



Executive Committee

Meeting Agenda

Meeting Date: Wednesday, March 19, 2025

Time: 8:30 am

Location and Details: via Zoom Web-Conferencing

List of Business	Page Number
1. Call to Order	
2. Land Acknowledgement	
3. Declarations of Pecuniary Interest	
4. Approval of Agenda	1-2
5. Hearings None	
6. Tenders None	
7. Reports for Approval	
A. EC03/25 Sole Source Procurement of Materials from Walker Aggregates	3-4
B. EC04/25 Engineering Consulting Services for the Canard River Dyke Repairs	5-12
8. Committee of the Whole None	
9. New Business	
10. Other Business	
A. Next Meeting	

The Executive Committee is scheduled to meet next on Thursday, April 10, 2025, starting at 5:00 p.m. in Council Chambers at the Civic Centre, Essex.

The next meeting of the ERCA Board of Directors will be held on Thursday, April 10, 2025, starting at 6:00 p.m. in Council Chambers at the Civic Centre, Essex.

11. Adjournment

A handwritten signature in black ink, appearing to read "Tim Byrne".

Tim Byrne, CAO/Secretary-Treasurer



Essex Region Conservation Authority

Executive Committee

EC 03/25

From: Kevin Money, Director of Conservation Services

Date: Friday, March 7, 2025

Subject: Sole Source Procurement of Materials from Walker Aggregates

Compliance Action: ERCA's Procurement Policy

Recommendation: THAT Administration be directed to purchase \$200,000 in aggregate construction materials from Walker Aggregates located in the Essex Region for the Canard River Wetland Complex / MMA Marsh Erosion Protection and Habitat Improvements project.

Summary

- ERCA has an existing contribution agreement with the Canadian Water Agency (formerly Environment Canada and Climate Change) to re-build dykes and construct new reefs in the Detroit River that will protect and enhance aquatic and riparian habitat features.
- Phase one of this project will be brought forward to the Executive Committee on April 10, 2025. and will involve the initial reconstruction of a compromised dyke that protects significant wetlands in the Detroit River known as the Canard River Wetland Complex, as it is at the mouth of the Canard River.
- The projected costs of this habitat project exceed \$2 million of which ERCA has secured \$1.3 million. The Canadian Water Agency has the opportunity to provide an additional \$200,000 in funding that must be spent before March 31, 2025.

Discussion

Through the Detroit River Canadian Cleanup Area of Concern fund, ERCA was awarded over \$5 million dollars to implement significant habitat protection and creation projects in the Detroit River. These projects will bring this Area of Concern significantly closer to delisting from this impaired status. The first project, the Canard River Wetland Dyke Repair Project, will maintain a significant dyke in the Detroit River that protects hundreds of acres of Detroit River Wetland. The dyke breached during recent high lake level events and the intent of this project is to repair the dyke for it to function for an additional design lifetime of a minimum of 50 years.

The initial projected Phase 1 costs were expected to exceed \$2 million dollars. ERCA currently has secured approximately \$1.3 million in funding for proposed works in summer (2025). Environment Canada has advised of being able to secure an additional \$200,000 for the project. The issue at hand is that the \$200,000 funding falls within April 1, 2024, to March 31, 2025, federal fiscal period. To utilize

this additional funding before the end of March 2025, Environment Canada advised ERCA that purchasing of materials in advance of typical tender process would be supported. This would address some of the funding shortfall and allow for the dyke repair of Phase 1 to proceed scaled to an upset limit of \$1.5 million.

The required rock material is armor stone and gabion stone. Both materials are quarried locally in Amherstburg and meet the minimum material standards set by the engineer. The engineer has advised that the next closest quarry that provides this type of material is at least 5 hours away. Given the additional transportation costs involved in transporting this volume of rock by truck, Administration is recommending a sole source contract to the local quarry as it is evident that costs from other quarries would be higher, once transportation costs were included.

