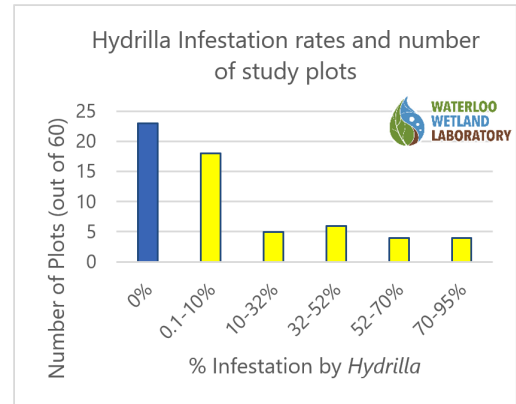
Invasive Hydrilla Update

Further to BD19/24, Administration has secured full funding from the Ministry of Natural Resources and the Invasive Species Council to measure the extent of Hydrilla found in Hillman Marsh. ERCA, in collaboration with the University of Waterloo Wetland Lab, will develop sanitation protocols to eliminate the potential spread of hydrilla for staff, researchers and contractors when working within the invasive species area. The funding provided included an application for the initial 30 Hectare herbicide treatment. The total costs associated with this work is anticipated to be approximately \$270,000.

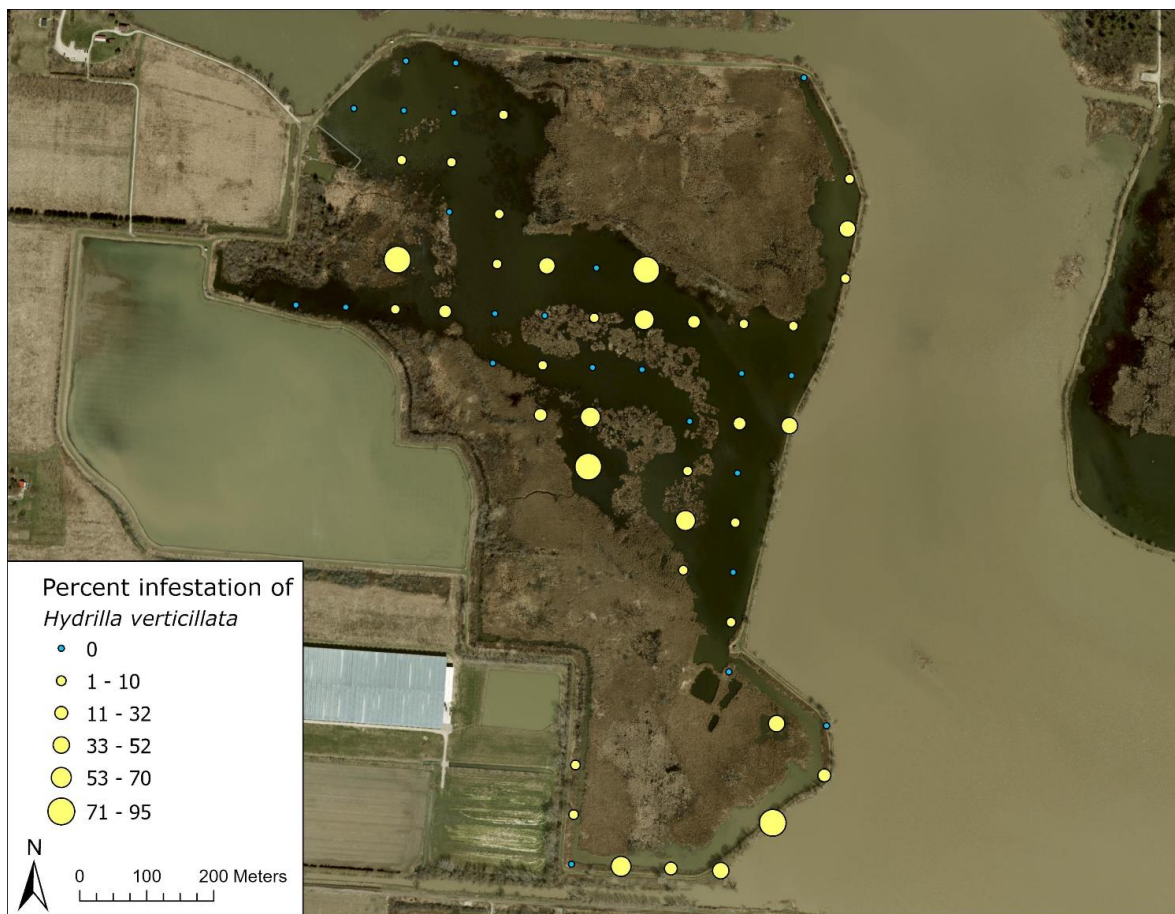
A summary of findings by the University of Waterloo Lab are as follows:

- Hydrilla was found in nearly every part of the wetland cell, with a mix of completely hydrilla-dominated open-water habitat and small patches coexisting with other submerged vegetation (Map 1).

- 37 of the 60 plots had the presence of Hydrilla. Four of these plots had infestation rates between 71-95%, indicating the most impacted areas of the wetland cell. The histogram (right) shows the estimated infestation percentage for Hydrilla in plots (See Map 1: 'Data Explanation')



- Other dominant species of aquatic vegetation included; *Ceratophyllum demersum* (51/60), *Lemna trisulca* (30/60), and *Elodea canadensis* (21/60).
- The presence of Hydrilla tubers and turions structures were found attached to the plants within the water column. Sediment core data will indicate the presence of tubers within the wetland sediment and help define infestation timelines.
- Four duck hunting blinds within the cell were originally located in highly infested areas, and immediately closed due to the potential for spreading Hydrilla.



Map 1: The percent infestation of *Hydrilla verticillata* in the western wetland cell of Hillman Marsh, Leamington, Ontario. Blue dots indicate the plots without *Hydrilla*, and Yellow circles, ranging in size, indicate the percentage of infestation of *Hydrilla*.



Photo 1: Picture of Hydrilla herbicide treatment

Phase 1 – Hillman Marsh Restoration and Coastal rehabilitation works

Phase 1 of the approved concept plan was implemented this fall. Works involved extensive armoring of the southern end of East Beach Road, which is a combination of ERCA and Town of Leamington property. This work protects the municipal infrastructure and roadway from further erosion and provides a stable hard point that will anchor future works. A pilot section of the protective rock barrier was installed and wetland species were planted behind the protective feature to implement wetland revegetation. A community outreach event is planned for November 2024 to add additional wetland shrubs along the interior shoreline now that the initial armourstone is in place. Below are a few photos of the construction works.





Phase 2 – Hillman Marsh Restoration and Coastal rehabilitation works

ERCA received notice from Environment and Climate Change Canada of being a successful applicant for funding to implement upcoming phases of the Hillman Marsh Restoration Plan. Total funding for the next phase of the project is \$4.2 million over 4 years and the next step of works to be undertaken is to undertake a detailed engineering study, test various modeled concepts in a Canadian Research Council Lab, to finalize the final design for tendering works to be implemented in future years. This initial engineering work was approved by the Board in BD16/24. The engineering firm leading this phase of work has field deployed a myriad of scientific instrumentation to collect wave and water level data, and extensive geotechnical work will follow shortly thereafter.

ERCA staff are also currently collaborating with University of Windsor on this Hillman Marsh project to complete the ecological plan, including biological goals and associated monitoring actions. ECCC has provided funding to the University of Windsor for this project. The purpose of this work is to develop and apply an assessment framework and methodology that measures ecosystem service gains from a restored Great Lakes coastal wetland, utilizing Hillman Marsh data. In Q1 2025, the University of Windsor will present their findings to ECCC including the assessment tool to identify the outcomes and use the findings for future strategic planning to support wetland restoration and adaptation. ERCA will be the beneficiary of this externally funded study to inform future monitoring.

