



Essex Region Conservation Authority

Executive Committee

Meeting Minutes

Meeting Date: Wednesday, March 19, 2025

Time: 8:30 am

Location and Details: via Zoom Web Conferencing

Attendance

Members Present: Molly Allaire (Chair) Larry Verbeke
Jim Morrison (Vice-Chair) Kieran McKenzie

Absent:

Regrets: Tania Jobin

Staff Present

Tim Byrne, CAO/Secretary-Treasurer
Nicole Kupnicki, Manager, Human Resources & Council Services
Kevin Money, Director Conservation Services
Danielle Stuebing, Director Communication and Outreach Services

Others

1. Call to Order

Good day and welcome to the Wednesday, March 19, 2025, meeting of the ERCA Executive Committee. We have no regrets this afternoon.

2. Land Acknowledgement

I'd like to begin by acknowledging that this land is the traditional territory of the Three Fires Confederacy of First Nations, comprised of the Ojibway, the Odawa, and the Potawatomi Peoples.

We value the significant historical and contemporary contributions of local and regional First Nations and all of the Original Peoples of Turtle Island - North America who have been living and working on the land from time immemorial.

3. Declarations of Pecuniary Interest

There were no declarations of pecuniary interest.

4. Approval of Agenda

Resolution EC 11/25 Moved by Larry Verbeke

Seconded by Jim Morrison

THAT the agenda for the March 19, 2025 meeting of the ERCA Executive Committee be approved. **Carried**

5. Hearings

None

6. Tenders

None

7. Reports for Approval

A. EC03/25 Sole Source Procurement of Materials from Walker Aggregates

Resolution EC 12/25 Moved by Kieran McKenzie

Seconded by Jim Morrison

THAT Administration be directed to purchase \$200,000 in aggregate construction materials from Walker Aggregates located in the Essex Region for the Canard River Wetland Complex / MMA Marsh Erosion Protection and Habitat Improvements project. **Carried.**

B. EC04/25 Engineering Consulting Services for the Canard River Dyke Repairs

Resolution EC 13/25 Moved by Larry Verbeke

Seconded by Jim Morrison

THAT Essex Region Conservation Authority enter into an agreement with Landmark Engineering Inc. for engineering consulting services, as described in Report EC 04/25, in the amount of \$135,000 (plus HST). **Carried.**

8. Committee of the Whole

None

9. New Business

A. Construction of a Disc Golf Course at Holiday Beach Conservation Area

ERCA has been provided with \$10,000 in grant funding to proceed with creating a Disc Golf course at Holiday Beach Conservation Area and will be proceeding with construction. This feature will be an addition to the amenities at Holiday Beach for public use. A full report will be brought before the Board at the April 10, 2025, meeting.

10. Other Business

A. Next Meeting

The Executive Committee is scheduled to meet next on Thursday, April 10, 2025, starting at 5:00 p.m. in Council Chambers at the Civic Centre, Essex

The next meeting of the ERCA Board of Directors will be held on Thursday, April 10, 2025, starting at 6:00 p.m. in Council Chambers at the Civic Centre, Essex.

11. Adjournment

Resolution EC 14/25 Moved by Larry Verbeke
Seconded by Jim Morrison

THAT the February 27, 2025 Meeting of the Essex Region Conservation Authority Executive Committee be adjourned. **Carried**



Molly Allaire, Chair



Tim Byrne, CAO/Secretary-Treasurer