Approved By:



Tim Byrne, CAO/Secretary Treasurer

Attachments: None



Essex Region Conservation Authority

Executive Committee

EC 04/25

From: Kevin Money, Director of Conservation Services

Date: Monday, March 10, 2025

Subject: Engineering Consulting Services for the Canard River Dyke Repairs

Compliance Action: ERCA's Procurement Policy

Recommendation: THAT Essex Region Conservation Authority enter into an agreement with Landmark Engineering Inc. for engineering consulting services, as described in Report EC 04/25, in the amount of \$135,000 (plus HST).

Summary

- Landmark Engineering Inc has been the Engineer of Record for the Canard River Dyke Repair project and has worked with ERCA to design and implement many similar projects in the Detroit River.
- Administration is recommending that technical work to support the final design, tendering, contract administration and inspections be awarded to Landmark Engineering Inc.
- All engineering and construction costs are being funded through an approved Environment and Climate Change Canada grant.

Discussion

In 2021, Landmark Engineering was engaged directly by Environment and Climate Change Canada (ECCC) to assess the structural integrity of a 1.6 km long exterior dyke that protects significant wetland features in the Detroit River. The purpose of this study was to develop design drawings and prioritization of works to protect significant wetland features in the Detroit River – a priority of the Detroit River Canadian Cleanup. Landmark Engineering completed this work per their contract.

In 2023-2024, ERCA engaged Landmark Engineering to assist with modifications to the current design drawings prepared previously for ECCA. Following the receipt of feedback from Department of Fisheries and Oceans regulatory staff, significant modifications to the existing design drawings were required to meet the DFO permit requirements. This work was funded through an agreement with ECCC and ERCA.

Based on the work completed above, and that ERCA has received confirmation of grant funding, ERCA will be tendering the dyke repair works this spring for contractors to bid on. In advance of issuing the construction tender, Administration needs to secure ongoing engineering consulting services to facilitate tendering of this project.

ERCA's procurement policy reads:

In special cases, large or complex assignments may be sole sourced. This will typically be done when a particular firm or team has very specialized expertise ideally suited to an unusual type of project or has successfully undertaken preliminary or previous work for the same project or directly related project.

Given that the Canard River Dyke Repairs is a large and complex project, and that Landmark Engineering Inc. has completed the concept plans and is currently assisting with regulatory permit processes, Administration is recommending that Landmark Engineering be awarded the engineering consulting services for the Canard River Dyke Repair project as a sole source contract.

Approved By:



Tim Byrne, CAO/Secretary Treasurer

Attachments:

- MMA Marsh Erosion Protection and Habitat Improvements Contract Drawings prepared by Landmark Engineers Inc, April 2022