Approved By:

A handwritten signature in black ink, appearing to read 'Tim Byrne', written over a horizontal line.

Tim Byrne
CAO/Secretary Treasurer

Attachments:

None



Essex Region Conservation Authority

Board of Directors

BD29/24

From: James Bryant, Director, Watershed Management Services

Date: Wednesday, October 23, 2024

Subject: Watershed Management Services Activities Report for September 2024

Strategic Action: Strategic Action Plan # 12.3 Enhance communication of ERCA's Watershed Management Services.

Recommendation: THAT the review of Regulations and Planning Applications, as presented in Report BD29/24 be received for Members' information

Discussion

This report is provided to the Board as a summary of staff activity related to the Conservation Authority's *Development, Interference with Wetlands and Alterations to Shorelines and Watercourses Regulation* (ONT 158/06, made pursuant to Section 28 of the Conservation Authorities Act). It is a summary of staff activity related to the review of municipal planning applications in accordance with the *Planning Act, Environment Assessment Act, Canadian Environmental Assessment Act*. This report summarizes the month of September 2024.

Total Regulations and Planning Activity – September 2024

Application	Count	Type
Clearance	3	
Consent/Variance/Zoning/OPA/SPC/OP	8	Consent
Consent/Variance/Zoning/OPA/SPC/OP	8	Minor Variance
Consent/Variance/Zoning/OPA/SPC/OP	2	Official Plan Amendment
Consent/Variance/Zoning/OPA/SPC/OP	6	Pre-submission Liaison
Consent/Variance/Zoning/OPA/SPC/OP	14	Site Plan Control
Consent/Variance/Zoning/OPA/SPC/OP	14	Zoning By-Law Amendment
Development Review	1	
Hydro One SCR	2	
Lawyers Request	30	
Miscellaneous Developments	86	
Municipal Drainage Engineer	2	
Municipal Drainage SCR	9	
Permit	57	
Pre-consultation	3	Pre-submission Liaison
Subdivision Request for Conditions	1	SUB/Req. Conditions (CTY)
Subdivision Request for Conditions	2	SUB/Req. Conditions (MUN)
Subdivision Request for Conditions	1	Zoning By-Law Amendment

Activity Summary – Amherstburg – September 2024

Application	Count	Type
Consent/Variance/Zoning/OPA/SPC/OP	1	Minor Variance
Consent/Variance/Zoning/OPA/SPC/OP	5	Site Plan Control
Consent/Variance/Zoning/OPA/SPC/OP	1	Zoning By-Law Amendment
Development Review	1	
Hydro One SCR	1	
Lawyers Request	4	
Miscellaneous Developments	10	
Permit	6	
Pre-consultation	1	Pre-submission Liaison

Activity Summary – Essex – September 2024

Application	Count	Type
Consent/Variance/Zoning/OPA/SPC/OP	2	Pre-submission Liaison
Consent/Variance/Zoning/OPA/SPC/OP	2	Zoning By-Law Amendment
Hydro One SCR	1	
Lawyers Request	6	
Miscellaneous Developments	13	
Municipal Drainage SCR	3	
Permit	4	
Subdivision Request for Conditions	1	SUB/Req. Conditions (MUN)

Activity Summary – Kingsville – September 2024

Application	Count	Type
Consent/Variance/Zoning/OPA/SPC/OP	3	Consent
Consent/Variance/Zoning/OPA/SPC/OP	1	Site Plan Control
Consent/Variance/Zoning/OPA/SPC/OP	2	Zoning By-Law Amendment
Lawyers Request	7	
Miscellaneous Developments	14	
Municipal Drainage Engineer	2	
Permit	3	