MMA MARSH EROSION PROTECTION AND HABITAT IMPROVEMENTS



SITE LOCATION

CONSTRUCTION NOTES

GENERAL

1. THE TOPOGRAPHIC INFORMATION SHOWN IN THESE DRAWINGS IS BASED ON SURVEYS UNDERTAKEN BY LANDMARK ENGINEERS INC. THE ACCURACY OF THIS INFORMATION CANNOT BE GUARANTEED.
2. THE LOCATIONS OF EXISTING UTILITIES AND SERVICES (WHERE SHOWN) ARE APPROXIMATE AND MUST BE VERIFIED BY FIELD LOCATED COORDINATED BY THE CONTRACTOR PRIOR TO CONSTRUCTION.
3. IT IS THE CONTRACTOR'S RESPONSIBILITY TO VERIFY ALL DIMENSIONS RELEVANT TO THE PROPOSED WORK AND TO REPORT AND DISCREPANCIES TO THE ENGINEER (IN WRITING) PRIOR TO PROCEEDING WITH THE AFFECTED WORK.
4. PRIOR TO COMPLETING ANY WORK, THE CONTRACTOR SHALL SUBMIT A WORK PLAN AND SCHEDULE DETAILING HOW THE MAIN ELEMENTS OF THE WORKS WILL BE CARRIED OUT.
5. IT IS THE CONTRACTOR'S RESPONSIBILITY TO OBTAIN ALL NECESSARY APPROVALS AND PERMITS THAT WERE OBTAINED FOR THE PROJECT AND TO COMPLETE ALL WORK IN STRICT ACCORDANCE WITH ALL CONDITIONS OF THE APPROVALS, AS WELL AS APPLICABLE REGULATIONS OF THE OCCUPATIONAL HEALTH AND SAFETY ACT.
6. THE CONTRACTOR SHALL ARRANGE NECESSARY INSPECTIONS WITH THE ENGINEER IN ORDER TO SATISFY THE CONFORMANCE CERTIFICATION REQUIREMENTS OF THE OWNER AND PERMITTING AUTHORITIES.
7. THE CONTRACTOR SHALL CONFINED WORK TO THE ESTABLISHED LIMITS OF THE SITE. THE CONTRACTOR SHALL ASSUME FULL RESPONSIBILITY FOR CROSSING OR MAKING USE OF PRIVATE PROPERTY OUTSIDE THE LIMITS OF THE CONTRACT.
8. THE CONTRACTOR SHALL NOT CAUSE EXCESSIVE TURBIDITY WHEN PERFORMING IN-WATER WORK. THE CONTRACTOR SHALL ONLY PERFORM IN-WATER WORKS DURING TIMES WHEN CONDITIONS PERMIT REASONABLE PRODUCTION RATES TO BE ACHIEVED. THE CONTRACTOR SHALL BE OBLIGED TO CEASE OPERATIONS IF, IN THE OPINION OF THE ENGINEER OR AUTHORITY'S HAVING JURISDICTION, THE IN-WATER WORKS IS PRODUCING UNACCEPTABLE AMOUNTS OF TURBIDITY IN THE WATERWAY. BASED ON THIS, THE CONTRACTOR SHALL EITHER ADJUST HIS OPERATIONS TO PRODUCE LOWER TURBIDITY LIMITS, WAIT FOR MORE FAVORABLE CONDITIONS BEFORE CONTINUING OPERATIONS, OR UNDERTAKING APPROVED MITIGATION MEASURES.
9. SPECIFIED MATERIALS SHALL BE HANDLED OR BARGED TO THE SITE AT THE RATE THAT THEY CAN BE PROPERLY PLACED AND INCORPORATED INTO THE FINAL WORKS. TEMPORARY STOCKPILING OF MATERIAL WITHIN THE RIVER SHALL BE GENERALLY PROHIBITED EXCEPT AS ALLOWED BY APPROVAL AUTHORITIES HAVING JURISDICTION IN THE AREA.

EXCAVATION AND GRADING

10. COMPLETE EXCAVATION AND GRADING TO THE LINES AND GRADES INDICATED IN THE CONTRACT DRAWINGS IN ACCORDANCE WITH OPSB 206 AND 207.
11. ANY EXCESS EXCAVATED MATERIAL THAT IS NOT ABLE TO BE REUSED ON-SITE MUST BE DEPOSITED OFF-SITE ACCORDING TO UPDATED ONTARIO REGULATION 439/19.

ROCK PROTECTION

12. ALL ROCK MATERIALS SHALL BE SUPPLIED AND PLACED ACCORDING TO OPSB FORMS 182, 311, AND 1304, EXCEPT AS AMENDED OR EXTENDED HEREIN.
13. FILTER FABRIC SHALL BE SUPPLIED AND PLACED ACCORDING TO OPSB FORM 1360, EXCEPT AS AMENDED OR EXTENDED HEREIN.

MATERIAL NOTES

1. THE ROCK REQUIRED FOR THIS CONTRACT SHALL BE CLEAN, HARD, DURABLE, ANGULAR, NON-FRAGILE BROKEN ROCK, CORNERS OR Boulders WHICH ARE FREE FROM CRACKS, SEAMS, OR OTHER DEFECTS WHICH MAY IMPAIR DURABILITY. THE ROCK SHALL ALSO BE FREE OF CLAY, SILT, SLATE AND SHALE, VEGETATION OR OTHER FOREIGN MATTER. SLATE SHALL HAVE A MINIMUM RELATIVE DENSITY OF 2.4; SHALL NOT DETERIORATE WHEN EXPOSED TO AIR AND WATER AND SHALL WITHSTAND CYCLES OF WETTING AND DRYING AND FREEZING AND THAWING. THE ROCK SHALL BE FROM A SOURCE APPROVED BY THE ENGINEER.
2. ARMOUR ROCK SHALL CONSIST OF INDIVIDUAL Boulders VARYING IN WEIGHT FROM 0.5 TO 3.0 TONNES PER UNIT WITH THE MAJORITY OF THE UNITS BEING 1.5 TO 2.0 TONNES EACH.
3. THE GABION STONE SHALL CONSIST OF FRACTURED LIMESTONE ROCK, RANGING IN SIZE FROM 75mm TO 300mm AND MAY BE UNIFORM OR GRADED. THE CONTRACTOR SHALL LIMIT THE AMOUNT OF FINES PRESENT IN THE ROCK TO THE SATISFACTION OF THE ENGINEER.
4. THE RIP-RAP SHALL CONSIST OF MINIMUM 300 TO 600mm UNITS.
5. FILTER FABRIC TO BE USED ON THIS PROJECT SHALL BE NON-WOVEN AND MUST MEET THE FOLLOWING MINIMUM STANDARDS:

GRID NUMBER (mm)	5.0
MULLIN BURST (kN)	2300
TENSILE STRENGTH (kN)	0.4
6. FILTER FABRIC SHALL BE INSTALLED AS ILLUSTRATED. OVERLAPS WHEN NECESSARY SHALL BE 400mm MINIMUM. SECURING PINS SHALL BE USED IF NECESSARY TO ENSURE PROPER ANCHORING OF THE FILTER FABRIC, WITH PINS SPACED AT 1.8 TO 3M CENTERS. ON SLOPES, THE UPPER PORTION OF THE FILTER FABRIC SHALL BE ANCHORED TO PREVENT SLIDING DURING INSTALLATION.

DESIGN NOTES

1. HYDROGRAPHIC DATA:

HIGH NORMAL WATER LEVEL	176.46m G.S.C.
LOW WATER DATUM	173.87m G.S.C.
2. PROPOSED MINIMUM TOP OF DYKE ELEVATION ON DETROIT RIVER SIDE OF BARRIER = 176.46m
3. PROPOSED MINIMUM TOP OF DYKE ELEVATION ON MARSH SIDE OF BARRIER = 178.10m



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DRAWING LIST:

- | | |
|-----------|----------------------------------|
| 21-049-01 | SITE PLAN |
| 21-049-02 | BATHYMETRY PLAN AND DYKE PROFILE |
| 21-049-03 | PROPOSED WORKS |
| 21-049-04 | EXISTING SITE SECTIONS - 1 |
| 21-049-05 | EXISTING SITE SECTIONS - 2 |

DATE: APRIL 2022

PROJECT NO.: 21-049

**LEGEND:****CONDITION:**

GOOD ■
FAIR ■
POOR ■

TOE ELEVATION (m):

176.20 - 176.50 ■
175.50 - 176.20 ■
175.00 - 175.50 ■
174.50 - 175.00 ■
174.00 - 174.50 ■