Activity Summary – Lakeshore – September 2024

Application	Count	Type
Consent/Variance/Zoning/OPA/SPC/OP	4	Minor Variance
Consent/Variance/Zoning/OPA/SPC/OP	3	Zoning By-Law Amendment
Lawyers Request	4	
Miscellaneous Developments	11	
Municipal Drainage SCR	6	
Permit	19	

Activity Summary – LaSalle – September 2024

Application	Count	Type
Consent/Variance/Zoning/OPA/SPC/OP	1	Consent
Consent/Variance/Zoning/OPA/SPC/OP	2	Site Plan Control
Miscellaneous Developments	3	
Permit	2	
Subdivision Request for Conditions	1	SUB/Req. Conditions (CTY)

Activity Summary – Leamington – September 2024

Application	Count	Type
Clearance	2	
Consent/Variance/Zoning/OPA/SPC/OP	4	Consent
Consent/Variance/Zoning/OPA/SPC/OP	3	Minor Variance
Consent/Variance/Zoning/OPA/SPC/OP	2	Pre-submission Liaison
Consent/Variance/Zoning/OPA/SPC/OP	4	Site Plan Control
Consent/Variance/Zoning/OPA/SPC/OP	3	Zoning By-Law Amendment
Lawyers Request	1	
Miscellaneous Developments	16	
Permit	9	

Activity Summary – Pelee – September 2024

Application	Count	Type
Consent/Variance/Zoning/OPA/SPC/OP	1	Zoning By-Law Amendment
Lawyers Request	1	
Miscellaneous Developments	2	
Permit	1	

Activity Summary – Tecumseh – September 2024

Application	Count	Type
Consent/Variance/Zoning/OPA/SPC/OP	1	Official Plan Amendment
Consent/Variance/Zoning/OPA/SPC/OP	1	Zoning By-Law Amendment
Lawyers Request	2	
Miscellaneous Developments	2	
Permit	6	

Activity Summary – Windsor – September 2024

Application	Count	Type
Clearance	1	
Consent/Variance/Zoning/OPA/SPC/OP	2	Pre-submission Liaison
Consent/Variance/Zoning/OPA/SPC/OP	2	Site Plan Control
Lawyers Request	5	
Miscellaneous Developments	15	
Permit	7	
Pre-consultation	2	Pre-submission Liaison
Subdivision Request for Conditions	1	SUB/Req. Conditions (MUN)
Subdivision Request for Conditions	1	Zoning By-Law Amendment

Approved By:



Tim Byrne
CAO/Secretary Treasurer

Attachments:

None



September 12, 2024

Jo-Anne Rzakki
Manager, Business Development and Partnerships
jrzadki@conservationontario.ca

Dear Jo-Anne,

Thank you for the recent opportunity to discuss a resolution passed by Beef Farmers of Ontario's (BFO) membership at our 2024 Annual General Meeting earlier this year, which focused on fostering relationships between Ontario beef farmers and conservation authorities.

The resolution speaks to the continued loss of grasslands and available grazing land in Ontario. It asked for BFO to engage with Ontario's conservation authorities to share our members' interests in partnering with them and to explore the potential for beef farmers to rent conservation authority owned land for cattle grazing.

We certainly see this as an opportunity to promote communication between conservation authorities and local beef farmers seeking additional pastureland to graze their cattle while supporting the management of grasslands. We also see this as an opportunity to provide additional benefits to the land itself, thereby helping conservation authorities achieve their mandate. We know that managed grazing practices can have a number of environmental benefits, including improved soil health, carbon sequestration, biodiversity and supporting species at risk.

We would be happy to have further conversations or answer any questions with interested conservation authorities who may have land available for grazing purposes or in working with beef farmers to support the restoration of suitable areas for grasslands.

For more information or questions, please email darby@ontariobeef.com or call 613-360-4020.

Sincerely,

Darby Wheeler
BFO Policy Advisor

BFO represents the 19,000 beef farmers in Ontario by advocating in the areas of sustainability, animal health and care, environment, food safety, and domestic and export market development.