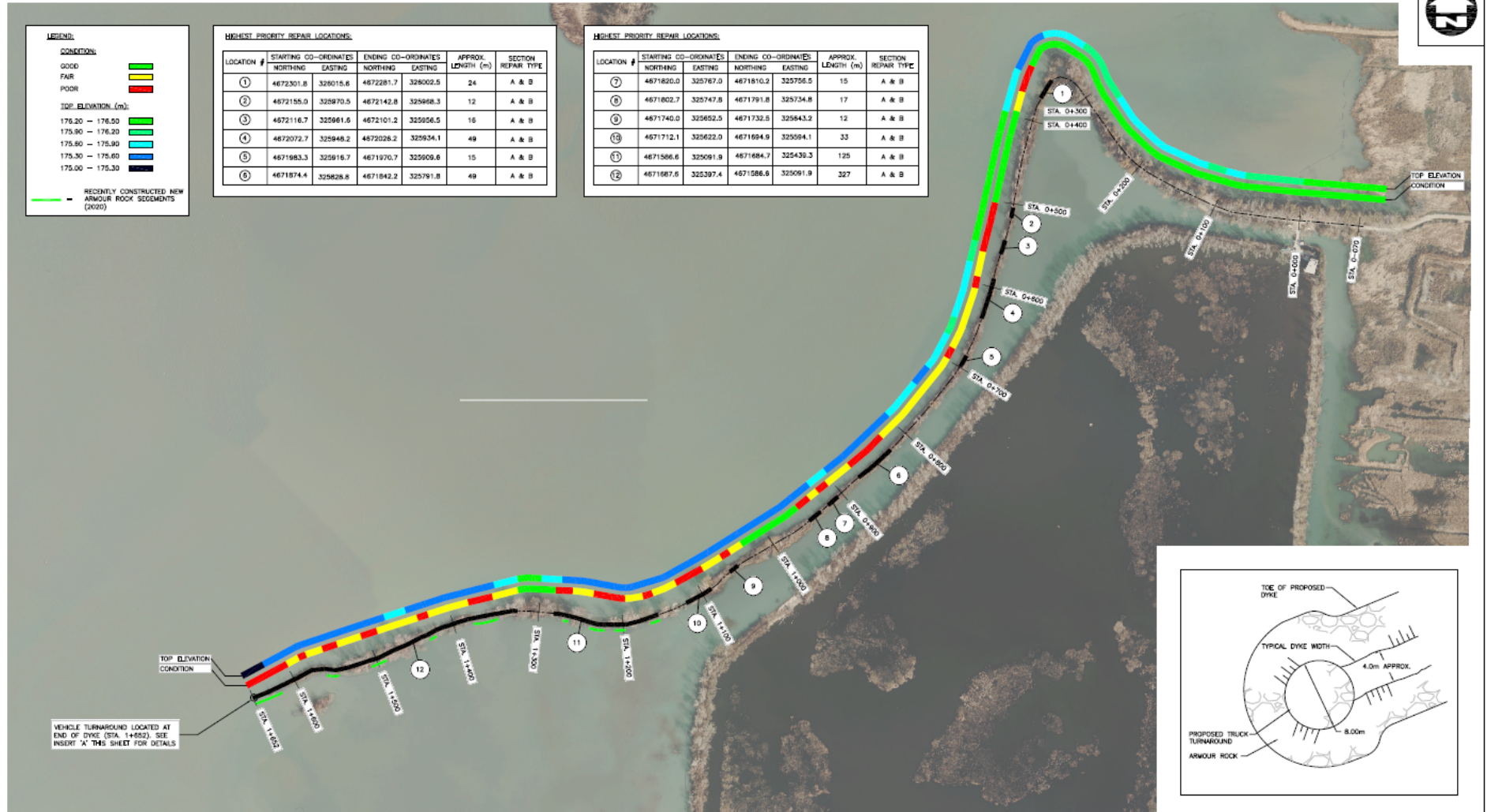
— RECENTLY CONSTRUCTED NEW
ARMOUR ROCK SEGMENTS
(2020)

HIGHEST PRIORITY REPAIR LOCATIONS:

LOCATION #	STARTING CO-ORDINATES NORTHING EASTING	ENDING CO-ORDINATES NORTHING EASTING	APPROX. LENGTH (m)	SECTION REPAIR TYPE
1	4672301.8 326015.6	4672281.7 326002.5	24	A & B
2	4672155.0 325970.5	4672142.8 325968.3	12	A & B
3	4672116.7 325961.6	4672101.2 325956.5	16	A & B
4	4672072.7 325946.2	4672028.2 325934.1	49	A & B
5	4671983.3 325916.7	4671970.7 325909.6	15	A & B
6	4671874.4 325826.6	4671842.2 325791.8	49	A & B

HIGHEST PRIORITY REPAIR LOCATIONS:

LOCATION #	STARTING CO-ORDINATES NORTHING EASTING	ENDING CO-ORDINATES NORTHING EASTING	APPROX. LENGTH (m)	SECTION REPAIR TYPE
7	4671820.0 325767.0	4671810.2 325756.5	15	A & B
8	4671802.7 325747.8	4671791.8 325734.8	17	A & B
9	4671740.0 325652.5	4671732.5 325643.2	12	A & B
10	4671712.1 325622.0	4671684.9 325594.1	33	A & B
11	4671586.6 325091.9	4671684.7 325439.3	125	A & B
12	4671587.6 325397.4	4671586.6 325091.9	327	A & B



SITE PLAN
SCALE: 1:2000

**INSERT A: PROPOSED VEHICLE TURNAROUND
AT ST 1+600**
SCALE: 1:200



2020, 2021, 2022, 2023
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approved by:

designed by:

checked by:

approved by:

approved by:

approved by:

date:

date:

revision:

No.

Description

Date

1

2

3

4

5

6

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NOTE: THE CONTRACTOR SHALL CHECK AND VERIFY ALL DIMENSIONS AND LOCATIONS OF THE PROPOSED TURNAROUND AND VEHICLE TURNAROUND. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES AND AUTHORITIES.

detail legend:

A

B

C

A: DETAIL NO.

B: SHEET WHERE DETAIL OCCURS

C: SHEET DETAIL DRAWING ON

client:

MMA HUNT CLUB

project:

MMA MARSH
EROSION PROTECTION AND
HABITAT IMPROVEMENTS

drawing title:

SITE PLAN

project no.:

21-049

drawing no.:

21-049-01

sheet no.:

1 of 5

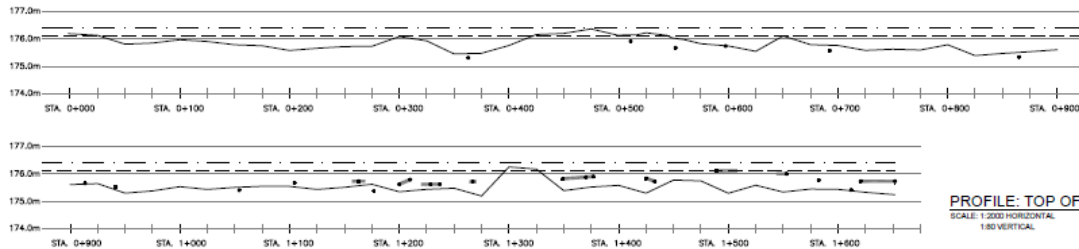
scale:

AS SHOWN

all dimensions in
METRES
unless otherwise stated



LEGEND:	
---	FINISHED DESIGN GRADE ON RIVER SIDE OF DYKE ELEVATION = 175.40m G.S.C
---	FINISHED DESIGN GRADE ON MARSH SIDE OF DYKE ELEVATION = 175.10m G.S.C
*	TOP ELEVATION OF DYKE AS PER LANDMARK ENGINEERS SURVEY (1 DECEMBER 2021)
---	ESTIMATED DYKE PROFILE BASED ON 2017 ONA/RA DTM LIDAR DATA
---	DYKE SECTIONS RECENTLY REPAIRED WITH ARMOUR ROCK (POST 2017)



NEARSHORE BATHYMETRY PLAN
SCALE: 1:2000



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designed by	JWC
drawn by	APR
checked by	APR
approved by	APR

date	2022
date	2022
date	2022
date	2022

revision	
No.	Description
1	
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Date	

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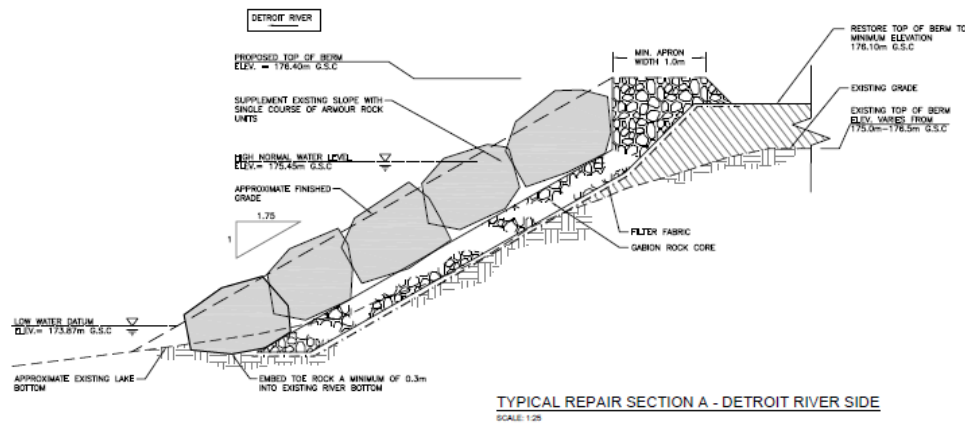
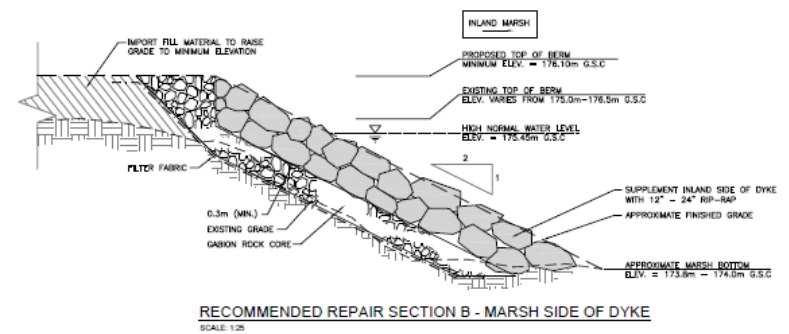
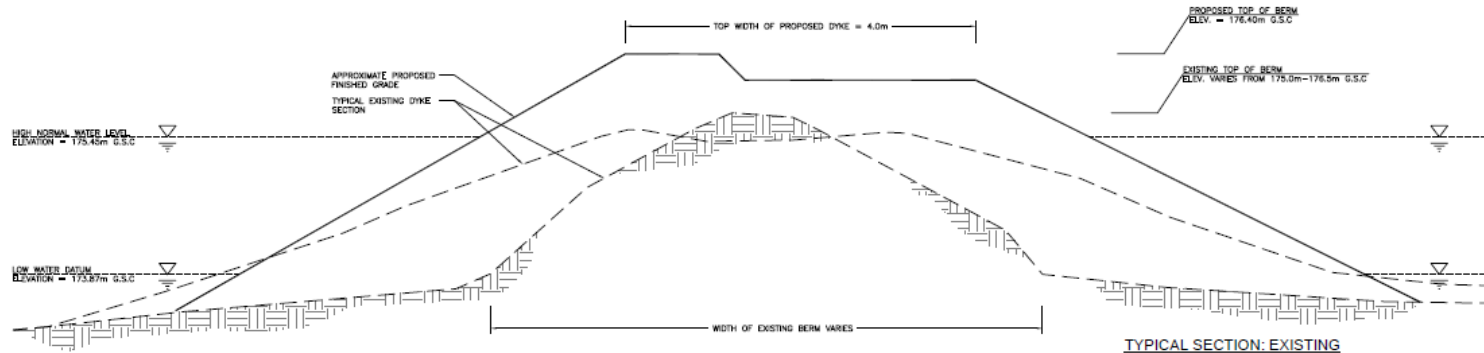
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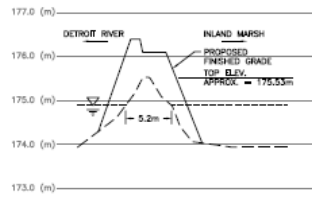
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project	MMA MARSH EROSION PROTECTION AND HABITAT IMPROVEMENTS
drawing title	BATHYMETRY PLAN AND DYKE PROFILE

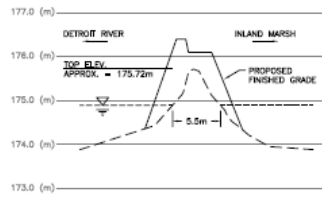
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drawing no.	21-048-B-02
sheet no.	2 of 5
date	AS SHOWN

all dimensions are in
METRES
unless otherwise stated

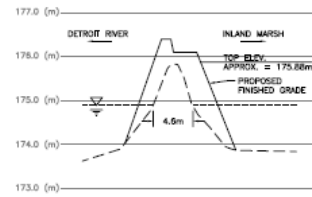




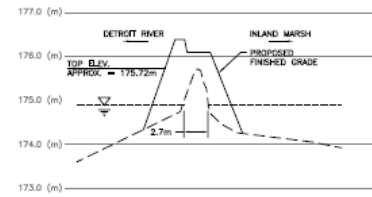
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ST. 1+158 TO 1+283



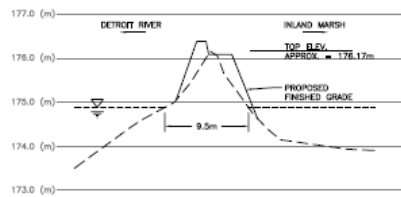
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ST. 1+158 TO 1+283



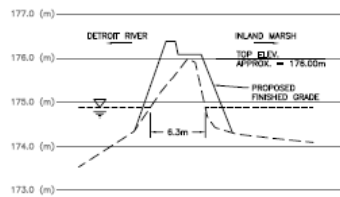
SECTION 12 (AT ST. 1+370)
ST. 1+325 TO 1+652



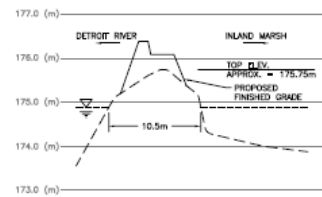
SECTION 12 (AT ST. 1+433)
ST. 1+325 TO 1+652



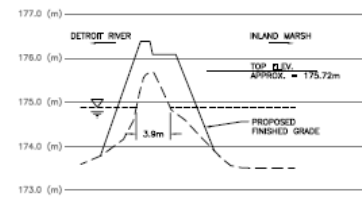
SECTION 12 (AT ST. 1+489)
ST. 1+325 TO 1+652



SECTION 2 (AT ST. 1+559)
ST. 1+325 TO 1+652



SECTION 12 (AT ST. 1+583)
ST. 1+325 TO 1+652



SECTION 12 (AT ST. 1+628)
ST. 1+325 TO 1+652

EXISTING DISTRESSED DYKE SECTIONS
SCALE: 1:250 HORIZONTAL
1:50 VERTICAL



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approved by

drawn by JAZ
date APR. 2022
designed by DMK
date APR. 2022
checked by DMK
date APR. 2022

and

and

revisions

No.	Description	Date
0		
1		
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NOTE: THE CONTRACTOR SHALL VERIFY AND VERIFY ALL DIMENSIONS AND MEASUREMENTS SHOWN ON THIS DRAWING AND MAKE CORRECTIONS TO THE DRAWING FOR CLARIFICATION BEFORE PROCEEDING WITH THE CONSTRUCTION OF THE WORK IN THE CONTRACT.

drawn by



A: DETAIL NO.
B: SHEET WHERE DETAIL NO. IS
C: SHEET DETAIL DRAWN ON

client

MMA HUNT CLUB

project

MMA MARSH
EROSION PROTECTION AND
HABITAT IMPROVEMENTS

drawing title

EXISTING
SITE SECTIONS - 2

project no.

21-028

drawing no.

21-028-05

sheet no.

5 of 5

scale

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